

REGIONAL TECHNICAL ADVISORY COMMITTEE
APRIL 27, 2011
COMMUNITY PLANNING ASSOCIATION

****MINUTES****

- ATTENDEES:** Sabrina Anderson, Ada County Highway District
 Nicole Bandas, Boise State University (*for Casey Jones*)
 Mary Barker, Valley Regional Transit
 Clair Bowman, City of Nampa
 Jennifer Carson, Canyon County Development Services
 Jon Cecil, Capital City Development Corporation
 Michael Garz, Idaho Transportation Department-
 District 3
 Ryan Head, Ada County Highway District
 Caleb Hood, City of Meridian, **Vice Chair**
 Chris Hopper, Canyon Highway District No. 4
 Wendy Howell, City of Middleton, **Chair**
 Kathleen Lacey, City of Boise
 Megan Leatherman, Ada County Development Services
 David Luft, Department of Environmental Quality
 Don Matson, COMPASS (*Ex-Officio*)
 Eric Shannon, Nampa Highway District No. 1
 Deanna Smith, Public Participation Committee
 Nichoel Baird Spencer, City of Eagle
- MEMBERS ABSENT:** Chris Collins, Mayor, City of Notus
 Steve Hasson, City of Kuna
 Rob Howarth, Central District Health Department (*Ex-Officio*)
 Robb MacDonald, City of Caldwell
 Nathan Mitchell, Mayor, City of Star
 Craig Telford, Mayor, City of Parma
 Jenah Thornborrow, City of Garden City
- OTHERS PRESENT:** Nancy Brecks, COMPASS
 Nathan Dale, COMPASS
 Liisa Itkonen, COMPASS
 Eric Lindstrom Kittelson & Associates
 Jeff Lowe, Ada County Highway District
 Amy Luft, COMPASS
 Carl Miller, COMPASS
 Patricia Nilsson, City of Boise
 Matt Stoll, COMPASS
 Toni Tisdale, COMPASS
 Charles Trainor, COMPASS
 Jeanne Urlezaga, COMPASS
 Debbie Winchar, COMPASS

CALL TO ORDER

Chair Howell called the meeting to order at 9:00 a.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Mary Barker said Valley Regional Transit will start a new demonstration route on June 6, 2011, serving the social service agencies along Franklin Road and Smeed in Caldwell. Funding is available to run this service for six months and ongoing funding opportunities are being pursued.

Introductions were made of all attendees.

CONSENT AGENDA

A. Approve March 23, 2011 Meeting Minutes

Clair Bowman moved and Nichoel Baird Spencer seconded to approve the March 23, 2011 meeting minutes as presented. Motion passed unanimously.

ACTION ITEMS

None.

Information/Discussion Items

A. COMPASS Board of Directors Direction regarding Scope of Work for Sustainability Plan and *Communities in Motion*

Matt Stoll summarized the Board's direction. Matt explained that in order for RTAC and COMPASS staff to have a new scope of work developed for presentation to the Board at the June 2011 meeting, a scope of work will need to be recommended and included in the COMPASS Board packet on June 8, 2011; RTAC will need to meet for the next six weeks on a weekly basis each Wednesday from 9:00 a.m. to 11:00 a.m. in COMPASS large conference room; and, meetings will consist of the entire committee and not subcommittees.

Liisa Itkonen reviewed the scope of work for the Regional Sustainability Plan and cost assumptions to combine CIM and the Plan.

Charles Trainor discussed the proposed scope and schedule for *Communities in Motion* (CIM).

After discussion, **Clair Bowman moved and Nichoel Baird Spencer seconded to set the horizon year at 2040 and set Ada and Canyon Counties as the geographic area for the Plan.**

Mary Barker made a substitute motion and Jon Cecil seconded to split this into two actions: identifying Ada and Canyon Counties as the geographic area and

that the Committee receives from staff a list of pros and cons regarding the horizon date to be reviewed at the next scheduled meeting.

A request was made that the list of pros and cons be forwarded to the Committee no later than Tuesday, May 3, 2011, at noon.

By a roll call vote, the substitute motion failed with 17 nays and 9 ayes.

Caleb Hood called for the question on the original motion.

By a show of hands, the original motion passed 21 to 5.

B. Review Idaho Transportation Department's Statewide Transportation Improvement Program Update Process

Michael Garz reviewed the funding process within the Idaho Transportation Department's Statewide Transportation Improvement Program Update.

C. Review Status Protocol Categories in the Transportation Improvement Program (TIP)

Toni Tisdale reviewed draft categorization (consultive or cooperative) to implement protocol in the TIP. Toni said this item will be placed on RTAC's May 2011 Consent Agenda for approval.

D. Discuss Grouping Categories in the Transportation Improvement Program

Toni Tisdale reviewed the specific criteria for grouping projects in the TIP. Toni said this item will be placed on RTAC's May 2011 Consent Agenda for approval.

E. Review the Draft FY2012 Regional Transportation Improvement Program Project List

Toni Tisdale presented the Draft FY2012 Regional Transportation Improvement Program. Toni said this is a draft list and more changes may come out of an Urban Balancing meeting scheduled for Friday, April 29, 2011 and a Transportation Management Area Balancing meeting scheduled on Thursday, May 5, 2011. Staff will request RTAC's recommendation to move forward with this project list at its May 25, 2011 meeting.

OTHER

A. Develop Scope of Work for CIM Update Meeting: Wednesday, May 4, 2011, 9:00 a.m., at COMPASS.

Next Regular Meeting: Wednesday, May 25, 2011, 9:00 a.m., at COMPASS.

ADJOURNMENT

Ryan Head moved and Clair Bowman seconded adjournment at 10:55 a.m. Motion passed unanimously.