



*Working together to plan for the future*

ITEM IV-A

**REGIONAL TRANSPORTATION ADVISORY COMMITTEE  
APRIL 27, 2016  
COMPASS, 1ST FLOOR BOARD ROOM  
MERIDIAN, IDAHO**

**\*\* MINUTES \*\***

**ATTENDEES:**

Drew Alexander for Nicole Nimmons, Boise State University  
Nichoel Baird Spencer, City of Eagle  
Jeff Barnes, City of Nampa  
Megan Basham, Ada County Development Services  
Clair Bowman, City of Nampa  
Tom Ferch, Ada County Highway District, **Chair**  
Randall Falkner, City of Middleton  
Karen Gallagher, City of Boise  
Caleb Hood, City of Meridian  
Chris Hopper, Canyon Highway District No. 4, via telephone  
Wendy Howell, City of Kuna  
Rhonda Jalbert, Valley Regional Transit, **Vice Chair**  
Jeff Lowe for Jenah Thornborrow, City of Garden City  
Justin Lucas, Ada County Highway District  
Robb MacDonald, City of Caldwell  
Brian McClure, City of Meridian  
Zach Piepmeyer, City of Boise  
Amy Schroeder, Idaho Transportation Department

**MEMBERS ABSENT:**

Chad Bell, Mayor, City of Star  
Rob Howarth, Central District Health, Ex. officio  
Daren Fluke, City of Boise  
Megan Leatherman, Ada County Development Services  
Nathan Leigh, Mayor, City of Parma  
Kyle McCormick, Canyon County Development Services  
Patricia Nilsson, Canyon County Development Services  
Deb Root, Canyon County Development Services  
Deanna Smith, Public Participation Workgroup  
Michael Toole, Department of Environmental Quality

**OTHERS PRESENT:** Nancy Brecks, COMPASS  
Michael Caliendo, FHWA  
Kelly Higgs, VRT  
Liisa Itkonen, COMPASS  
Amanda LaMott, ITD  
Amy Luft, COMPASS  
Jim McMahon, VRT  
Sabrina Minshall, COMPASS  
Kathy Parker, COMPASS  
Russ Rivera, ITD  
Walt Satterfield, COMPASS  
Diane Steiger, ITD  
Toni Tisdale, COMPASS  
Jessica Wilson, COMPASS

#### **CALL TO ORDER:**

Chair Tom Ferch called the meeting to order at 8:30 am.

#### **AGENDA ADDITIONS/CHANGES**

After discussion, **Justin Lucas moved and Caleb Hood seconded to move Action Item V-B Recommend Approval of Surface Transportation Program (STP) and Transportation Alternatives Program (TAP) Balancing Policy for COMPASS Board Approval under Information/Discussion Items as Item VI-B. Motion passed unanimously.**

#### **OPEN DISCUSSION/ANNOUNCEMENTS**

General announcements were made by committee members and COMPASS staff.

#### **CONSENT AGENDA**

##### **A. Approve March 30, 2016, RTAC Meeting Minutes**

**Clair Bowman moved and Nichoel Baird Spencer seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

#### **ACTION ITEMS**

##### **A. Recommend Transportation Management Area (TMA) Program Balancing Actions for the FY2016-2020 Regional Transportation Improvement Program (TIP) for COMPASS Board approval**

Toni Tisdale presented requests from ACHD and VRT for balancing actions in the STP-TMA program.

After discussion, **Rhonda Jalbert moved and Justin Lucas seconded to recommend the TMA balancing actions for the FY2016-2020 TIP as presented for COMPASS Board approval. Motion passed unanimously.**

Amy Schroeder presented an Idaho Transportation Department request to amend the FY2016-2020 TIP to increase the cost on Key No. 18950 SH-44 Canyon Canal Bridge, Middleton, for COMPASS Board approval.

After discussion, **Clair Bowman moved and Wendy Howell seconded approval of amending the FY2016-2020 TIP as requested for COMPASS Board approval. Motion passed unanimously.**

**B. Approve COMPASS FY2017 Freight Study Scope of Work**

Walt Satterfield presented the FY2017 freight study scope of work, primary tasks, and major outcomes for the freight component of *Communities in Motion 2040 2.0*, as identified by the Freight Advisory Workgroup.

After discussion, **Clair Bowman moved and Jeff Lowe seconded approval of the freight component of *Communities in Motion 2040 2.0* as presented, with the addition of a task for an ordinance template for freight routes. Motion passed unanimously.**

**INFORMATION/DISCUSSION ITEMS**

**A. Review Idaho Transportation Department's FY2017-2021 Draft State Transportation Improvement Program (STIP)**

Amanda LaMott reviewed new projects in ITD's FY2017-2021 STIP to be approved by the Idaho Transportation Board in October 2016.

**B. Recommend Approval of Surface Transportation Program (STP) and Transportation Alternatives Program (TAP) Balancing Policy for COMPASS Board Approval**

Toni Tisdale presented a draft policy for balancing priorities for STP and TAP funds for COMPASS Board approval, which blends the prioritization and balancing guidance from the TMA Balancing Committee guidelines, MPO STP-Urban Rule Book, and ITD Admin Policy 5011 under one "umbrella." The policy will guide programming, and provide the ability to quickly program funds by following an establish policy, which will enables the region to ensure obligation.

After discussion, **COMPASS staff was directed to continue developing the draft policy based on input from RTAC members, and bring back to RTAC at the May 25, 2016, meeting for consideration of approval.**

**SPECIAL ITEM**

**A. Title VI Training**

Diane Steiger and Russ Rivera, ITD staff, and Michael Caliendo, FHWA staff, provided Title VI and APA training.

**Next Meeting: May 25, 2016**

**ADJOURNMENT**

**Chair Ferch adjourned the meeting at 10:43 am.**