



# Community Planning Association of Southwest Idaho

**Community Planning Association of Southwest Idaho  
COMPASS Executive Committee  
April 28, 2004  
COMPASS Conference Room**

**\*\*\*Minutes\*\*\***

**ATTENDEES:**

David Bieter, Mayor, City of Boise  
Clair Bowman, Executive Director, Community Planning Association  
Tammy de Weerd, Mayor, City of Meridian, **Vice-Chair**  
Bob Flowers, Mayor, City of Parma, **Chair-Elect**  
John Franden, Commissioner, Ada County Highway District  
Nancy Merrill, Mayor, City of Eagle  
Judy Peavey-Derr, Commissioner, Ada County, **Chair**  
Paul Raymond for Tom Dale, Mayor, City of Nampa,  
**Secretary/Treasurer**

**ABSENT MEMBERS:**

Todd Lakey, Commissioner, Canyon County  
Garret Nancolas, Mayor, City of Caldwell

**OTHERS:**

Nancy Brecks, Community Planning Association  
Kathleen Marie Lacey, City of Boise  
Katey Levihn, Ada County Highway District  
Patricia Nilsson, Community Planning Association  
Matt Stoll, Community Planning Association  
Cindy Thiel, Community Planning Association  
Charles Trainor, Community Planning Association  
Jeanne Urlezaga, Community Planning Association

**CALL TO ORDER**

Chair Judy Peavey-Derr called the meeting to order at 1:35 p.m.

**A. Approve March 31, 2004, Executive Committee Meeting Minutes**

**Tammy de Weerd moved and Nancy Merrill seconded approval of the March 31, 2004, Executive Committee meeting minutes as presented. Motion passed unanimously.**

## **B. Establish May 17, 2004, COMPASS Board Meeting Agenda**

Clair Bowman reviewed proposed May 17, 2004, COMPASS Board meeting agenda items 1-19.

After discussion, **Tammy de Weerd moved and Nancy Merrill seconded approval of May 17, 2004, agenda items 1- 19 as presented Motion passed unanimously.**

## **A. Approve FY2005 Unified Planning Work Program and Budget Development Guidelines and Structure**

Matt Stoll reviewed staff proposed development guidelines and structure for the FY2005 Unified Planning Work Program and Budget. He said that the Regional Technical Advisory Committee has recommended the guidelines and structure for approval. Matt said the FY2005 Unified Planning Work Program and Budget would come to the Board for approval in July.

**Bob Flowers moved and John Franden seconded approval of the FY2005 Unified Planning Work Program and Budget Development Guidelines and Structure. Motion passed unanimously.**

## **B. Status Report: Project Management Skills, Tools, and Processes Evaluation**

Clair Bowman stated Fred Kitchener was hired to conduct an overview of COMPASS staff's project management skills, tools and processes. Fred will be ready with his final assessment in June.

## **C. Status Report: Reauthorization of the Surface Transportation Act (Transportation Equity Act for the 21<sup>st</sup> Century – TEA-21)**

Elizabeth Criner provided an update on reauthorization of the Surface Transportation Act.

## **D. Other**

### **Executive Session – Legal Matters [Idaho Code 67-2345 (f)]**

**Bob Flowers moved and Nancy Merrill seconded adjourning into Executive Session at 2:10 p.m. Motion passed unanimously.**

**Chair Judy Peavey-Derr called roll. The following members of the Executive Committee were present and voted in favor of adjourning into Executive Session: Dave Bieter, Tammy de Weerd, Bob Flowers, John Franden, Nancy Merrill, Judy Peavey-Derr, Paul Raymond for Tom Dale. There were no nay votes.**

**Bob Flowers moved and Paul Raymond seconded adjourning back into regular session at 3:08 p.m. Motion passed unanimously.**

## **Adjournment**

**Bob Flowers moved and Nancy Merrill seconded to adjourn at 3:09 p.m. Motion passed unanimously.**

**Dated this 2nd Day of June 2004.**

**APPROVED:**

**By:** \_\_\_\_\_  
**Judy Peavey-Derr, Chair**  
**Community Planning Association**

**ATTEST:**

**By:** \_\_\_\_\_  
**Clair M. Bowman, Executive Director**  
**Community Planning Association**

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