

**REGIONAL TECHNICAL ADVISORY COMMITTEE
MAY 11, 2011
COMMUNITY PLANNING ASSOCIATION**



**Special Meeting
MINUTES**

- ATTENDEES:** Sabrina Anderson, Ada County Highway District
Mary Barker, Valley Regional Transit
Clair Bowman, City of Nampa
Jon Cecil, Capital City Development Corporation
Michael Garz, Idaho Transportation Department-
District 3
Caleb Hood, City of Meridian, **Vice Chair**
Rob Howarth, Central District Health Department (*Ex-Officio*)
Wendy Howell, City of Middleton, **Chair**
Kathleen Lacey, City of Boise
Megan Leatherman, Ada County Development Services
Jeff Lowe, Ada County Highway District (*for Ryan Head*)
David Luft, Department of Environmental Quality
Robb MacDonald, City of Caldwell
Patricia Nilsson, City of Boise
Eric Shannon, Nampa Highway District No. 1
Deanna Smith, Public Participation Committee
Nichoel Baird Spencer, City of Eagle
- MEMBERS ABSENT:** Jennifer Carson, Canyon County Development Services
Chris Collins, Mayor, City of Notus
Steve Hasson, City of Kuna
Chris Hopper, Canyon Highway District No. 4
Casey Jones, Boise State University
Nathan Mitchell, Mayor, City of Star
Craig Telford, Mayor, City of Parma
Jenah Thornborrow, City of Garden City
- OTHERS PRESENT:** Jeff Barnes, City of Nampa
Nathan Dale, COMPASS
Sonia Hennum, Kittelson & Associates
Liisa Itkonen, COMPASS
Amy Luft, COMPASS
Carl Miller, COMPASS
Matt Stoll, COMPASS
Toni Tisdale, COMPASS
Charles Trainor, COMPASS
Mark Wasdahl, Idaho Transportation Department
Debbie Winchar, COMPASS

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CALL TO ORDER

Chair Howell called the meeting to order at 9:00 a.m.

REVIEW REVISED SCOPE OF WORK

Liisa Itkonen reviewed the Expectations and Scope of Work.

REVIEW PRELIMINARY BUDGET AND SCHEDULE FOR DRAFT SCOPE OF WORK AND APPROVE PRELIMINARY SCOPE OF WORK FOR PLANNING PURPOSES

Liisa presented the budget and schedule for the draft Scope of Work.

After discussion, **Tricia Nilsson moved and Nichoel Baird Spencer seconded to drop element 2.5, opinion survey, and reduce element 7.6, printing/distribution, from \$101K to \$50K.**

After discussion, **motion passed unanimously.**

Tricia Nilsson moved and Jon Cecil seconded to reduce element 7.5, public involvement, to \$40K and reduce element 8.9, community and public involvement, to \$20K.

After discussion, **motion passed unanimously.**

Tricia Nilsson moved and Clair Bowman seconded to reduce element 3.6, economic conditions, to \$20K and reduce element 7.2, transportation financial plan and project cost estimates, to \$30K.

After discussion, **Tricia Nilsson amended the motion and Clair Bowman seconded to reduce element 3.6, economic conditions, to \$30K instead of \$20K and reduce element 7.2, transportation financial plan and project cost estimates, to \$30K. Motion passed unanimously.**

After further discussion, **Clair Bowman and Jon Cecil seconded to affirm \$80K for element 6.3, economic modeling of benefits of transportation enhancements, that direct number of work days be adjusted to the correct number of days, modify title to better describe its purpose related to sustainability and, that on the GANNT chart, shading be extended to the likely duration of the use of the model rather than the existing six month period.**

After discussion, **motion passed unanimously.**

Mary Barker moved and Clair Bowman seconded to direct COMPASS staff to take element 2.5, opinion survey, and make it a separate project within the COMPASS Unified Planning Work Program and Budget (UPWP).

Matt Stoll suggested placing it in Task 653 of the UPWP. Mary concurred.

After discussion, **motion failed with one aye vote.**

Nichoel Baird Spencer moved and Megan Leatherman seconded that element 2.5, opinion survey, move to the Public Participation Committee for future scoping and its value and role in the COMPASS process and identification, to be brought

back in the future; element 5.5, online review of growth scenario, be held for discussion until better discussion on growth process and the use of Reality Check or not; and, move the budget discussion to the next scheduled meeting. Motion passed unanimously.

Caleb Hood moved and Sabrina Anderson seconded to direct COMPASS staff to work on Item III in packet, Draft Scope of Work and Plan Elements, to come up with another name (other than JOE) with a purpose statement that it is primarily transportation and secondarily a sustainability plan and, that it be amended and shown in strike-through format. Motion passed with four nay votes.

Tricia Nilsson moved and Kathleen Lacey seconded to add a deliverable, a visioning guidebook, to Task 4 - Trend Analysis. Motion passed unanimously.

DISCUSS SCENARIO PLANNING PROCESS OPTIONS: NARROW DOWN OPTIONS FOR FURTHER DISCUSSION ON MAY 18, 2011

Carl Miller presented scenarios planning process options.

After discussion, **Deanna Smith moved and Kathleen Lacey seconded to develop a regional scenario planning process that is not necessarily based on individual communities' comprehensive plans, but is instead based on Community Choices.**

After further discussion, **Clair Bowman made a substitute motion and Sabrina Anderson seconded to table this item until next week. Motion passed with two nay votes.**

OTHER

A. Next Meeting: Wednesday, May 18, 2011, 9:00 a.m., at COMPASS.

ADJOURNMENT

The meeting adjourned at 11:00 a.m.

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