



**FINANCE COMMITTEE MEETING  
MAY 12, 2011  
COMPASS CONFERENCE ROOM  
MERIDIAN, IDAHO**

**\*\*MINUTES\*\***

- ATTENDEES:** Elaine Clegg, Councilwoman, City of Boise  
Garret Nancolas, Mayor, City Caldwell, **via telephone**  
Charlie Rountree, Councilman, City of Meridian  
Steve Rule, Commissioner, Canyon County, **Vice Chair**  
Vicki Thurber, Mayor, City of Middleton
- MEMBERS ABSENT:** Rebecca Arnold, Commissioner, Ada County  
Highway District, **Chair**  
Rick Yzaguirre, Commissioner, Ada County
- OTHERS PRESENT:** Nancy Brecks, Community Planning Association  
Keith Holmes, Community Planning Association  
Matt Stoll, Community Planning Association  
Jeanne Urlezaga, Community Planning Association

**CALL TO ORDER**

**Vice Chair Rule called the meeting to order at 12:10 p.m.**

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

None.

**CONSENT AGENDA**

- A. Approve February 17, 2011, Finance Committee Meeting Minutes**
- B. Approve April 1, 2011, Special Finance Committee Meeting Minutes**

**Elaine Clegg moved and Charlie Rountree seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

## **ACTION ITEMS**

### **A. Approve COMPASS Financial Policy Manual Revision**

Jeanne Urlezaga presented proposed changes to the COMPASS Financial Policy manual.

After discussion, **Elaine Clegg moved and Rick Yzaguirre seconded that COMPASS change the Procurement Policy in Section 8 of the Financial Manual to be consistent with IDAPA Rule 38.05-01.44, with the addition that Section 7 of 38.05-01.44 will be made subject to Section 3. Motion passed unanimously.**

### **B. Approve Variance Report: October 1, 2010 to March 31, 2011**

Jeanne Urlezaga reviewed the October 2010 to March 31, 2011 Variance Report.

After discussion, **Charlie Rountree moved and Elaine Clegg seconded approval of the Variance Report as presented. Motion passed unanimously.**

### **C. Recommend Board Approval of Draft FY2012 Unified Planning Work Program**

Matt Stoll presented the draft FY2012 Unified Planning Work Program.

After discussion, **Garret Nancolas moved and Charlie Rountree seconded to recommend Board approval of the draft FY2012 Unified Planning Work Program as presented. Motion passed unanimously**

## **INFORMATION/DISCUSSION ITEMS**

### **A. Status Report – Property Update**

Matt Stoll provided an update on the COMPASS/VRT administrative building construction timeline.

### **B. Status Report – FY2011 General and Special Membership Dues**

Matt Stoll provided an update on the FY2011 general and special membership dues.

## **OTHER**

Elaine Clegg recapped an AMPO Board conference call she participated in regarding a draft FHWA transportation bill.

**ADJOURNMENT:**

**Charlie Rountree moved and Elaine Clegg seconded adjournment at 1:30 pm.**

**Dated this 11th day of August 2011.**

**Approved:**

**By:**

  
**Rebecca Arnold, Chair**

**Attest:**

**By:**

  
**Steve Rule, Vice Chair**

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**COMPASS Finance Committee Meeting  
SIGN-IN SHEET**

**Date: May 12, 2011**

Name	Representing	Substituting For
1. <del>Matt Stoll</del>	COMPASS	
2. Elaine Clegg	City of Boise	
3. CHARLIE ROCHETTE	McMINISTAR	
4. Keith Holmes	COMPASS	
5. <del>Dana Lee</del>	Canyon County	
6. Nanny Porech	COMPASS	
7. Garret Danwells	Caldwell	Via Telephone
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