



**REGIONAL TECHNICAL ADVISORY COMMITTEE
MAY 28, 2014
COMPASS, 1ST FLOOR BOARD ROOM
MERIDIAN IDAHO**

****MINUTES****

- ATTENDEES:**
- Sabrina Anderson, Ada County Highway District
 - Nichoel Baird Spencer, City of Eagle
 - Richard Beck, Ada County Development Services
 - Clair Bowman, City of Nampa
 - Tom Ferch, Ada County Highway District
 - Margaret Havey, Valley Regional Transit
 - Chris Hopper, Canyon Highway District No. 4
 - Rob Howarth, Central District Health
Department (*Ex-officio*)
 - Wendy Howell, City of Kuna
 - Kathleen Lacey, City of Boise
 - Justin Lucas, City of Meridian, **Chair**,
 - Robb MacDonald, City of Caldwell
 - Patricia Nilsson, Canyon County Development
Services, **Vice Chair**
 - Nicole Nimmons, Boise State University
 - Eric Shannon, Nampa Highway District No. 1
- MEMBERS ABSENT:**
- Jennifer Almeida, Canyon County Development
Services
 - Jeff Barnes, City of Nampa
 - Karen Gallagher, City of Boise
 - Bob Flowers, Mayor, City of Parma
 - Daren Fluke, City of Boise
 - Meg Leatherman, Ada County Development
Services
 - Nathan Mitchell, Mayor, City of Star
 - Deb Root, Canyon County Development Services
 - Deanna Smith, Public Participation Committee
 - Darin Taylor, City of Middleton
 - Jenah Thornborrow, City of Garden City
 - Michael Toole, Department of Environmental
Quality
- OTHERS PRESENT:**
- Nancy Brecks, COMPASS
 - Stephen Fosdick, Valley Regional Transit
 - Liisa Itkonen, COMPASS
 - Rhonda Jalbert, Valley Regional Transit
 - Megan Larsen, COMPASS
 - Amy Luft, COMPASS
 - Don Matson, COMPASS
 - Walt Satterfield, COMPASS
 - Toni Tisdale, COMPASS
 - Charles Trainor, COMPASS

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CALL TO ORDER

Chair Justin Lucas called the meeting to order at 9:07 am.

AGENDA ADDITIONS/CHANGES

No agenda additions or changes were requested.

OPEN DISCUSSION/ANNOUNCEMENTS

Several announcements were made by committee members.

CONSENT AGENDA

A. Approve March 26, 2014, RTAC Meeting Minutes

Clair Bowman moved and Patricia Nilsson seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Recommend COMPASS Board Approval of Priorities for End-of-Year Program Needs

Toni Tisdale presented End-of-Year program priorities.

After discussion, **Kathleen Lacey moved and Nichoel Baird Spencer seconded to recommend the priorities for the End-of-Year program for COMPASS Board approval as presented, with removal of Item 2, ACHD Overlays, Arterials and Collector – FY2014, CN/\$353,00 as requested by ACHD. Motion passed unanimously.**

B. Recommend COMPASS Board Approval of an Amendment to the FY2014-2018 Regional Transportation Improvement Program

Toni Tisdale presented an amendment to the FY2014-2018 Regional Transportation Improvement Program removing projects as requested by City of Boise and City of Caldwell.

After discussion, **Patricia Nilsson moved and Nichoel Baird Spencer seconded to recommend the amendment to the FY2014-2018 Regional Transportation Improvement Program for COMPASS Board approval as presented. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEMS

A. Review the Regional Transportation Improvement Program (TIP) Application Process and Guide

Toni Tisdale reviewed the TIP Application Process and guide. Toni anticipates it will be updated every year for the application process.

Committee members suggested:

- Don't print as guidebook, post on web and date stamp/footnote to indicate how current.
- Provide training for grant writers within cities.
- Provide interactive links to federal guidance.

B. Review Draft FY2015-2019 Regional Transportation Improvement Program List

Toni Tisdale reviewed the list of projects for the Draft FY2015-2019 Regional Transportation Improvement Program.

C. Review Draft Scope of Work for Next Long-Range Transportation Plan Update

Liisa Itkonen reviewed the assumptions and main elements for the draft scope of work for CIM 2045, which builds on the main tenets of CIM 2040.

Committee members suggested:

- Focus on federal requirements and look at funding gap.
- Flag everything that is federally required (e.g., public outreach), and sub-components of federal requirements.

Liisa will bring the draft scope back to RTAC for final review in July 2014 based on the suggested edits and RTAC action in August and COMPASS Board approval in September 2014.

D. Review the 2014 Update of the Transportation Service Coordination Plan

Walt Satterfield reviewed the 2014 update of the Transportation Service Coordination Plan performance metrics and next steps.

Committee members suggested capturing information about informal "park and rides" such as shopping centers/friend's houses.

OTHER

Next RTAC Meeting: June 25th at 8:30 am.

ADJOURNMENT:

Chair Lucas adjourned the meeting at 10:25 am.