



**Community Planning Association of Southwest Idaho
Executive Committee Meeting
June 1, 2005
COMPASS Conference Room**

*****Minutes*****

- ATTENDEES:**
- Matt Beebe, Commissioner, Canyon County
 - David Bieter, Mayor, City of Boise
 - Bob Flowers, Mayor, City of Parma, **Chair**
 - John Franden, Commissioner, Ada County Highway District, **Secretary-Treasurer**
 - Nancy Merrill, Mayor, City of Eagle
 - Garret Nancolas, Mayor, City of Caldwell
 - Judy Peavey-Derr, Commissioner, Ada County
 - Paul Raymond for Tom Dale, Mayor, City of Nampa, **Vice-Chair**
 - Matt Stoll, Executive Director, Community Planning Association, Ex Officio
- MEMBERS ABSENT:**
- Tammy de Weerd, Mayor, City of Meridian, **Chair-Elect**
- OTHERS:**
- Nancy Brecks, Community Planning Association
 - Kathleen Lacey, City of Boise
 - Terri Schorzman, Community Planning Association
 - Toni Tisdale, Community Planning Association
 - Charles Trainor, Community Planning Association
 - Jeanne Urlezaga, Community Planning Association

CALL TO ORDER

Chair Bob Flowers called the meeting to order at 3:37 p.m.

- A. Approve April 15, 2005 and April 27, 2005 Executive Committee Meeting Minutes**

Nancy Merrill moved and Garret Nancolas seconded approval of the April 15, 2005 and April 27, 2005 Executive Committee meeting minutes. Motion passed unanimously.

B. Establish June 20, 2005 COMPASS Board Meeting Agenda

Matt Stoll reviewed proposed June 20, 2005 COMPASS Board meeting Agenda Items 1-20.

Matt noted Linda Ritter is moving out of state at the end of June after having worked at COMPASS for 12 years and will be recognized under Open Discussion/Announcements.

Nancy Merrill moved and John Franden seconded approval of June 20, 2005 COMPASS Board meeting Agenda Items 1-20 as presented. Motion passed unanimously.

C. Review Proposed Adjusted Schedule and Scope of Work for *Communities in Motion*

Charles Trainor reviewed the adjusted schedule and scope of work for *Communities in Motion*.

Staff was directed to notify mayors of PCT members who are not attending meetings, so changes can be made if necessary to assure representation from all member agencies.

Matt Stoll stated that several projects have been completed ahead of schedule this year and staff time will be shifted from those projects to cover staff picking up efforts for *Communities in Motion*.

Staff was directed to provide the Executive Committee with a list of what projects will be affected.

Matt noted that formal action will be taken to amend the FY2005 Unified Planning Work Program and Budget to reflect these changes.

D. Consider Establishing a Policy Regarding Board Member Travel

Matt Stoll stated there currently is not an established policy regarding reimbursement to members for travel associated with COMPASS efforts. If a policy is established, it will go to the Finance Committee for adoption as part of the Finance Policy.

After discussion, **Nancy Merrill moved and John Franden seconded staff draft a policy regarding reimbursement for Board members traveling on COMPASS business. If traveling strictly on COMPASS business, reimbursement will be at 100 percent for costs incurred. If traveling on COMPASS business and representing their own interest as well, they will be reimbursed at 50 percent of costs incurred. Motion passed unanimously.**

E. Executive Session – Hiring Individual Agent [Idaho Code 67-2345 (a)]

Judy Peavey-Derr moved and Dave Bieter seconded to adjourn into Executive Session at 4:40 p.m.

Matt Stoll called role. The following Executive Committee members were present and voted in the affirmative to move into Executive Session: Matt Beebe, Dave Bieter, Bob Flowers, John Franden, Nancy Merrill, Garret Nancolas, Judy Peavey-Derr, and Paul Raymond for Tom Dale. There were no nay votes.

John Franden moved and Dave Bieter seconded to adjourn back into regular session at 5:10 p.m. Motion passed unanimously.

John Franden moved and Judy Peavey-Derr seconded to direct staff to get the remaining three evaluations and rank the firms by 5:00 p.m. on Friday, June 3, 2005. Staff is to schedule the top three firms for interviews. If the current COMPASS lobbyist is not in the top three, they will be provided an interview as well. Motion passed unanimously.

ADJOURNMENT

Garret Nancolas moved Judy Peavey-Derr seconded adjourning at 5:11 p.m.

Dated this 29th day of June 2005.

APPROVED:

By: _____
Bob Flowers, Chair
Community Planning Association

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association