

**EXECUTIVE COMMITTEE MEETING
JUNE 16, 2009
COMPASS CONFERENCE ROOM**



****MINUTES****

ATTENDEES: Dave Bieter, Mayor, City of Boise, **Chair Elect (via telephone)**
 Tammy de Weerd, Mayor, City of Meridian
 David Ferdinand, Commissioner, Canyon County, **Vice-Chair**
 Sally Goodell for Carol McKee, Commissioner, Ada County Highway District, **Secretary/Treasurer**
 Garret Nancolas, Mayor, City of Caldwell, **Chair**
 Matt Stoll, Executive Director, Community Planning Association, Ex officio

MEMBERS ABSENT: Phil Bandy, Mayor, City of Eagle
 Tom Dale, Mayor, City of Nampa
 Vicki Thurber, Mayor, City of Middleton
 Fred Tilman, Commissioner, Ada County

OTHERS PRESENT: Nancy Brecks, Community Planning Association
 Kelli Fairless, Valley Regional Transit
 Amy Luft, Community Planning Association
 Carl Miller, Community Planning Association
 Charles Trainor, Community Planning Association
 Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair Nancolas called the meeting to order at 2:15 p.m.

AGENDA ADDITIONS/CHANGES

Matt Stoll requested adding the following Items to the Agenda:

- Action Item F – Approve TIP update schedule
- Action Item G – Establish *Communities in Motion* Elected Officials Implementation Team
- Action Item H – Approve City of Nampa Request to move the Karcher Road and Middleton Road Intersection project into the TIP.
- Action Item I – Discuss COMPASS participation on Federal Policy Issues relating to reauthorization and how Matt is to get Board input.

David Ferdinand moved and Tammy de Weerd seconded amending the Agenda to include Items F-I. Motion passed unanimously.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

A. Approve May 19, 2009, Executive Committee Meeting Minutes

Tammy de Weerd moved and David Ferdinand seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Establish July 21, 2009, COMPASS Board Agenda

Matt Stoll presented staff proposed Agenda Items 1-24 for the July 20, 2009, COMPASS Board meeting. Matt noted that Item 17 will be moved to August 2009.

Matt requested direction on whether the Committee wants to stay with the current process of having staff present Agenda Items as Information/Discussion items one month before requesting action.

Tammy de Weerd discussed the merit of Board members meeting with staff before the Board meetings to ask their individual questions and address concerns regarding Agenda Items, so that the time allotted to the meetings is used more efficiently.

Tammy de Weerd discussed her desire for staff to look further out than the 25 years that is currently required for growth projections. Matt replied that staff can do that, but will still have to do the constrained plan. Matt noted that staff asked to do just that in 2003 and the Board said no. Matt stated that staff will bring this to the Board for discussion at a future Board meeting.

After discussion, **Tammy de Weerd moved and David Ferdinand seconded approval of Agenda Items 1-16 and 18-24 as presented. Motion passed unanimously.**

B. Consider Development Review Protocol

Carl Miller reviewed the Development Review Protocol as recommended by the Regional Technical Advisory Committee with a 12-4 vote. Carl reviewed the dissenting members' concerns.

After discussion, **Dave Bieter moved and Tammy de Weerd seconded recommending Board approval of the Development Review Protocol as presented. Motion passed unanimously.**

C. Recommend Approval of Immediate Past Chair Position

Matt Stoll presented the necessary modifications to the Bylaws to create an immediate Past Chair position on the Executive Committee.

After discussion, **Tammy de Weerd moved and David Ferdinand seconded recommending approval by the COMPASS Board to create an immediate Past Chair position on the Executive Committee. Motion passed unanimously.**

D. Recommend Next Steps Following Joint COMPASS/VRT Workshop on May 18, 2009

Matt Stoll reviewed the workshop notes from the Joint May 18, 2009, COMPASS/VRT Workshop. Matt stated that there was no consistent message from the group whether to merge the organizations or not.

Matt outlined three options for consideration by the Executive Committee:

1. Recommend that an analysis be done for moving forward with the merger.
2. Cease any further action on the merger at this time.
3. Do not move forward with the merger, but look at continuing to identify efficiencies.

Matt said staff's recommendation is Option 3. He noted the Board had previously given the direction to look into co-locating the two organizations.

Garret Nancolas commented that after discussion at the last VRT Board meeting, he did not see any reason for spending any more time on the discussion of a merger, but there was interest in looking for efficiencies, sharing of resources, and possibly co-locating the two entities.

After further discussion, **Tammy de Weerd moved and David Ferdinand seconded directing Matt Stoll to amend the July 2009 Agenda to bring the merger discussion back to the COMPASS Board as an Information/Discussion Item instead of an Action Item. Staff is to provide background information with a high level summary of the elements that have been previously presented. Motion passed unanimously.**

E. Recommend Approval of Priorities for TIGER Funding Under ARRA

Matt Stoll reviewed projects that a subcommittee of the Regional Technical Advisory Committee has identified for TIGER Funding under ARRA. Matt noted that if the Idaho Transportation Department does not concur with the list of projects on the state system, they will not be submitted.

A Special Executive Committee meeting will need to be held July 6 or 7, 2009, for review of the project list and to recommend Board approval at the July 20, 2009, meeting.

After discussion, **Tammy de Weerd moved and David Ferdinand seconded approval of a Special Executive Committee meeting on July 6, 2009, from 11:30 am – 1:00 pm. Motion passed unanimously.**

F. Transportation Improvement Program (TIP) Update Schedule

Matt Stoll reviewed the proposed TIP Update Schedule, which is two months behind schedule, and speaks to the issue of how much review is needed. Currently, the Board reviews items one month and then takes action at the next month's meeting, which adds an extra month to the process.

Staff recommends an accelerated schedule to get the update through the process by having the Board approve submittal of the draft TIP for public comment, without reviewing the document the month before.

Matt recommended that either RTAC be asked to respond via email to any public comments after the public comment period is closed, or that the Executive Committee approves the elimination of the public comment review by RTAC. Matt noted that RTAC's biggest input is in the development of the list before it is submitted for public comment.

Staff will bring the public comments and the request for approval of the Final TIP to the Board on September 21, 2009, without further review. Thus eliminating the need for the October 2009 Board meeting, as there are no other items on the Agenda.

After discussion, **Tammy de Weerd moved and David Ferdinand seconded to cancel the October 19, 2009, COMPASS Board meeting. Move forward with the TIP Update Schedule as recommended by Matt Stoll with the elimination of the review of public comment by RTAC. Motion passed unanimously.**

G. Establish *Communities in Motion* Elected Officials Implementation Team

Matt Stoll requested, as follow up to the *Communities in Motion* discussion at the June 2009 Board meeting, direction for him to send an email soliciting local elected officials, who are not on the COMPASS Executive Committee, to sit on a small committee (5 to 8 people), to look at the best practices and bring back to the COMPASS Board what has been successfully implemented in *Communities in Motion*.

After discussion, **Tammy de Weerd moved and David Ferdinand seconded direction for Matt to email local elected officials, who are not on the COMPASS Executive Committee, to form a *Communities in Motion* Elected Officials Implementation Team. Motion passed unanimously.**

Matt requested direction on how to get quick, active participation from Board members on policy level issues. Matt recommends using Survey Monkey.

Matt also requested direction on how to get Board involvement on the national groups that COMPASS belongs to, particularly by joining the Board of Directors of the National Association of Regional Councils in June 2010.

After discussion, **Chair Nancolas asked for any objection to staff using Survey Monkey for action on policy issues, and for Matt to solicit interest from Board members regarding participation on the national groups. Hearing none, Chair Nancolas so ordered.**

H. Karcher /Middleton Intersection

Matt Stoll reviewed the City of Nampa's request to replace the Airport Road construction project on the Urban Balancing list with the Karcher/Middleton Road Intersection project.

After discussion, **Dave Bieter moved and David Ferdinand seconded recommending approval of the City of Nampa's request to replace the Airport Road construction project with the Karcher/Middleton Road Intersection project as presented. Motion passed unanimously.**

I. Discuss COMPASS Participation on Federal Policy Issues Relating to Reauthorization and how Matt is to get Board Input

This item was addressed under Action Item G.

INFORMATION/DISCUSSION ITEMS

A. Status Report – Project Prioritization Process

Matt Stoll reviewed a revised project prioritization process and requested approval to present it to the Board at the July 2009 meeting.

Sally asked for clarification of wording under the Go/No Go heading.

After discussion, **it was agreed to change the wording in No. 3 to read, "Is the project consistent with Communities Choices land use scenarios?"** The wording in No. 2 will be edited to address funded or illustrative corridors.

After discussion, **Chair Nancolas asked for any objection to staff presenting the edited project prioritization process to the Board at the July 20, 2009, meeting.** Hearing none, Chair Nancolas so ordered.

ADJOURNMENT

David Ferdinand moved and Tammy de Weerd seconded adjournment at 3:35 pm. Motion passed unanimously.

Dated this 21st day of July 2009.

APPROVED:

**By: _____
Garret Nancolas, Chair
Community Planning Association**

ATTEST:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association**