



REGIONAL TECHNICAL ADVISORY COMMITTEE JUNE 22, 2011 COMMUNITY PLANNING ASSOCIATION

* * MINUTES * *

- ATTENDEES:** Jennifer Almeida, Canyon County Development Services
 Sabrina Anderson, Ada County Highway District
 Nicole Bandas, Boise State University (*for Casey Jones*)
 Jeff Barnes, City of Nampa (*for Clair Bowman*)
 Michael Garz, Idaho Transportation Department-
 District 3
 Ryan Head, Ada County Highway District
 Chris Hopper, Canyon Highway District No. 4
 Wendy Howell, City of Middleton, **Chair**
 David Luft, Department of Environmental Quality
 Robb MacDonald, City of Caldwell
 Brian McClure, City of Meridian, **Vice Chair** (*for Caleb Hood*)
 Patricia Nilsson, City of Boise
 Eric Shannon, Nampa Highway District No. 1
 Nichoel Baird Spencer, City of Eagle
 Ted Vanegas, Valley Regional Transit (*for Mary Barker*)
- MEMBERS ABSENT:** Jon Cecil, Capital City Development Corporation
 Chris Collins, Mayor, City of Notus
 Steve Hasson, City of Kuna
 Rob Howarth, Central District Health Department (*Ex-Officio*)
 Kathleen Lacey, City of Boise
 Megan Leatherman, Ada County Development Services
 Nathan Mitchell, Mayor, City of Star
 Deanna Smith, Public Participation Committee
 Craig Telford, Mayor, City of Parma
 Jenah Thornborrow, City of Garden City
- OTHERS PRESENT:** Sonia Hennum, Kittelson & Associates
 Amy Luft, COMPASS
 Don Matson, COMPASS
 Carl Miller, COMPASS
 Toni Tisdale, COMPASS
 Charles Trainor, COMPASS
 Jeanne Urlezaga, COMPASS
 Cheyne Weston, Boise Parks & Recreation
 Debbie Winchar, COMPASS

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CALL TO ORDER

Chair Howell called the meeting to order at 9:00 a.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Jeanne Urlezaga said staff will present the Draft FY2012 Unified Planning Work Program and Budget (UPWP) to RTAC for discussion in July 2011 and will seek a recommendation to approve the FY2012 UPWP in August 2011. Staff will then request the COMPASS Board's adoption of the FY2012 UPWP Final in August 2011.

Chair Howell read the COMPASS Board's motion, made on June 20, 2011, regarding approval of the Scope of Work and Budget for the *Communities in Motion* Update:

Garret Nancolas moved and Carol McKee seconded approval of the scope of work and budget for the *Communities in Motion* update with the following change to page 32 under Purpose, second paragraph to read, "This regional plan will help guide public and private investments and assist land use agencies in the decision making process to efficiently manage public dollars, enhance economic competitiveness, and provide choices in transportation, housing, and job opportunities to all residents." Motion passed unanimously.

Amy Luft announced the public comment period for the draft FY2012-2016 Regional Transportation Improvement Program (TIP) is June 24, 2011 through July 25, 2011. Amy requested that members display the "How Should Your Transportation Dollars Be Spent?" poster in their respective agencies to get out the word. Amy will periodically send out email reminders regarding the TIP public comment period.

CONSENT AGENDA

A. Approve May 25, 2011 Meeting Minutes

Tricia Nilsson moved and Eric Shannon seconded to approve the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Recommend Approval of End-of-Year Request Priorities

Toni Tisdale presented the End-of-Year Request Priorities.

Tricia Nilsson asked for the record, regarding "overrun," is there a certain amount to be done that is not being done or is there savings from what has been done and more is being done?

Ryan Head replied the word "overrun" does not perfectly match each Key Number as stated but for it does for Item 5, Key Number 10559: the work being done costs more than the amount of available money. For Item 6, Key Number 10559, ACHD was able to

design a lot more segments than construction funding was available. Additional segments were designed to possibly take advantage of excess funds when available.

After discussion, **Tricia Nilsson moved and Chris Hopper seconded to recommend approval of End-of-Year Request Priorities as presented. Motion passed unanimously.**

B. Recommend Approval of Implementation Plan for State Street Transit and Traffic Operational Plan (TTOP)

Don Matson presented an overview of the TTOP.

After discussion, **Ryan Head moved and Nichoel Baird Spencer seconded to recommend approval of the Implementation Plan for State Street Transit and Traffic Operational Plan. Motion passed unanimously.**

Information/Discussion Items

A. Review the 2011 *Communities in Motion* Performance Monitoring Report (PMR)

Carl Miller said staff is working to finish the 2011 *Communities in Motion* PMR. It is anticipated the PMR will be emailed to RTAC next week for review. Carl requested comments and/or any edits to the PMR be forward to him via email or by telephone. Staff will request RTAC's recommendation to approve the PMR at the July 2011 meeting.

OTHER

A. Next RTAC Special Meeting: Wednesday, July 20, 2011, 9:00 a.m., at COMPASS.

Charles Trainor presented the Scenario Planning Process Request for Qualifications and Request for Proposals and reviewed the schedule and future actions. Review and scoring (and possible interviews) is scheduled for July 20; depending on the number of responses, more interviews on July 22; and consultant selection and Notice to Proceed on July 27.

Next RTAC Regular Meeting: Wednesday, July 27, 2011, 9:00 a.m., at COMPASS.

ADJOURNMENT

The meeting adjourned at 9:46 a.m.

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