



**REGIONAL TECHNICAL ADVISORY COMMITTEE
JUNE 24, 2015
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN IDAHO**

**** MINUTES ****

ATTENDEES:

Nichoel Baird Spencer, City of Eagle
Megan Basham, Ada County Development Services
Tom Ferch, Ada County Highway District, **Vice Chair**
Chris Hopper, Canyon Highway District No. 4
Rob Howarth, Central District Health, Ex. officio
Rhonda Jalbert, Valley Regional Transit, **Chair**
Kathleen Lacey, City of Boise
Nathan Leigh, Mayor, City of Parma
Justin Lucas, Ada County Highway District
Robb MacDonald, City of Caldwell
Nicole Nimmons, Boise State University
Bill Parsons, City of Meridian
Christian Samples, Canyon County Development Services
Amy Schroeder, Idaho Transportation Department
Eric Shannon, Nampa Highway District No. 1
Deanna Smith, Public Participation Committee

MEMBERS ABSENT:

Clair Bowman, City of Nampa
Daren Fluke, City of Boise
Len Grady, City of Nampa
Wendy Howell, City of Kuna
Megan Leatherman, Ada County Development Services
Luke McHenry, City of Wilder
Nathan Mitchell, Mayor, City of Star
Patricia Nilsson, Canyon County Development Services
Deb Root, Canyon County Development Services
Darin Taylor, City of Middleton
Jenah Thornborrow, City of Garden City
Michael Toole, Department of Environmental Quality

OTHERS PRESENT: Robyn Austin, Kittelson & Associates
Nancy Brecks, COMPASS
Tina Fuller, COMPASS
Liisa Itkonen, COMPASS
Amy Luft, COMPASS
Don Matson, COMPASS
Sabrina Minshall, COMPASS
Toni Tisdale, COMPASS

CALL TO ORDER

Chair Jalbert called the meeting to order at 8:32 a.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

A. Approve May 27, 2015, RTAC Meeting Minutes

Nathan Leigh moved and Kathleen Lacey seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEM

A. Recommend COMPASS Board Approval of the COMPASS Application Guide

Toni Tisdale reviewed the COMPASS Application Guide consolidating all application processes into one document, with one deadline for all programs managed by COMPASS.

After discussion, **Eric Shannon moved and Chris Hopper seconded to recommend the COMPASS Application Guide for COMPASS Board approval. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEMS

A. Status Report - Project Development Program

Don Matson provided a status report on the Project Development Program to date. Ten applications were received; five were selected based on the selection criteria. Projects will be funded as funding becomes available. Applications for FY2016 will be accepted in November 2015.

B. Review Agricultural Freight Study and Freight Needs for CIM 2040 2.0

Tina Fuller and Liisa Itkonen reviewed the agricultural freight study and freight needs for CIM 2040 2.0.

Liisa stated to further inform the issue, she will email the committee a list of questions regarding freight issues and requested responses back by July 8, 2015.

C. Review Draft FY2016-2020 Regional Transportation Improvement Program (TIP)

Toni Tisdale reviewed the draft FY2016-2020 TIP, and Major Changes List, which provides a summary of new or removed projects, or advanced or delayed construction, as compared to the FY2015-2019 TIP. RTAC members were asked to review the draft TIP by July 8, 2015, as the public comment period will begin on July 20, 2015. Public comments will be provided to RTAC at the August 2015 meeting before action is taken.

OTHER

Sabrina Minshall stated that the July 2015 RTAC meeting has been canceled. The next meeting is August 26, 2015, at 8:30 a.m.

ADJOURNMENT

Nichoel Baird Spencer moved and Christian Samples seconded adjournment at 9:20 a.m. Motion passed unanimously.

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