



Working together to plan for the future

ITEM IV-A

**FINANCE COMMITTEE MEETING
JUNE 29, 2017
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: John Evans, Mayor, City of Garden City, **Vice Chair**
Jay Gibbons, Commissioner, Canyon Highway District #4
Jim Hansen, Commissioner, Ada County Highway District
Garret Nancolas, Mayor, City of Caldwell

MEMBERS ABSENT: Elaine Clegg, Councilmember, City of Boise, **Chair**
Jim Tibbs, Commissioner, Ada County
Pam White, Commissioner, Canyon County

OTHERS PRESENT: Nancy Brecks, Community Planning Association
Keith Holmes, Community Planning Association
Megan Larsen, Community Planning Association
Matt Stoll, Community Planning Association

CALL TO ORDER:

Vice Chair John Evans called the meeting to order at 12:02 p.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

General announcements were made.

CONSENT AGENDA

A. Approve May 18, 2017, Finance Committee Meeting Minutes

Jim Hansen moved and Garret Nancolas seconded approval of the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

A. Review Report of Disbursements Made in the Reporting Period

A report of disbursements made in the reporting period, May 6 to June 20, 2017, was provided for information.

B. Status Report - Salary Survey

Megan Larsen reviewed salary data collected from a recent salary survey of other organizations that employ planning staff, both in Idaho and around the nation, to compare COMPASS' salary range structure to those other entities. The data indicates that COMPASS is below market in its salary ranges and an adjustment is warranted to keep up with market conditions.

After discussion, it was suggested that staff evaluate benefit packages of other similar entities as well.

ACTION ITEMS

A. Recommend Approval of the Updated Financial Policy and Procedures

After discussion, **Garrett Nancolas moved and Jim Hansen seconded to recommend the updated Financial Policy and Procedures for COMPASS Board approval as presented, to comply with changes to the statute adopted by the Idaho State Legislature. Motion passed unanimously.**

B. Recommend Approval of the Draft FY2018 Unified Planning Work Program and Budget

Megan Larsen reviewed the draft FY2018 Unified Planning Work Program and Budget for COMPASS Board approval.

After discussion, **Garret Nancolas moved and Jim Hansen seconded to recommend the draft FY2018 Unified Planning Work Program and Budget for COMPASS Board approval as presented. Motion passed unanimously.**

OTHER

Matt Stoll provided an update on changes to the FASTLANE Grant program that has been renamed Infrastructure For Rebuilding America (INFRA) with new application criteria.

ADJOURNMENT

Vice Chair Evans adjourned the meeting at 12:50 p.m.

Approved this 17th day of August 2017.

By: _____
Elaine Clegg, Chair

Attest:

By: _____
John Evans, Vice Chair