

**SPECIAL FINANCE COMMITTEE MEETING
JULY 5, 2011
COMPASS CONFERENCE ROOM
MERIDIAN, IDAHO**



****MINUTES****

- ATTENDEES:** Rebecca Arnold, Commissioner, Ada County Highway District, **Chair**
Garret Nancolas, Mayor, City Caldwell, **via telephone**
Charlie Rountree, Councilman, City of Meridian
Steve Rule, Commissioner, Canyon County, **Vice Chair**
Vicki Thurber, Mayor, City of Middleton
- MEMBERS ABSENT:** Elaine Clegg, Councilwoman, City of Boise
Rick Yzaguirre, Commissioner, Ada County
- OTHERS PRESENT:** Nancy Brecks, Community Planning Association
Keith Holmes, Community Planning Association
Matt Stoll, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER

Chair Rebecca Arnold called the meeting to order at 12:15 p.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Committee members announced various upcoming activities in their communities.

ACTION ITEMS

A. Recommend Approval of Revision 2 – FY2011 Unified Planning Work Program

Keith Holmes presented Revision 2 of the FY2011 Unified Planning Work Program based on RTAC's recommended changes.

After discussion, **Charlie Rountree moved and Steve Rule seconded recommending Board approval of Revision 2 of the FY2011 Unified Planning Work Program as presented. Motion passed unanimously.**

B. Recommend Approval of Draft FY2012 Unified Planning Work Program

Keith Holmes presented the draft FY2012 Unified Planning Work Program.

After discussion, **Steve Rule moved and Garret Nancolas seconded recommending Board approval of the draft FY2012 Unified Planning Work Program as presented. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEMS

A. Update on Joint FHWA/ITD Financial Review of COMPASS

Jeanne Urlezaga provided an update on the status of a joint FHWA/ITD financial review of COMPASS. The final report is due September/October 2011.

B. Review of 2011 Salary Survey

Jeanne Urlezaga reviewed the results of a 2011 salary survey prepared by BDPA, Inc. at the request of COMPASS.

C. Status Report – Property Update

Matt Stoll provided a status report on the COMPASS/VRT Administrative Building. Matt has signed an extension of COMPASS' existing lease to the end of December 2011.

D. Status Report – RFQ for Health, Life, Disability, Dental, and Other Related Benefit Programs

Jeanne Urlezaga provided an update on the RFQ process for health, life, disability, dental and other related benefit programs.

Jeanne asked if there were any objections to her forming a review committee of member agencies' HR staff to review the submittals. **Hearing no objections, Chair Arnold so ordered.**

OTHER

Matt Stoll apprised Committee members of questions that have arose with two clauses in the RFP/RFQ for scenario planning for the long-range transportation plan. Matt noted COMPASS' legal counsel is reviewing the issue.

ADJOURNMENT

Charlie Rountree moved and Steve Rule seconded adjournment at 1:00 pm.

Dated this 11th day of August 2011.

Approved:

By: _____
Rebecca Arnold, Chair

Attest:

By: _____
Steve Rule, Vice Chair

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