

JULY 20, 2009

MERIDIAN CITY HALL

33 E. BROADWAY AVENUE, MERIDIAN, IDAHO

MINUTES

**Attendees:**

Kathy Alder, Commissioner, Canyon County
 Dave Bieter, Mayor, City of Boise, **Chair-Elect**
 Keith Bird, Councilman, City of Meridian
 Vernon Bisterfeldt, Councilman, City of Boise
 Elaine Clegg, Councilwoman, City of Boise
 Tom Dale, Mayor, City of Nampa
 Russell Duke, Central District Health, Ex officio
 John Evans, Mayor, City of Garden City
 Kelli Fairless, Valley Regional Transit
 David Ferdinand, Commissioner, Canyon County, **Vice Chair**
 Sherry Huber, Commissioner, Ada County Highway District
 Phil Kushlan, Capital City Development Corporation
 Carol McKee, Commissioner, Ada County Highway District, **Secretary/Treasurer**
 Bryce Millar, Commissioner, Nampa Highway District #1
 Nathan Mitchell, Mayor, City of Star
 Garret Nancolas, Mayor, City of Caldwell, **Chair**
 Charlie Rountree, Councilman, for Tammy de Weerd, Mayor, City of Meridian
 Steven Rule, Commissioner, Canyon County
 Jerome Scroggins, Commissioner, Canyon Highway District #4
 Matt Stoll, Executive Director, Community Planning Association, Ex officio
 Martin Thorne, Councilman, City of Nampa
 Fred Tilman, Commissioner, Ada County
 Sharon Ullman, Commissioner, Ada County
 Mike Vuittonet, Trustee, Joint School District #2

Members Absent:

Rebecca Arnold, Commissioner, Ada County Highway District
 Phil Bandy, Mayor, City of Eagle
 Chris Collins, Mayor, City of Notus
 Scott Dowdy, Mayor, City of Kuna
 Clete Edmunson, Governor's Office, Ex officio
 Dave Jones, Idaho Transportation Department
 James Maguire, Boise State University
 Derick O'Neill, Independent School District of Boise
 Brent Orton, City of Caldwell
 Patrick Rice, Greater Boise Auditorium District, Ex officio
 Vicki Thurber, Mayor, City of Middleton
 Pete Wagner, Idaho Department of Environmental Quality
 Margaret Watson, Mayor, City of Parma
 Rick Yzaguirre, Commissioner, Ada County

Others: Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Sally Goodell, Ada County Highway District
Larry Hoffman, HDR Engineering
Caleb Hood, City of Meridian
Keith Holmes, Community Planning Association
Liisa Itkonen, Community Planning Association
Kathleen Lacey, City of Boise
Amy Luft, Community Planning Association
Don Matson, Community Planning Association
Carl Miller, Community Planning Association
Cynthia Sewell, Idaho Statesman
Toni Tisdale, Community Planning Association
Charles Trainor, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER

Chair Nancolas called the meeting to order at 1:35 pm.

AGENDA ADDITIONS/CHANGES

Matt Stoll requested to add to the agenda Item IV-C, Adopt Resolution 08-2009 Amending the FY2009-2013 Transportation Improvement Program.

Jerome Scroggins moved and Phil Kushlan seconded approval to amend the Agenda as requested by Matt Stoll. Motion passed unanimously.

OPEN DISCUSSION/ANNOUNCEMENTS

Amy Luft announced that nominations for the new Leadership in Motion Awards program will be open August 3, 2009 – September 15, 2009. There are six categories that will recognize COMPASS member agencies, businesses, and individuals who have shown support for the goals set forth in *Communities in Motion*. Awards will be presented at the December 21, 2009, COMPASS Board meeting.

Ken Burgess reminded the Board of the August 31, 2009, Transportation Forum with Congressmen Simpson and Minnick to be held at the Meridian City Council Chambers from 3:30-4:30 pm.

CONSENT AGENDA

- A. Approve June 15, 2009, Board Meeting Minutes**
- B. Receive Approved May 19, 2009, Executive Committee Meeting Minutes**

David Ferdinand moved and Carol McKee seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

- A. Approve Projects for the End of the Year Program**

Toni Tisdale presented projects for the Idaho Transportation Department to consider for funding through the End of Year Program.

TMA Program

Priority	KN	Project	Phase	2009*	Comments
1	07192	Maple Grove Road, Franklin Road to Fairview Avenue	CN	500	Funds to cover change orders and cost overruns due to the exponential increase in construction costs.
2	08698	Franklin Road, Touchmark Way to Five Mile Road	ROW	1344	Funds for ROW currently scheduled for FY2009 and FY2010. Funds could be obligated immediately. This will also free funds in FY2010 to use for construction.
			PEC	60	Additional funds to split this project into multiple phases to alleviate three years of programmed construction.
3	NEW07	Treasure Valley High Capacity Alternatives Analysis	CN	2000	Move project from "illustrative" to "funded."
4	09506	MPO Transportation Planning Activities	CN	75	Add funds to conduct an On-Board Ridership Study essential to complete a future Alternatives Analysis on Bus Rapid Transit and Rail Corridor Studies.
5	11583	Transit – VRT Intercounty Bus Service Expansion – Large Vehicle	CN	375	Advance project from PD to 2009.

*costs in \$1,000

Urban Program

KN	Project	Phase	2009*	Comments
09195	Intersection of Linden and 10 th Street, Caldwell	CN	45	Needs additional funding for cost overrun and change order.
09510	Intersection of Logan Street and 10 th Avenue, Caldwell	CN	33	Needs additional funding for cost overrun.
09513 **	Intersection of Cemetery Road and SH 44, Middleton	ROW	50	Needs additional funding for right-of-way acquisition.
09513	Intersection of Cemetery Road and SH 44, Middleton	CE	20	It is possible this project will not meet the construction deadlines for obligation. There are a few options for funding the project. End of Year is one option. Plans must be turned in by July 1 st for regular funding. If the deadline is not met, the City feels paperwork will be ready shortly thereafter.
		CN	720	
11584	21 st Avenue and Franklin Road Intersection, Phase IV, Caldwell	CN	440	Needs additional funding to finish the project. This was a project in PD that was partially funded through Stimulus.
11916 **	21 st Avenue and Franklin Road Intersection, Phase V, Caldwell	CN	300	Advancing these funds will complete the Exit 29 project, all phases.
11585* **	Transit – Employer Express	CN	152	Advance project from PD to 2009.

*costs in \$1,000

**These projects were added to End of Year in the Urban Balancing meeting. RTAC did not consider.

***This project was submitted for consideration for RTAC recommendation, but was not advanced in Urban Balancing.

After discussion, **Carol McKee moved and Tom Dale seconded approval of the projects for the End of the Year Program as submitted. Motion passed unanimously.**

B. Priorities for TIGER Applications

Toni Tisdale presented seven projects recommended by the Executive Committee for Transportation Investment Generating Economic Recovery (TIGER) program funds applications. The Executive Committee recommended the applications for the three local projects be submitted, without priority order specified, to the U.S. Department of Transportation for consideration for TIGER funding. And to forward the four state projects in priority order to the Idaho Transportation Department for consideration as part of the state system project selection.

Toni stated that Capital City Development Corporation requested a change on the grant size for the Downtown Boise Circulator from \$25 million to a range between \$35 - 40 million.

Priority by Category	Project Name	Total Cost	Grant Size	Overall Priority
Local Projects				
1	Public Transportation Group Project	\$28,370,000	\$25,685,000	2
	a. Park and Ride System			
	b. West Ada and Canyon Transit Facilities			
	c. Ustick Road Service			
	d. Garden City Long Route			
	e. New Bus for Expanded Service – 4			
	f. Replacement Nampa Buses – 19			
	g. Replacement Boise Buses – 8			
	h. Upgrade Boise Fueling Facility			
	i. Operations and Maintenance Facilities			
	j. High Capacity Transit Network Alternatives Analysis			
*2	Downtown Boise Circulator	\$45,000,000 to \$65,000,000	\$25,000,000	*3
*2	Franklin Road, Five Mile Road to Touchmark Way	\$14,100,000	\$13,100,000	*3
State Projects				
1	Meridian Road Interchange Rebuild	\$35,000,000	\$35,000,000	1
2	Eagle Road (SH 55) Improvements	\$75,000,000	\$65,000,000	5
3	I-84, Franklin Boulevard to Karcher Road Additional Lanes and Overpass Rebuilds	\$100,000,000	\$100,000,000	6
4	Interagency Regional Operations Center	\$35,000,000	\$35,000,000	7

* Tie

After discussion regarding the Downtown Boise Circulator project, **Tom Dale moved and Vern Bisterfeldt seconded approval to submit the applications for the local projects, without priority order specified, including the change in the Downtown Boise Circulator grant size from \$25 million to a range between \$35 – \$40 million. And forward the state projects in priority order to the Idaho Transportation Department as presented.**

After discussion, Sharon Ullman requested a Roll Call vote.

Matt Stoll called roll. **The following Board members were present and voted in favor of the motion:**

**Kathy Alder
Dave Bieter
Keith Bird
Vern Bisterfeldt
Elaine Clegg
Tom Dale
Charlie Rountree
John Evans
Kelli Fairless
David Ferdinand
Phil Kushlan
Garret Nancolas
Mike Vuittonet**

The following Board members were present and voted against the motion:

**Sherry Huber
Carol McKee
Bryce Millar
Nate Mitchell
Steve Rule
Jerome Scroggins
Martin Thorne
Fred Tilman
Sharon Ullman**

Motion passed 13-9.

C. Adopt Resolution 08-2009 Amending the FY2009-2013 Transportation Improvement Program

Toni Tisdale presented Resolution 08-2009 amending the FY2009-2013 Transportation Improvement Program as follows:

Key No	Project	Scheduled Costs (including Match) (costs in \$1,000)							
		Phase	2009	2010	2011	2012	2013	PD	SUM
11528	Transit – Mobility Management – FY2006-2007	PE							0
		PC							0
	Funding Source: FTA 5307 Nampa NF To build coordination among existing public transportation and other transportation providers in Ada and Canyon Counties, resulting in enhancements to the transportation system. Funds transferred from FTA 5317 Small Urban. Note: part of this project is already obligated. (Total Federal amount = \$283,200 Federal amount remaining = \$145,849)	RW							0
		UT							0
		CE							0
		CN	ϑ 354						ϑ 354
		Sum	ϑ 354	0	0	0	0	0	ϑ 354
11529	Transit – Mobility Management – FY2006-2007	PE							0
		PC							0
	Funding Source: FTA 5307 Nampa JARC To build coordination among existing public transportation and other transportation providers in Ada and Canyon Counties, resulting in enhancements to the transportation system. Funds transferred from FTA 5316 Small Urban. Note: part of this project is already obligated. (Total Federal amount = \$546,400 Federal amount remaining = \$280,539)	RW							0
		UT							0
		CE							0
		CN	ϑ 683						ϑ 683
		Sum	ϑ 683	0	0	0	0	0	ϑ 683

After discussion, **Charlie Rountree** moved and **Elaine Clegg** seconded adoption of **Resolution 08-2009** amending the FY2009-2013 Transportation Improvement Programs as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

A. Discuss Next Steps Regarding COMPASS/VRT Merger

Chair Nancolas stated that on July 15, 2009, the Valley Regional Transit Board with one nay vote directed staff not to further pursue merging COMPASS and Valley Regional Transit, but rather to pursue opportunities for partnerships, such as, but not limited to, sharing office space, legislative services, and legal services.

Chair Nancolas requested any Board objections to not further pursuing a merger with SAGE Community Resources as previously brought forward by Mayor John Evans.

Hearing none, Chair Nancolas so ordered.

An Action Item mirroring the direction of the Valley Regional Transit Board will be included under the Consent Agenda in the August 2009 COMPASS Board packet.

B. Review Proposed COMPASS Bylaws Amendment to Create Past Chair Position

Chair Nancolas discussed the benefits of creating a Past Chair Position on the Executive Committee.

After discussion, Matt Stoll was directed to add language to the proposed Bylaw change that the Past Chair position would default to the last incumbent Chair if the outgoing Chair was not reelected.

Matt noted that this Agenda Item serves as the required notification to amend the Bylaws, per Article VII, Section 2 of the COMPASS Bylaws.

Staff will add an item under the Consent Agenda on the August 2009 Board meeting agenda for Board approval to amend the COMPASS Bylaws to create a Past Chair position on the Executive Committee.

C. Review Communities in Motion Environmental Review Process

Liisa Itkonen presented a summary of the *Communities in Motion* environmental review process using GIS information and mitigation strategies, which meets the requirements of SAFETEA-LU.

D. Status Report – Finance Committee

Carol McKee stated the Finance Committee reviewed and recommended Board approval of the draft FY2010 Unified Planning Work Program and Budget with the following comments:

- Staff is to report to the Finance Committee semi annually on the individual tasks associated with Program 701-General Membership Services; and
- Staff is to prepare a backup plan for Health Insurance if rates increase by more than 10 percent than budgeted.

E. Review Draft FY2010 Unified Planning Work Program and Budget

Matt Stoll reviewed the Revenue and Expense Assumptions used to prepare the draft FY2010 Unified Planning Work Program and Budget.

Matt presented a request from Mayor Bieter, Chair of Blueprint for Good Growth Consortium, to increase COMPASS staff workdays for Program 761 – Blueprint for Good Growth from 115 workdays to 172 workdays. Hearing no opposition, Matt stated this adjustment will be made to the FY2010 budget, which will be presented for approval at the August 2009 Board meeting.

Sherry Huber requested that staff provide a projected building cost analysis.

F. Review Prioritization Process for Regional Transportation Improvement Program

Toni Tisdale reviewed a draft of proposed revisions to the project prioritization process. The goal is to simplify the process of implementing *Communities in Motion*. Staff will request approval of the new process at the September 2009 Board meeting.

Chair Nancolas stated any questions should be sent to Toni for review by the Regional Technical Advisory Committee.

G. Review COMPASS Complete Streets Policy

Carl Miller presented the COMPASS Complete Streets policy, which seeks to provide an appropriate balance for all users including, motorists, bicyclists, transit, and pedestrians of all ages and abilities. The policy is consistent with the vision of *Communities in Motion*, and is aligned with the provisions of the proposed federal "Complete Streets Act of 2009" (H.R. 1443).

Adjournment

Carol McKee moved and Sherry Huber seconded adjournment at 3:25 pm. Motion passed unanimously.

Dated this 17th day of August 2009.

Approved:

**By: _____
Garret Nancolas, Chair
Community Planning Association**

Attest:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association**