

BOARD OF DIRECTORS' MEETING
JULY 21, 2008
ADA COUNTY COURTHOUSE
200 W. FRONT STREET, BOISE IDAHO



****MINUTES****

- ATTENDEES:**
- Rebecca Arnold, Commissioner, Ada County Highway District,
Ex officio
 - A.J. Balukoff, Trustee, Independent School District of Boise City
 - Phil Bandy, Mayor, City of Eagle
 - Matt Beebe, Commissioner, Canyon County
 - Dave Bieter, Mayor, City of Boise, **Vice Chair**
 - Keith Bird, Councilman, City of Meridian
 - Dave Bivens, Commissioner, Ada County Highway District
 - Elaine Clegg, Councilwoman, City of Boise
 - Tom Dale, Mayor, City of Nampa
 - Tammy de Weerd, Mayor, City of Meridian
 - John Evans, Mayor, City of Garden City
 - Kelli Fairless, Valley Regional Transit
 - David Ferdinand, Commissioner, Canyon County,
Secretary/Treasurer
 - Dave Jones, Idaho Transportation Department
 - Kathleen Lacy for Councilman Vernon Bisterfeldt, City of Boise
 - Carol McKee, Commissioner, Ada County Highway District
 - Bryce Millar, Commissioner, Nampa Highway District #1
 - Nathan Mitchell, Mayor, City of Star
 - Garret Nancolas, Mayor, City of Caldwell, **Chair Elect**
 - Brent Orton for Jim Blacker, Councilman, City of Caldwell
 - Steven Rule, Commissioner, Canyon County
 - Jerome Scroggins, Commissioner, Canyon Highway District #4
 - Matt Stoll, Executive Director, Community Planning
Association, Ex officio
 - Martin Thorne, Councilman, City of Nampa
 - Fred Tilman, Commissioner, Ada County
 - Mike Vuittonet, Trustee, Joint School District #2
 - Pete Wagner, Idaho Department of Environmental Quality
 - Paul Woods, Commissioner, Ada County
- MEMBERS ABSENT:**
- Scott Dowdy, Mayor, City of Kuna
 - Russell Duke, Central District Health, Ex officio
 - Clete Edmunson, Governor's Office, Ex officio
 - John Franden, Commissioner, Ada County Highway District,
Chair
 - Anne Horn, Mayor, City of Notus
 - Phil Kushlan, Capital City Development Corporation
 - James Maguire, Boise State University
 - Patrick Rice, Greater Boise Auditorium District, Ex officio
 - Vicki Thurber, Mayor, City of Middleton
 - Margaret Watson, Mayor, City of Parma
 - Rick Yzaguirre, Commissioner, Ada County

800 S. Industry Way, Ste 100

Meridian, ID 83642

P. 208.855.2558

F. 208.855.2559

www.compassidaho.org

OTHERS:

Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Steve Cordon, Boise State University
Matt Ellsworth, City of Meridian
Sally Goodell, Ada County Highway District
Rick Hinton, Idaho Transportation Department
Keith Holmes, Community Planning Association
Liisa Itkonen, Community Planning Association
Dustin Kuck, Governor's Office
Randy Kyrias, Idaho Transportation Department
Darrell Manning, Idaho Transportation Board
Don Matson, Community Planning Association
Monte McClure, Idaho Transportation Board
Patricia Nilsson, City of Boise
Teri Schorzman, Community Planning Association
Toni Tisdale, Community Planning Association
Jeanne Urlezaga, Community Planning Association
Mary Ann Waldinger, Community Planning Association

CALL TO ORDER:

Chair Elect Nancolas called the meeting to order at 1:38 p.m. Chair Elect Nancolas noted that Chair Franden is out of town.

AGENDA ADDITIONS/CHANGES

Matt Stoll requested to amend the agenda to add Action Item V-B, Adoption of Resolution 10-2008 Approving Revision 2 of the FY2008 Unified Planning Work Program and Budget.

After discussion, **David Ferdinand moved and Fred Tilman seconded to amend the agenda to add Action Item V-B, Adoption of Resolution 10-2008 Approving Revision 2 of the FY2008 Unified Planning Work Program and Budget to the Agenda under Action Items. Motion passed unanimously.**

OPEN DISCUSSION

Pete Wagner announced there will be a meeting at DEQ Headquarters on Wednesday, July 23, 2008, from 1:00 pm – 4:00 pm regarding the emission testing legislation passed last session.

Elaine Clegg expressed her concern about the current transportation crisis and requested that the COMPASS Board agree to review either as part of the agenda at the August 2008 Board meeting or at the September 2008 Board Retreat, how business is done and how to respond to the public regarding some kind of alternatives in a fundamentally different way. **Chair Elect Nancolas stated he agreed with Councilwoman Clegg that the discussion take place at either a strategic planning session or as a Board item as we go into the new year.**

Dave Jones noted that the Idaho Transportation Board meeting scheduled in June 2008 at District 3 was moved to October 14-15, 2008.

CONSENT AGENDA

- A. Approve June 16, 2008 Board Meeting Minutes**
- B. Receive Approved May 20, 2008, Executive Committee Meeting Minutes**

Martin Thorne moved and David Ferdinand seconded approval of the Consent Agenda as presented. Motion passed unanimously.

SPECIAL ITEM

- A. Overview of Governor's Transportation Conference**

Dustin Kuck, the Governor's Constituent Services Representative, and Randy Kyrias, Idaho Department of Transportation Public Transportation Administrator, presented an overview of the Governor's Transportation Funding Conferences scheduled around the state in July 2008 to address the current transportation funding shortfall of \$240,000,000, and recapped the funding sources and the associated challenges and priorities.

Several Board members noted that they would like to see the presentation refined so that it is more easily understandable to the general public.

Chair Elect Nancolas extended the COMPASS Board's thanks to the Governor for raising the issue to the level of attention that it has been receiving lately and thanked Idaho Transportation Board Chair Darrell Manning and Idaho Transportation Board member Monte McClure for bringing the issue to the public as well.

Chair Elect Nancolas stated that he and Senator McGee will be presenting the Governor's funding presentation at the Tuesday, August 5, 2008, Caldwell Chamber luncheon at the College of Idaho. He and Senator McGee will be addressing how the transportation shortfall impacts people in their daily lives.

ACTION ITEM

- A. Approve the Request for the End of Year Program**

Toni Tisdale presented requests for the 2008 End of Year Program, which is used to re-obligate federal funding that is not spent within its obligation life and must be returned if not re-obligated. It is funded on a "first come, first served" basis as funds allow and includes only existing projects that can obligate additional funding immediately.

After discussion, **Tom Dale moved and Steve Rule seconded approval of the request for the End of Year Program as presented. Motion passed unanimously.**

- B. Adopt Resolution 10-2008 Approving Revision 2 of the FY2008 Unified Planning Work Program and Budget**

Matt Stoll presented Revision 2 of the FY2008 Unified Planning Work Program and Budget. This revision will modify both COMPASS projects and the Transportation Supplement section of the Valley Regional Transit's budget. This action is to ensure approximately \$800,000 in Federal Transit Administration funds are not lost, which were previously approved through an amendment to the FY2008-2012 Transportation Improvement Program and that the Board will be considering as part of the FY2009 Unified Planning Work Program and Budget.

COMPASS Finance Committee Chair, A.J. Balukoff noted that the Finance Committee recommends Board approval of Resolution 10-2008.

After discussion, ***Elaine Clegg moved and Carol McKee seconded adoption of Resolution 10-2008 approving Revision 2 of the FY2008 Unified Planning Work Program and Budget as presented.***

INFORMATION DISCUSSION ITEMS

A. Status Report – Legislative Issues

Ken Burgess recapped a draft Legislative Decision Making Policy that the COMPASS Executive Committee has been working through and 2009 Legislative Strategies that will be brought to the Board for approval at the August 2008 meeting.

Ken said that the timing of the monthly COMPASS Board meetings caused challenges during the 2008 Legislative session when action needed to be taken within a 24 hour period. To address this in the 2009 session, a Decision Making Policy is being developed. The elements of which include:

- The Executive Director and the Legislative Consultant will develop the COMPASS legislative policy positions for review by the Executive Committee and submit to the Board for approval at the November Board meeting of each year.
- The policy positions will set the broad parameters and sideboards under which the Legislative Consultant can move one way or another on any policy positions.
- Establishment of a Legislative Advisory Committee, which consist of the Executive Committee. During the course of the legislative session, the Executive Director and the Legislative Consultant will meet weekly with the Legislative Advisory Committee to provide updates and discuss issues.
- In the event that some of the evolving legislatives issues may require some fine tuning, within the broad parameters set in the policies the Legislative Advisory Committee is empowered to make decisions on behalf of the full Board. The full Board must be informed via email within 24 hours of any action taken by the Legislative Advisory Committee.
- If required, it will take a decision by the full Board to revisit a broad policy decision.
- If during the legislation session issues arise that the Board has not developed a policy for at the November Board meeting, the Legislative Advisory Committee will be empowered to develop a policy position if deemed necessary.

Ken reviewed a proposed legislative strategy/relationship plan. The basic strategy and approach is:

Part 1: Message development

- COMPASS staff and Legislative Consultant will develop and deliver weekly messaging points for COMPASS members based on the prevailing issues.
- COMPASS members shall utilize the messages and incorporate them into every aspect of the plan.

Part 11: Personal relationship development: COMPASS members to legislators

- City/County oriented VIP events for legislators
- Political events/community gathering
- COMPASS legislative reception

Part III: Constituent education and communication

- Mayor/Commissioner communication to the public
- Public to Legislator communication
- Utilization of news media
- COMPASS sponsored Transportation Conference

Part IV: Coalition building

- Ongoing and requires constant maintenance
- Challenge to understand and work through differences on policies

Part V: The Executive Branch

- Staff-to-staff relationships
- COMPASS Board to Governor
- COMPASS Board to ITD Board
- The public to the Governor

(Chair Elect Nancolas turned the meeting over to Vice Chair Bieter at 3:10 p.m.)

B. Review Draft FY2009 Unified Planning Work Program and Budget

Matt Stoll reviewed the draft FY2009 Unified Planning Work Program and Budget. Matt stated the COMPASS Finance Committee has reviewed the draft and recommends Board approval at the August 2008 Board meeting.

He said the emphasis remains on transportation planning, which includes roadways and public transportation. Staff has added four new work programs:

- Program 671 – Mobility Management Strategies
- Program 763 – State Street Corridor Implementation Planning
- Program 765 – Communities in Motion Implementation Guide Book
- Program 767 – Western Canyon Communities Circulation Plan

He stated a request has been made by the Ada County members that COMPASS provide administrative services for ***Blueprint for Good Growth***, which is a companion project to ***Communities in Motion***. Matt will be developing expense estimates and recommendations on how those would be incorporated into the existing funding strategies for review by the Finance Committee prior to the August 15, 2008, Board meeting.

Matt noted that it was assumed that COMPASS would not be providing project management services for the SH 44 and US 20/26 corridor studies in FY2009 so project management services and direct expenses were not included in the draft budget; however, the Idaho Transportation Department has stated it will provide funds for COMPASS to continue with the project management in FY2009. Staff will bring that back to the Board as Revision 1 in November or December 2008. He also noted that the phase out of the use of STP-TMA and STP-U funds for on-going costs of the agency ends in FY2009 as well.

Matt stated he had received formal notification that the Notus/Parma Highway District has dropped its membership with COMPASS for FY2008 and FY2009. He stated that Golden Gate Highway District is still deciding about whether they will remain members in FY2009.

C. Review Treasure Valley Truck Freight Study

Vice Chair Bieter stated that due to lack of time, the review of the Treasure Valley Truck Freight Study will be moved to the August 18, 2008, Board meeting.

ADJOURNMENT

Martin Thorne moved and Tom Dale seconded adjournment at 3:40 p.m.

Dated this 18th day of August 2008.

APPROVED:

BY: _____
John Franden, Chair
Community Planning Association

ATTEST:

BY: _____
Matthew J. Stoll, Executive Director
Community Planning Association

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