



*Working together to plan for the future*

ITEM IV-A

**REGIONAL TRANSPORTATION ADVISORY COMMITTEE  
JULY 26, 2017  
COMPASS, 1ST FLOOR BOARD ROOM  
MERIDIAN, IDAHO**

**\*\*MINUTES\*\***

**ATTENDEES:**

Drew Alexander, Boise State University  
Jeff Barnes, City of Nampa, **Chair**  
Clair Bowman, City of Nampa  
Tom Ferch, Ada County Highway District  
Ryan Head, Ada County Highway District  
Caleb Hood, City of Meridian  
Chris Hopper, Canyon Highway District No. 4  
Wendy Howell, City of Kuna  
Rhonda Jalbert, Valley Regional Transit  
Caleb Lakey for Amy Schroeder, Idaho Transportation Department  
Nathan Leigh, Mayor, City of Parma  
Justin Lucas, Ada County Highway District  
Robb MacDonald, City of Caldwell  
Brian McClure, City of Meridian, **Vice Chair**  
Mitra Mehta-Cooper for Megan Basham, Ada County Development Services  
Patricia Nilsson, Canyon County Development Services  
Zach Piepmeyer, City of Boise  
Michael Toole, Department of Environmental Quality

**MEMBERS ABSENT:**

Nichoel Baird Spencer, City of Eagle  
Gordon Bates, Golden Gate Highway District #3  
Chad Bell, Mayor, City of Star  
Randall Falkner, City of Middleton  
Daren Fluke, City of Boise  
Hal Forsgren, Councilman, City of Melba  
Karen Gallagher, City of Boise  
Rob Howarth, Central District Health, Ex. officio  
Scott Jacobs, City of Wilder  
Megan Leatherman, Ada County Development Services  
Dan Lister, Canyon County Development Services  
Kyle McCormick, Canyon County Development Services  
Deanna Smith, Public Participation Workgroup  
Jenah Thornborrow, City of Garden City  
Rick Wallace, Councilman, City of Notus

**OTHERS PRESENT:** Nancy Brecks, COMPASS  
Rachel Haukkala, COMPASS  
Liisa Itkonen, COMPASS  
Amy Luft, COMPASS  
Carl Miller, COMPASS  
Kathy Parker, COMPASS  
Drew Pfefferle, Ada County Highway District  
Brian Shields, Idaho Office of Emergency Management  
Lan Smith, LHTAC  
Matt Stoll, COMPASS  
Toni Tisdale, COMPASS  
MaryAnn Waldinger, COMPASS

**CALL TO ORDER:**

Chair Jeff Barnes called the meeting to order at 8:30 a.m.

**AGENDA ADDITIONS/CHANGES**

Liisa Itkonen noted that Brian Shields will be presenting the Special Item.

**OPEN DISCUSSION/ANNOUNCEMENTS**

General announcements were made by committee members.

Liisa Itkonen said COMPASS has hired two new assistant planners, Marcus Amman and Rachel Haukkala.

**CONSENT AGENDA**

**A. Approve June 28, 2017, RTAC Meeting Minutes**

**Nathan Leigh moved and Tom Ferch seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

**SPECIAL ITEM**

**A. Emergency Communications Capabilities for Transportation and Infrastructure**

Brian Shields, First Responders Network of Idaho Manager, Idaho Office of Emergency Management provided an overview of work being conducted to develop the "FirstNet" system – a wireless broadband communication system for public safety and first responders in Idaho.

**ACTION ITEMS**

**A. Recommend Funding Application Ranking Process**

Kathy Parker presented proposed updates to the funding application ranking process for the FY2019-2023 application cycle, based on discussion from the June 2017 RTAC meeting. The revised process will keep the paired comparison method of rating projects, but remove the requirement to use the Audience Response System (ARS) to do so. The revised process will be brought to the COMPASS Board for action in its August 28, 2017, meeting.

After discussion, COMPASS staff was directed to:

- Reference under "Funding Sources Available," the policy set by the COMPASS Board for STP-TMP funding.
- Clarify under the Introduction, that in the reference to, "...The Phase I application is mandatory for all projects (large and small, federal, and local)..." local is referring to funding that COMPASS manages.
- Reference that requests for COMPASS staff time can be submitted in this process.

After discussion, **Chris Hopper moved and Nathan Leigh seconded recommending COMPASS Board approval of the modifications to the application ranking process as discussed.**

After further discussion, **Justin Lucas made a substitute motion and Chris Hopper seconded to recommend COMPASS Board approval of the modifications to the application ranking process as presented, and to edit the Funding Application Guide with the requested changes as discussed. Motion passed unanimously.**

#### **B. Recommend Approval of Amendment to the FY2017-2021 Regional Transportation Improvement Program (TIP)**

Toni Tisdale presented an amendment to the FY2017-2021 Regional Transportation Improvement Program (TIP) to increase the amount of funding budgeted to replace an Idaho Transportation Department maintenance yard facility. The new facility, funded through state funds, will be located in the City of Nampa and will replace a facility that was located in the City of Meridian. COMPASS Board approval is required for this change because the cost increase exceeds 30% of the original cost.

After discussion, **Clair Bowman moved and Wendy Howell seconded to recommend COMPASS Board approval of the amendment to the FY2017-2021 Regional Transportation Improvement Program as presented. Motion passed unanimously.**

#### **C. Approve Transportation Management Area Balancing Action**

Toni Tisdale requested approval to release STP-TMA funds from projects due to close-out or cost savings to balance the STP-TMA program as requested by ACHD, City of Kuna, and COMPASS.

After discussion, **Ryan Head moved and Chris Hopper seconded to recommend COMPASS Board approval of the amendment to the FY2017-2021 Regional Transportation Improvement Program to balance the STP-TMA program, as requested by ACHD, the City of Kuna, and COMPASS as presented. Motion passed.**

### **INFORMATION/DISCUSSION ITEMS**

#### **A. Review Communities in Motion (CIM) Growth Comparison**

Carl Miller reviewed regional growth trends and how they compare to growth forecasted in the *Communities in Motion 2040* Vision. Per RTAC request, COMPASS staff will give the same presentation to the COMPASS Board in its August 2017 meeting.

## **B. Review Communities in Motion 2040 2.0 (CIM) Upcoming Development Process and Document Format**

Liisa Itkonen discussed a proposal for a refined funding policy and a process to determine funded and unfunded projects and priorities for *Communities in Motion 2040 2.0* (CIM 2040 2.0). COMPASS staff will identify logical segments within the 32 unfunded corridors prioritized in CIM 2040, and work with RTAC and member agencies to compile a matrix of needed projects and information to consider in the prioritization of the projects.

Liisa also discussed the concept of an online, interactive document for CIM 2040 2.0.

### **OTHER**

Next Meeting: August 23, 2017

### **ADJOURNMENT**

**Wendy Howell moved and Clair Bowman seconded adjournment at 10:25 a.m. Motion passed unanimously.**