



COMPASS
COMMUNITY PLANNING ASSOCIATION
of Southwest Idaho

**REGIONAL TECHNICAL ADVISORY COMMITTEE
JULY 27, 2011
COMMUNITY PLANNING ASSOCIATION**

**** MINUTES ****

ATTENDEES:

Sabrina Anderson, Ada County Highway District
Clair Bowman, City of Nampa
Jon Cecil, Capital City Development Corporation
Ryan Head, Ada County Highway District
Caleb Hood, City of Meridian, **Vice Chair**
Chris Hopper, Canyon Highway District No. 4
Rob Howarth, Central District Health Department
(*Ex-Officio*)
Casey Jones, Boise State University
Kathleen Lacey, City of Boise
Megan Leatherman, Ada County Development
Services
Robb MacDonald, City of Caldwell
Patricia Nilsson, City of Boise
Eric Shannon, Nampa Highway District No. 1
Nichoel Baird Spencer, City of Eagle

MEMBERS ABSENT:

Jennifer Almeida, Canyon County Development
Services
Mary Barker, Valley Regional Transit
Chris Collins, Mayor, City of Notus
Michael Garz, Idaho Transportation Department-
District 3
Steve Hasson, City of Kuna
Wendy Howell, City of Middleton, **Chair**
David Luft, Department of Environmental Quality
Nathan Mitchell, Mayor, City of Star
Deanna Smith, Public Participation Committee
Craig Telford, Mayor, City of Parma
Jenah Thornborrow, City of Garden City

OTHERS PRESENT:

Jeff Barnes, City of Nampa
Casey Bequeath, Nampa Highway District #1
Nathan Dale, COMPASS
Sonia Hennem, Kittelson & Associates
Keith Holmes, COMPASS
Liisa Itkonen, COMPASS
Amy Luft, COMPASS
Don Matson, COMPASS
Carl Miller, COMPASS
Walt Satterfield, COMPASS
Toni Tisdale, COMPASS
Charles Trainor, COMPASS
Jeanne Urlezaga, COMPASS
Debbie Winchar, COMPASS

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CALL TO ORDER

Vice Chair Hood called the meeting to order at 9:02 a.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

A. Approve June 22, 2011 Meeting Minutes

Ryan Head moved and Chris Hopper seconded to approve the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Recommend Approval of the 2011 *Communities in Motion* Performance Monitoring Report

Carl Miller presented the 2011 *Communities in Motion* Performance Monitoring Report.

After discussion, **Sabrina Anderson moved and Megan Leatherman seconded to recommend approval of the 2011 *Communities in Motion* Performance Monitoring Report recognizing the need for continual improvements as *Communities in Motion* is updated. Motion passed unanimously.**

B. Recommend Approval of the FY2012-2016 Regional Transportation Improvement Program

Toni Tisdale presented the FY2012-2016 Regional Transportation Improvement Program.

After discussion, **Tricia Nilsson moved and Sabrina Anderson seconded to recommend approval of the FY2012-2016 Regional Transportation Improvement Program with the following changes: remove capital projects from grouped categories and recognize other edits may be necessary before presentation to the COMPASS Board to appropriately request current data made available by the transportation agencies on their projects. Motion passed unanimously.**

C. Recommend Approval of the FY2012 Unified Planning Work Program (UPWP) – Draft

Keith Holmes presented the FY2012 UPWP Draft for approval.

After discussion, **Jon Cecil moved and Kathleen Lacey seconded to recommend approval of the FY2012 Unified Planning Work Program – Draft with the following changes: Program sheet 710, Complete Streets; inclusion of economic**

development strategies and creation of a project team and, Program 720, State Street Corridor Implementation; remove "Facilitate access management inventory" as this will not be ready until FY2013. Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

A. Status Report on the 2040 Population Forecast for the 2014 *Communities in Motion* Plan

Carl Miller presented the Demographic Advisory Committee's recommended 2040 Population Forecast for Ada and Canyon Counties.

B. Status Report on Housing and Urban Development (HUD) Sustainable Community Grants

Liisa Itkonen provided a status report on funding and progress of HUD Sustainable Community grants.

Carl Miller provided a Community Challenge Grant update.

C. Discuss Environmental Review Process and Next Steps

Liisa Itkonen presented ongoing work with environmental and resource agencies, and possibilities for future direction. Liisa requested the contact information be forwarded to her for anyone who would like to participate on the committee.

After discussion, Tricia Nilsson suggested Sue Sullivan, or other Idaho Transportation Department (ITD) staff, present a review to RTAC of where ITD is headed; not just conversations with people but real goals we set for ourselves to work better together.

D. Review Revision 2 of the FY2011 Unified Planning Work Program (UPWP)

Keith Holmes presented Revision 2 of the F2011 UPWP.

E. Status of *Communities in Motion* Update

Liisa Itkonen reviewed the progress on the *Communities in Motion* (CIM) Update.

Carl Miller gave an update on the Scenario Planning process. Carl said staff requests a review team to score the Request for Qualifications and Proposals and to participate in the consultant interviews.

Volunteers:

City of Boise representatives (3?)

ACHD representative

Clair Bowman, City of Nampa

Caleb Hood, City of Meridian

Wendy Howell, City of Middleton

Meg Leatherman, Ada County Development Services

Nichoel Baird Spencer, City of Eagle

Robb MacDonald, City of Caldwell

RTAC requested Carl to contact more Canyon County representatives to participate in this process.

Regarding the CIM Update, Liisa requested the Committee think about the:

- Planning Team: in addition to RTAC, what other individuals, agencies, and/or other COMPASS committees would be willing to participate on the planning team?
- Leadership Team: in addition to the COMPASS Executive Committee, recommend additional members.

Liisa requested the names be forwarded to her within the next couple of weeks. Liisa also asked the Committee to think about the scheduling of additional meetings as needed. This item will come back to RTAC in August as an action item.

F. Overview of the Regional Coordination Council (RCC) and the ValleyConnect Plan

Walt Satterfield provided, on behalf of Kelli Fairless, an overview of the RCC and the ValleyConnect Plan with an emphasis on establishing a process for prioritizing coordination projects and public/community transportation projects.

OTHER

A. Next RTAC Meeting: Wednesday, August 24, 2011, 9:00 a.m., at COMPASS.

ADJOURNMENT

Eric Shannon moved and Clair Bowman seconded adjournment at 10:55 a.m. Motion passed unanimously.

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