



**Community Planning Association of Southwest Idaho
Executive Committee Meeting
July 27, 2005
COMPASS Conference Room**

*****Revised Minutes*****

ATTENDEES: Gerry Armstrong for Judy Peavey-Derr, Commissioner, Ada County
 Matt Beebe, Commissioner, Canyon County
 Tammy de Weerd, Mayor, City of Meridian, **Chair-Elect**
 Bob Flowers, Mayor, City of Parma, **Chair**
 Sherry Huber, Commissioner, for John Franden, Commissioner, Ada County Highway District, **Secretary-Treasurer**
 Kathleen Lacey for David Bieter, Mayor, City of Boise
 Garret Nancolas, Mayor, City of Caldwell
 Paul Raymond for Tom Dale, Mayor, City of Nampa, **Vice-Chair**
 Matt Stoll, Executive Director, Community Planning Association, Ex Officio

MEMBERS ABSENT: Nancy Merrill, Mayor, City of Eagle

OTHERS: Nancy Brecks, Community Planning Association
 Charles Trainor, Community Planning Association
 Jeanne Urlezaga, Community Planning Association

CALL TO ORDER

Chair Flowers called the meeting to order at 1:33 p.m.

A. Approve June 21, 2005 and June 29, 2005, Executive Committee Meeting Minutes

Tammy de Weerd moved and Garret Nancolas seconded approval of the June 21, 2005 and June 29, 2005, Executive Committee meeting minutes as presented. Motion passed unanimously.

B. Establish August 15, 2005, COMPASS Board Meeting Agenda

Matt Stoll reviewed the proposed August 15, 2005, COMPASS Board meeting agenda items 1-15. Matt stated staff proposes adding two additional items as 15 B. Review of Urban and Transportation Management Area Balancing Committees Actions and End-of-Year Requests; and C. Review of COMPASS Board's Role in Reviewing the Transportation Improvement Programs.

After discussion, **Garret Nancolas moved and Gerry Armstrong seconded approving proposed August 15, 2005, COMPASS Board Agenda Items 1-15 with the addition of Items 15 B and C as presented. Motion passed unanimously.**

C. Review Draft Scope of Work for Legislative Services and Funding Options

Matt Stoll provided an update on the negotiation of the Scope of Work with Veritas Advisors/MGN for legislative services. Matt reviewed the financial needs associated with the legislative services contract.

After discussion, **Garret Nancolas moved and Tammy de Weerd seconded to approve the Scope of Work for presentation to the COMPASS Board. That a Federal Relations Committee be formed consisting of three Ada County and two Canyon County members of the Executive Committee appointed by the COMPASS Board Chair. Matt Stoll and Kelli Fairless will sit on the Committee as support staff. Also, recommend the Board approve the additional costs outside of the Scope of Work as presented with the caveat that State Lobbying services be negotiated as part of the Scope of Work. The additional funding is to be assessed to General and Special Members on a basis identical to the membership dues formula. Motion passed unanimously.**

Chair Flowers named Boise City Mayor Dave Bieter; City of Meridian Mayor Tammy de Weerd; Ada County Highway District Commissioner John Franden; City of Caldwell Mayor Garret Nancolas; and City of Nampa Mayor Tom Dale to the Federal Relations Committee.

D. Discuss Committee and Organizational Structures and Possible Next Steps

Matt Stoll requested direction from the Executive Committee in reviewing the COMPASS Standing Committees processes and structure and the formation of a Policy Committee recommended in the Certification Review final report.

After discussion, it was agreed that as Executive Director, it is appropriate for Matt to research other entity's organizational processes and structures and suggest changes he feels appropriate for COMPASS, and the Executive Committee should serve as the Policy Committee for COMPASS to meet the Certification Review team's recommendation.

ADJOURNMENT

Garret Nancolas moved and Kathleen Lacey seconded adjournment at 3:07 p.m. Motion passed unanimously.

Dated this 28th day of September 2005.

APPROVED:

By: _____
Bob Flowers, Chair
Community Planning Association

ATTEST:

By: _____
Matthew J. Stoll, Executive Director
Community Planning Association