



Working together to plan for the future

ITEM V-C

**SPECIAL FINANCE COMMITTEE MEETING
JULY 30, 2015
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: Dave Case, Commissioner, Ada County
Craig Hanson, Commissioner, Canyon County
John McEvoy, Commissioner, Canyon Highway District #4
Brent Orton for Garret Nancolas, Mayor, City of Caldwell
Charlie Rountree, Councilman, City of Meridian
Rick Yzaguirre, Commissioner, Ada County

MEMBERS ABSENT: Rebecca Arnold, Commissioner, Ada County Highway District, **Chair**

OTHERS PRESENT: Nancy Brecks, Community Planning Association
Jake Emery, Harris & Co.
Keith Holmes, Community Planning Association
Megan Larsen, Community Planning Association
Amy Luft, Community Planning Association
Sabrina Minshall, Community Planning Association
Matt Stoll, Community Planning Association
Josh Tyree, Harris & Co.

CALL TO ORDER:

Vice Chair Hanson called the meeting to order at 12:04 pm.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

A. Approve May 14, 2015, Finance Committee Meeting Minutes

Charlie Rountree moved and John McEvoy seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Approve FY2015 Audit Process

Josh Tyree, Harris & Co., reviewed the FY2015 audit process. It is anticipated that the financial statements will be presented to the Finance Committee in December 2015.

After discussion, **Dave Case moved and Charlie Rountree seconded approval of the FY2015 audit process as outlined by Josh Tyree and signing of the letter of engagement by the Finance Committee chair. Motion passed unanimously.**

B. Approve Variance Report for October 1, 2014 - June 30, 2015

Megan Larsen presented the Variance Report for October 1, 2014 - June 30, 2015.

After discussion, **Brent Orton moved and Charlie Rountree seconded approval of the Variance Report for October 1, 2014 – June 20, 2015, as presented. Motion passed unanimously.**

C. Recommend COMPASS Board Approval of the Draft FY2016 Unified Planning Work Program and Budget

Megan Larsen presented the draft FY2016 Unified Planning Work Program and Budget, which has changed from what the Finance Committee approved in May 2015 because of the removal of the EDD designation.

After discussion, **Brent Orton moved and Charlie Rountree seconded to recommend the FY2016 Unified Planning Work Program and Budget for COMPASS Board approval as presented. Motion passed unanimously.**

OTHER

It was agreed to cancel the August 13, 2015, Finance Committee meeting as the August Agenda Items were addressed today. The next Finance Committee meeting is November 19, 2015.

ADJOURNMENT

John McEvoy moved and Charlie Rountree seconded adjournment at 12:32 pm. Motion passed unanimously.

Dated this 19th day of November 2015.

Approved:

**By: _____
Rebecca Arnold, Chair**

Attest:

**By: _____
Craig Hanson, Vice Chair**