

**EXECUTIVE COMMITTEE MEETING
AUGUST 16, 2011
COMPASS CONFERENCE ROOM**

****MINUTES****



- ATTENDEES:** Dave Bieter, Mayor, City of Boise, **Immediate Past Chair, via telephone**
Tom Dale, Mayor, City of Nampa
David Ferdinand, Commissioner, Canyon County, **Chair**
Carol McKee, Commissioner, Ada County Highway District, **Chair Elect**
Bryce Millar, Commissioner, Nampa Highway District #1, **Vice Chair**
Garret Nancolas, Mayor, City of Caldwell
Charlie Rountree, Councilman, City of Meridian, **Secretary/Treasurer**
Matt Stoll, Executive Director, Community Planning Association, Ex officio
Vicki Thurber, Mayor, City of Middleton
Rick Yzaguirre, Commissioner, Ada County
- MEMBERS ABSENT:** Nathan Mitchell, Mayor, City of Star
- OTHERS PRESENT:** Sabrina Anderson, Ada County Highway District
Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Kelli Fairless, Valley Regional Transit
Keith Holmes, Community Planning Association
Liisa Itkonen, Community Planning Association
Amy Luft, Community Planning Association
Don Matson, Community Planning Association
Patricia Nilsson, City of Boise
Toni Tisdale, Community Planning Association
Charles Trainor, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair Ferdinand called the meeting to order at 2:00 p.m.

AGENDA ADDITIONS/CHANGES

Matt Stoll requested to add Action Item IV-G, Authorization for Board Member Travel Reimbursement to the agenda.

After discussion, **Garret Nancolas moved and Charlie Rountree seconded to add Agenda Item IV-G, Authorization for Board Member Travel Reimbursement to the agenda and approval of the rest of the agenda as presented. Motion passed unanimously.**

OPEN DISCUSSION/ANNOUNCEMENTS

Committee members announced various activities in their communities.

CONSENT AGENDA

A. Approve July 19, 2011, Executive Committee Meeting Minutes

Charlie Rountree moved and Carol McKee seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEM

A. Consider Cancelling September 2011 COMPASS Board Meeting

Matt Stoll requested Executive Committee approval to cancel the September 19, 2011, COMPASS Board meeting; approval of staff proposed Agenda Items 1-24 for the October 17, 2011, Board meeting with the addition of an item for a presentation by BSU students of their book "Growing Closer: Density and Sprawl in the Boise Valley." Matt also requested the latitude to amend the agenda as necessary.

After discussion, **Garret Nancolas moved and Carol McKee seconded to approve Agenda Items 1-24 for the October 17, 2011, COMPASS Board meeting, including the presentation by BSU, and Matt Stoll has the latitude to amend the agenda as necessary. And cancel the September 19, 2011, Board meeting. Motion passed unanimously.**

B. Consider Rescheduling or Cancelling September 20, 2011, Executive Committee Meeting

After discussion, **Tom Dale moved and Carol McKee seconded cancelling the September 20, 2011, Executive Committee meeting. Motion passed unanimously.**

C. Recommend Approval of TIGER III Application

Charles Trainor sought direction from the Executive Committee on whether to submit a TIGER III application for the Meridian Interchange project.

After discussion, **Garret Nancolas moved and Tom Dale seconded to direct staff to not submit a TIGER III application and be more assertive with the Idaho Transportation Department about building the Meridian Interchange. Motion passed with Charlie Rountree voting nay.**

D. Establish CIM Leadership Team

Liisa Itkonen sought direction on the membership and format of the CIM Leadership Team.

After discussion, **Carol McKee moved and Charlie Rountree seconded that the Leadership Team meetings start at 1:30 pm prior to the Executive Committee meetings. Staff has the latitude to adjust the time as necessary. Motion passed unanimously.**

Liisa reviewed a list of proposed agencies to be considered for membership on the Leadership Team:

- Idaho Housing and Finance Association
- Idaho Power
- ULI
- Idaho Smart Growth
- Boise Valley Economic Partnership or Boise Chamber of Commerce
- A commercial real estate representative
- Southwest District Health Department

After discussion, **Tom Dale moved and Rick Yzaguirre seconded approval of the proposed membership list as presented with the addition of a representative from HUD and the Regional Coordination Council. Motion passed unanimously.**

E. Review COMPASS Conflict of Interest Policy

Matt Stoll requested direction from the Executive Committee on the merits of rewriting the COMPASS Conflict of Interest Policy, based on Matt's discussion with Brian Ballard, COMPASS legal counsel.

After discussion, **Carol McKee moved and Charlie Rountree seconded to direct Matt Stoll to review the Conflict of Interest Policy and tighten up the language as discussed with Brian Ballard for Executive Committee consideration and then for COMPASS Board approval. Motion passed unanimously.**

F. Recommend Direction on Competitive Grants

Don Matson requested direction from the Executive Committee on staff pursuing the competitive Community Challenge Planning grant for corridor or sub-regional planning and/or the Sustainable Communities grant for regional planning.

After discussion, **Vicki Thurber moved and Garret Nancolas seconded to direct staff to move forward on the Community Challenge Planning grant because it scored higher last year than the Sustainable Communities grant and is badly needed. Motion passed unanimously.**

G. Authorization for Board Member Travel Reimbursement

Matt Stoll presented a travel request from Elaine Clegg to represent COMPASS at the Association of Metropolitan Planning Organizations' annual conference in October 2011.

After discussion, **Tom Dale moved and Charlie Rountree seconded approval of the Board member travel request as presented. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEMS

A. Status Report – Air Quality Outreach Program

Matt Stoll provided an update on the financing plan for a public outreach and education effort on air quality for Ada and Canyon Counties in conjunction with the Air Quality Board and the Department of Environmental Quality.

B. Status Report – Administrative Building

Jeanne Urlezaga and Matt Stoll provided a status report on the COMPASS/VRT administrative building.

OTHER

Charlie Rountree asked if the COMPASS Board would provide a Letter of Support if the City of Meridian were to pursue TIGER III funding for the Meridian Interchange. The Committee agreed that COMPASS would support Meridian’s effort in pursuing TIGER III funding for the Meridian Interchange.

ADJOURNMENT

Garret Nancolas moved and Carol McKee seconded adjournment at 3:44 pm. Motion passed unanimously.

Dated this 18th day of October 2011.

Approved:

**By: _____
David Ferdinand, Chair
Community Planning Association**

Attest:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association**