



COMPASS
COMMUNITY PLANNING ASSOCIATION
of Southwest Idaho

REGIONAL TECHNICAL ADVISORY COMMITTEE AUGUST 24, 2011 COMMUNITY PLANNING ASSOCIATION

** MINUTES **

- ATTENDEES:**
- Sabrina Anderson, Ada County Highway District
 - Mary Barker, Valley Regional Transit
 - Clair Bowman, City of Nampa
 - Jon Cecil, Capital City Development Corporation
 - Michael Garz, Idaho Transportation Department-District 3
 - Caleb Hood, City of Meridian, **Vice Chair**
 - Chris Hopper, Canyon Highway District No. 4
 - Rob Howarth, Central District Health Department
(Ex-Officio)
 - Wendy Howell, City of Middleton, **Chair**
 - Megan Leatherman, Ada County Development Services
 - Jeff Lowe, Ada County Highway District *(for Ryan Head)*
 - Robb MacDonald, City of Caldwell
 - Patricia Nilsson, City of Boise
 - Eric Shannon, Nampa Highway District No. 1
 - Deanna Smith, Public Participation Committee
 - Nichoel Baird Spencer, City of Eagle
- MEMBERS ABSENT:**
- Jennifer Almeida, Canyon County Development Services
 - Chris Collins, Mayor, City of Notus
 - Steve Hasson, City of Kuna
 - Casey Jones, Boise State University
 - Kathleen Lacey, City of Boise
 - David Luft, Department of Environmental Quality
 - Nathan Mitchell, Mayor, City of Star
 - Craig Telford, Mayor, City of Parma
 - Jenah Thornborrow, City of Garden City
- OTHERS PRESENT:**
- Jeff Barnes, City of Nampa
 - Nathan Dale, COMPASS
 - Scott Gurnsey, Idaho Transportation Department
 - Sonia Hennem, Kittelson & Associates
 - Keith Holmes, COMPASS
 - Liisa Itkonen, COMPASS
 - Don Matson, COMPASS
 - Walt Satterfield, COMPASS
 - Toni Tisdale, COMPASS
 - Brent Turley, Transpo Group
 - Charles Trainor, COMPASS
 - Debbie Winchar, COMPASS

800 S. Industry Way, Ste 100

Meridian, ID 83642

P. 208.855.2558

F. 208.855.2559

www.compassidaho.org

CALL TO ORDER

Vice Chair Hood called the meeting to order at 9:02 a.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

A. Approve July 27, 2011 Meeting Minutes

Clair Bowman moved and Eric Shannon seconded to approve the Consent Agenda as presented. Motion passed unanimously.

Chair Howell now present, presided over the remainder of the meeting.

ACTION ITEMS

A. Recommend Approval of the Planning Team and Meeting Schedule for *Communities in Motion (CIM) Update*

Liisa Itkonen requested the Committee's action on forming the Planning Team for the CIM 2040 Update and also approval of the meeting schedule.

Liisa gave a brief status update on the selection of the consultant and announced the Leadership Team which consists of the COMPASS Executive Committee and representatives from nine additional entities.

Liisa proposed RTAC do the same in the formation of the Planning Team which would consist of RTAC and additional members representing the elements that were included into the CIM Update. Liisa reviewed the list of suggested entity representatives as well as representatives from the other COMPASS Standing Committees.

Liisa then reviewed the Planning Team's meeting schedule proposed for the 2nd Wednesday of the month, 9:00 a.m., at COMPASS.

Liisa presented the names of those who have expressed an interest to be on the Planning Team:

- Joe Sullivan, Neighborhood Housing Services
- Patty Haller, Idaho Office of Refugees
- Scott Frey/Lori Porreca, Federal Highway Administration
- Jamie Burns, Treasure Valley Food Coalition

Discussion - Agency and Representative Names suggested by RTAC:

Clay Carley, Old Boise LLC

Brent Turley, Transpo Group (Transportation Model Advisory Committee)

Representatives from:

Developer Community

Agriculture Group

Water Resources

Irrigation District

Environmental Protection Agency

Economic

Rural/Urban

Air Quality

Utilities

Committee members who also represent entities we want to include on the Planning Team.

Liisa replied the Committee discussed in forming the Planning Team we either try to include everyone on the team or select a core group of the Planning Team and invite specific interests as needed for specific topics or issues.

Liisa said the consultant was selected for the Scenario Planning Process and they will be here on September 14, 2011; therefore, a meeting to meet the CIM Scenario Planning Consultant Team will take place Wednesday, September 14, 2011, 9:00-10:00 a.m. at the Eagle City Hall Council Chambers. An invitation will be emailed to the COMPASS Board, COMPASS Standing Committee members, the Leadership Team and the Planning Team. The Planning Team will meet at 10:15 a.m. Future Planning Team meetings will be held at COMPASS, perhaps every other month; staggering with the Leadership Team's meetings.

Discussion:

- Two representatives from the Development Community should be selected: Clay Carley (commercial) as well as a residential representative.
- Go to the Builder's Council and ask for volunteers.
- Need more Canyon County representatives.
- Need to outreach to the external groups now and apprise them of the process as we move forward.
- Continue this discussion on September 14th and invite the representatives identified today and use that meeting as a meet-and-greet and then finalize the Planning Team representatives.

- Prepare a guideline of everyone's expected contributions and a protocol for committee management.

Liisa requested that additional names be forwarded to her. At the meeting on September 14th, we can finalize what type of outreach will be done to keep the external groups apprised of the process and participate as needed.

Liisa requested a motion from the Committee recommending the formation of a Planning Team, starting with the agencies and names mentioned during this discussion, with the caveat that there can be additional members or changes to these groups as needed.

After discussion, **Tricia Nilsson moved and Nichoel Baird Spencer seconded to recommend approval of the Planning Team as listed with the following modifications: direct COMPASS staff to contact specific individuals as discussed; expand the list to include other major utilities; look into United Water and additional major utility entities in Canyon County including irrigation districts; outreach to EPA and Agriculture representatives (particularly a Canyon County organization); outreach and request Southwest Idaho BCA and Snake River BCA representatives; Conservation and Water Conservation District representatives; more regional economic representatives and Department of Commerce; and, that COMPASS staff extend these invitations for the September 14, 2011 meeting.**

Clair Bowman made a substitute motion and Chris Hopper seconded to recommend approval of the Planning Team of RTAC members plus representatives from the underserved populations, regulatory agencies (Federal Highway Administration, Environmental Agency, Department of Environmental Quality), the development community, COMPASS Standing Committees, rural and urban representation, utilities and economic representatives and that those be the generic categories with the freedom to fill in specifics as we go forward.

After discussion, **the substitute motion passed unanimously.**

INFORMATION/DISCUSSION ITEMS

A. Provide Report on State Highway 55 Access Management Plan, Marsing to Nampa

Clair Bowman reported on the State Highway 55 Access Management Plan and unique roadway features.

B. Provide Report on Area and Corridor Studies Planned in Ada County

Sabrina Anderson presented a report on studies/concept work the District will be undertaking in FY2012-2013.

OTHER

A. Next RTAC Meeting: Wednesday, September 28, 2011, 9:00 a.m., at COMPASS.

ADJOURNMENT

Sabrina Anderson moved and Clair Bowman seconded adjournment at 10:30 a.m. Motion passed unanimously.

T:\FY11\800 System Maintenance\820 Committee Support\RTAC\Minutes\minutes082411.docx