



Working together to plan for the future

ITEM IV-A

**REGIONAL TECHNICAL ADVISORY COMMITTEE
AUGUST 26, 2015
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN IDAHO**

**** MINUTES ****

ATTENDEES:

Nichoel Baird Spencer, City of Eagle
Megan Basham, Ada County Development Services
Clair Bowman, City of Nampa
Tom Ferch, Ada County Highway District, **Vice Chair**
Rob Howarth, Central District Health, Ex. officio
Wendy Howell, City of Kuna
Rhonda Jalbert, Valley Regional Transit, **Chair**
Kathleen Lacey, City of Boise
Nathan Leigh, Mayor, City of Parma
Justin Lucas, Ada County Highway District
Robb MacDonald, City of Caldwell
Nicole Nimmons, Boise State University
Bill Parsons, City of Meridian
Amy Schroeder, Idaho Transportation Department
Eric Shannon, Nampa Highway District No. 1
Deanna Smith, Public Participation Committee

MEMBERS ABSENT:

Daren Fluke, City of Boise
Len Grady, City of Nampa
Chris Hopper, Canyon Highway District No. 4
Megan Leatherman, Ada County Development Services
Luke McHenry, City of Wilder
Nathan Mitchell, Mayor, City of Star
Patricia Nilsson, Canyon County Development Services
Deb Root, Canyon County Development Services
Christian Samples, Canyon County Development Services
Darin Taylor, City of Middleton
Jenah Thornborrow, City of Garden City
Michael Toole, Department of Environmental Quality

OTHERS PRESENT: Nancy Brecks, COMPASS
Maureen Gresham, ACHD Commuteride
Liisa Itkonen, COMPASS
Laila Kral, Local Highway Technical Assistance Council
Susan Lasuen, Local Highway Technical Assistance Council
Amy Luft, COMPASS
Don Matson, COMPASS
Sabrina Minshall, COMPASS
Tod Morris, Valley Regional Transit
Austin Peterson, City of Meridian
Matt Stoll, COMPASS
Toni Tisdale, COMPASS

CALL TO ORDER:

Chair Jalbert called the meeting to order at 8:36 am.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Mayor Leigh announced a new winery in Parma, Parma Ridge Wine and Spirits opens on Saturday, August 29, 2015.

Justin Lucas noted that the ACHD Five-Year Work Plan is now on line.

Sabrina Minshall said it was Eric Shannon's last RTAC meeting and thanked him for his participation. Nampa Highway District #1 has decided to not renew their COMPASS membership.

CONSENT AGENDA

A. Approve June 24, 2015, RTAC Meeting Minutes

Clair Bowman moved and Nichoel Baird Spencer seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Recommend COMPASS Board Approval of the FY2016-2020 Regional Transportation Improvement Program

Toni Tisdale presented the FY2016-2020 Regional Transportation Improvement Program.

After discussion, **Kathleen Lacey moved and Eric Shannon seconded to recommend the FY2016-2020 Regional Transportation Improvement Program for COMPASS Board approval as presented. Motion passed unanimously.**

B. Recommend COMPASS Board Approval of Cumulative Cost Change TIP Amendment Policy

Toni Tisdale presented the Cumulative Cost Change TIP Amendment Policy.

After discussion, **Clair Bowman moved and Justin Lucas seconded to table this item to allow RTAC to experiment with developing the appropriate process for cumulative cost changes. Motion passed unanimously.**

C. Recommend COMPASS Board Approval to Amend the FY2015-2019 Regional Transportation Improvement Program

Toni Tisdale presented an amendment to the FY2015-2019 Regional Transportation Improvement Program.

After discussion, **Clair Bowman moved and Nichoel Baird Spencer seconded to recommend the FY2015-2019 Regional Transportation Improvement Program for COMPASS Board approval as presented. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEMS

A. Status Report - VRT Regional Fare Analysis

Chair Jalbert presented a status report on VRT's regional fare analysis.

B. Status Report - Freight Efforts and Next Steps

Liisa Itkonen said COMPASS is compiling a multi-year freight work plan that will describe key tasks and timelines to address regional freight questions, develop solutions, and integrate freight into long-range transportation planning and implementation. Liisa reviewed the list of invitees for the Freight advisory workgroup. The first meeting is September 15, 2015.

C. Review Reporting Requirements for Transportation Funding

Susan Lasuen, Local Highway Technical Assistance Council, discussed wording in HB 312 that requires all local highway jurisdictions to report on the new maintenance funds and how they are spent. Susan reviewed a draft of the updates to the Road & Street Financial Report to include the new reporting mechanism.

STATUS REPORTS (INFORMATION ONLY)

A. RTAC Agenda Worksheet

B. Obligation Report

Sabrina Minshall noted that there will not be a RTAC meeting in November 2015, and the September and October meetings will each be 2 hours.

OTHER

Sabrina Minshall reminded RTAC members of the Idaho APA Conference October 7-9, 2015, in Sand Point, Idaho.

Amy Luft noted that nominations for the 2015 Leadership in Motion Awards is open until September 31, 2015.

ADJOURNMENT

The meeting adjourned at 9:42 am.

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