

**BOARD OF DIRECTORS' MEETING
SEPTEMBER 15, 2014
COMPASS, 1ST FLOOR BOARD ROOM
700 NE 2ND STREET, MERIDIAN, IDAHO**

****MINUTES****

ATTENDEES: Rebecca Arnold, Commissioner, Ada County Highway District
Sara Baker, Commissioner, Ada County Highway District, **Vice Chair**
Dave Case, Commissioner, Ada County
Elaine Clegg, Councilwoman, City of Boise
Elizabeth Conner for John Evans, Mayor, Garden City
Kelli Fairless, Valley Regional Transit
Jim Hansen, Commissioner, Ada County Highway District
Bob Henry, Mayor, City of Nampa
Maryanne Jordan, Councilwoman, City of Boise
Kathleen Lacey for Dave Bieter, Mayor, City of Boise
Megan Leatherman for Jim Tibbs, Commissioner, Ada County
Justin Lucas for Tammy de Weerd, Mayor, City of Meridian
John McEvoy, Commissioner, Canyon Highway District #4
Bryce Millar, Commissioner, Nampa Highway District #1, **Immediate Past Chair**
Greg Nelson, Mayor, City of Kuna
Brent Orton, City of Caldwell
Patricia Nilsson for Kathy Alder, Commissioner, Canyon County
Paul Raymond, Councilman, City of Nampa
Amy Revis, Idaho Transportation Department
Charlie Rountree, Councilman, City of Meridian, **Chair**
Matt Stoll, Executive Director, Community Planning Association, Ex officio
Bill Vaughan for Jim Reynolds, Mayor, City of Eagle
Pete Wagner, Department of Environmental Quality

MEMBERS John Brunelle, Capitol City Development Corporation
ABSENT: Craig Hanson, Commissioner, Canyon County
David Hensley, Governor's Office, Ex officio
Bruce Krosch, Southwest District Health, Ex officio
Nathan Leigh, Mayor, City of Parma
Luke McHenry, City of Wilder
Nathan Mitchell, Mayor, City of Star
Garret Nancolas, Mayor, City of Caldwell, **Chair Elect**
Nicole Nimmons, Boise State University
Patrick Rice, Greater Boise Auditorium District, Ex officio
Steven Rule, Commissioner, Canyon County, **Secretary-Treasurer**
Darin Taylor, Mayor, City of Middleton
Rick Yzaguirre, Commissioner, Ada County

OTHERS: Aaron Bauges, Idaho Transportation Department
Nancy Brecks, Community Planning Association
Ken Burgess, Veritas Advisors
Scott Frey, Federal Highway Administration
Pete Hartman, Federal Highway Administration
Liisa Itkonen, Community Planning Association
Rhonda Jalbert, Valley Regional Transit
Megan Larsen, Community Planning Association
Amy Luft, Community Planning Association
Don Matson, Community Planning Association
Carl Miller, Community Planning Association
Toni Tisdale, Community Planning Association
Dave Wallace, Ada County Highway District

CALL TO ORDER:

Vice Chair Baker called the meeting to order at 1:37 pm.

AGENDA ADDITIONS/CHANGES

Bob Henry moved and Dave Case seconded adoption of the September 15, 2014, agenda as presented. Motion passed unanimously.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

- A. Approve August 18, 2014, Board Meeting Minutes**
- B. Receive Approved July 15, 2014, Executive Committee Meeting Minutes**
- C. Receive Approved June 19, 2014, Finance Committee Meeting Minutes**
- D. Approve List of Records for Destruction**
- E. Approve Updates to Records**

Greg Nelson moved and Maryanne Jordan seconded approval of the Consent Agenda as presented. Motion passed unanimously.

SPECIAL ITEMS

A. Status Report - State and Federal Legislative Issues

Ken Burgess deferred his status report until after Information/Discussion Item VII-A.

INFORMATION/DISCUSSION ITEMS

A. Receive Certification Review Report

Pete Hartman and Scott Frey, FHWA, outlined the Certification Review process, as well as overall results, including findings, commendations, recommendations, and corrective actions. COMPASS is "certified with conditions," for the next four years. Three minor corrective actions were noted, with specific deadlines for completion:

- Develop overarching public participation plan covering all the facets of COMPASS' transportation planning: due 2015
- Regional long-range transportation plan needs to address bike and pedestrian transportation as unique and separate transportation modes: due 2019
- Regional Transportation Improvement Program must include any significant public comments, COMPASS responses and follow up action: due 2015

ACTION ITEMS

A. Adopt Resolution 13-2014 Approving the FY2015-2019 Regional Transportation Improvement Program (TIP) and Air Quality Conformity Demonstration

Toni Tisdale provided a status report on the FY2015-2019 TIP. Due to proposed last-minute changes to the TIP by the Idaho Transportation Department requiring an additional public comment period, Toni recommended the item be tabled until October to allow time for additional public comment.

After discussion, **Bob Henry moved and Elaine Clegg seconded to delay adoption of the FY2015-2019 Regional Transportation Improvement Program until after an additional public comment period. Motion passed unanimously.**

B. Discuss and Approve the Recommended Updates to the COMPASS Board Structure and Committee Structure

Matt Stoll presented the Executive Committee recommended updates to the COMPASS Board structure and committee structure and moving forward with revising the Joint Powers Agreement and COMPASS Bylaws.

Discussion:

Elaine Clegg:

- Sees benefit in keeping the Public Participation Committee as a Standing Committee.
- Board should approve any major TIP amendments.
- Board should set priorities in TIP.
- The annual audit should be provided to the Board.
- Board should approve grant implementation program and transportation alternative program.

Patricia Nilsson:

- Board should receive RTAC minutes after each RTAC meeting, and minutes should be more in depth to show the flavor of the conversation of a minority opinion not just the tally of a consensus vote.

Bob Henry:

- As discussed at the Executive Committee, if there are two or more dissenting votes on an issue, it should be taken to the full Board for resolution.

Rebecca Arnold:

- Noted that comments received from ACHD, were made by its staff and attorney may or may not represent the views of the Commissioners.
- Not comfortable with abdicating the Board's responsibilities with decision making authority to a very small group, e.g. the Executive Committee.
- If the Executive Committee cannot reach a unanimous vote on an issue, the issue should come back to the Board.
- Would like to limit the things the Executive Committee would have approval over.
- Concerned with the Executive Committee being able to approve grant applications or grants.

Greg Nelson:

- Not comfortable with the proposal as presented, feels the Board needs to be more involved because the small cities are not represented on the Executive Committee.

Kelli Fairless:

- There needs to be a stated distinction between what are the policy functions which are the full Board responsibilities and what gets delegated.

After discussion, **Bob Henry moved and Elaine Clegg seconded to direct staff to move forward in the restructuring process, taking into consideration concerns expressed by Board members. Staff to work with the attorneys' on the proposed revisions to the Joint Powers Agreement and COMPASS Bylaws and send to the full Board for comment prior to submitting to the Executive Committee in October 2014. Motion passed unanimously.**

C. *Accept Communities in Motion 2040 Change in Motion Report*

Carl Miller presented the *Communities in Motion 2040 Change in Motion Report* for Board acceptance. Carl said COMPASS staff will work with member agencies on their targets at a tutorial session planned for fall 2014.

After discussion, **Sara Baker moved and Elaine Clegg seconded acceptance of the *Communities in Motion 2040 Change in Motion Report* as presented. Motion passed unanimously.**

ADJOURNMENT

Dave Case moved and Bob Henry seconded adjournment at 3:01 pm. Motion passed unanimously.

Dated this 20th day of October 2014.

Approved:

**By: _____
Charlie Rountree, Chair
Community Planning Association of
Southwest Idaho**

Attest:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association of
Southwest Idaho**