



**BOARD OF DIRECTORS' MEETING
SEPTEMBER 21, 2009
MERIDIAN CITY HALL
33 E. BROADWAY AVENUE, MERIDIAN, IDAHO**

**** MINUTES ****

- Attendees:**
- Rebecca Arnold, Commissioner, Ada County Highway District
 - Phil Bandy, Mayor, City of Eagle
 - Dave Bieter, Mayor, City of Boise, **Chair-Elect**
 - Keith Bird, Councilman, City of Meridian
 - Elaine Clegg, Councilwoman, City of Boise
 - Elizabeth Conner for John Evans, Mayor, City of Garden City
 - Tom Dale, Mayor, City of Nampa
 - Kelli Fairless, Valley Regional Transit
 - Dave Jones, Idaho Transportation Department
 - Carol McKee, Commissioner, Ada County Highway District, **Secretary/Treasurer**
 - Bryce Millar, Commissioner, Nampa Highway District #1
 - Garret Nancolas, Mayor, City of Caldwell, **Chair**
 - Derick O'Neill, Independent School District of Boise
 - Brent Orton, City of Caldwell
 - Charlie Rountree, Councilman, for Tammy de Weerd, Mayor, City of Meridian
 - Matt Stoll, Executive Director, Community Planning Association, Ex officio
 - Martin Thorne, Councilman, City of Nampa
 - Vicki Thurber, Mayor, City of Middleton
 - Leslie Toombs for Sherry Huber, Commissioner, Ada County Highway District
 - John Traylor for Rick Yzaguirre, Commissioner, Ada County
 - Pete Wagner, Idaho Department of Environmental Quality
- Members Absent:**
- Kathy Alder, Commissioner, Canyon County
 - Vernon Bisterfeldt, Councilman, City of Boise
 - Chris Collins, Mayor, City of Notus
 - Scott Dowdy, Mayor, City of Kuna
 - Russell Duke, Central District Health, Ex officio
 - Jason Kreizenbeck, Governor's Office, Ex officio
 - David Ferdinand, Commissioner, Canyon County, **Vice Chair**
 - James Maguire, Boise State University
 - Phil Kushlan, Capital City Development Corporation
 - Nathan Mitchell, Mayor, City of Star
 - Patrick Rice, Greater Boise Auditorium District, Ex officio

Members Absent (continued):

Steven Rule, Commissioner, Canyon County
Jerome Scroggins, Commissioner, Canyon Highway District #4
Fred Tilman, Commissioner, Ada County
Sharon Ullman, Commissioner, Ada County
Mike Vuittonet, Trustee, Joint School District #2
Margaret Watson, Mayor, City of Parma

Others:

Ross Borden, City of Boise
Nancy Brecks, Community Planning Association
Stephen Coe, Department of Environmental Quality
Kate Eldridge, HDR Engineering
Jay Gibbons, Ada County Development Services
Caleb Hood, City of Meridian
Keith Holmes, Community Planning Association
Kathleen Lacey, City of Boise
Amy Luft, Community Planning Association
Don Matson, Community Planning Association
Mark McNeese, Idaho Transportation Department
Carl Miller, Community Planning Association
Joe Tate, Parametrix
Toni Tisdale, Community Planning Association
Charles Trainor, Community Planning Association
Amy Twileger, Sage Community Resources
Ray Stark, Boise Metro Chamber of Commerce
Jeanne Urlezaga, Community Planning Association
Garry Young, Idaho Transportation Department

CALL TO ORDER

Chair Nancolas called the meeting to order at 1:35 pm.

AGENDA ADDITIONS/CHANGES

Matt Stoll requested that an Action Item be added to the agenda approving Leslie Toombs as an ACHD non-elected COMPASS Board alternate.

Carol McKee moved and Bryce Millar seconded approval to amend the agenda to add an Action Item approving Leslie Toombs as an ACHD non-elected Board alternate. Motion passed unanimously.

OPEN DISCUSSION/ANNOUNCEMENTS

Pete Wagner introduced Stephen Coe as the new Department of Environmental Quality Air Shed manager.

Matt Stoll noted that page 31 was missing from the meeting packet, which was emailed to the Board and copies are provided today. Boise City submitted comments regarding Item V-A, Development Review Protocol, after the Board packet mail out. The comments were emailed to the Board and are also provided today in hard copy.

Matt stated that the original Agenda was amended and emailed to the Board with the following additions/changes:

- Added Action Item V-D, Adopt Resolution 11-2009 Approving Revision 3 of the FY2009 Unified Planning Work Program and Budget
- Added an additional Administrative Modification to Agenda Item VII-F, Status Report – Administrative Modification to the Transportation Improvement Program under the Executive Director’s Report
- Moved Special Item IV-A, Status Report – Reauthorization/Appropriations to the Executive Director’s Report as Item VII-H.

Matt reminded the Board that the October 19 and 20, 2009, Board and Executive Committee meetings have been canceled.

Matt asked for RSVP’s to Nancy Brecks for the November 16, 2009, Pre-Board Workshop Luncheon from 12:00 pm to 1:30 pm.

ACTION ITEM

A. Approve Leslie Toombs as an ACHD Non-Elected COMPASS Board Alternate

Carol McKee moved and Phil Bandy seconded approving Leslie Toombs as an ACHD non-elected COMPASS Board alternate. Motion passed unanimously.

CONSENT AGENDA

- A. Approve August 17, 2009, Board Meeting Minutes**
- B. Receive Approved July 21, 2009, Executive Committee Meeting Minutes**
- C. Receive Approved May 21, 2009, Finance Committee Meeting Minutes**

Tom Dale moved and Carol McKee seconded approval of the Consent Agenda as presented. Motion passed unanimously.

SPECIAL ITEMS

A. Status Report – Stimulus Funds

Toni Tisdale reviewed program and project progress relevant to federal stimulus funding as of September 15, 2009.

ACTION ITEMS

A. Adopt COMPASS Development Review Protocol

Carl Miller presented the COMPASS Development Review Protocol that will establish and standardize how and when COMPASS provides comments regarding land use and development applications. The protocol includes changes requested at the August 17, 2009, Board meeting and from the Ada County Highway District.

Carl reviewed additional changes suggested by Boise City, which were received after the Board packet mail out. Matt clarified that the Boise City comments are based upon the original document that was in the August 2009 COMPASS Board packet. Any action taken today should be based on what is on Page 14 of the September packet.

After discussion, **Elaine Clegg moved and Dave Bieter seconded adoption of the COMPASS Development Review Protocol as presented in the Board packet. With the following two amendments as proposed by the City of Boise:**

- Amend No. 1 to read, “The purpose of the Development Review protocol is to standardize when and how COMPASS staff conduct technical development reviews as a service to member agencies”
- Amend No. 7 to read, “COMPASS staff will coordinate with Valley Regional Transit staff and provide comment and technical findings on the impact of the development. The review will evaluate compliance with CIM and include the following items as appropriate:
 - a. Size, location, and type of development, background traffic, and functional classification of affected roadways, and capacity within the *Communities in Motion* growth scenarios (i.e. “Community Choices” and “Trend”).
 - b. Access management and access location.
 - c. Location and proximity of the development to corridors listed in the current long-range transportation plan for improvement – funded, illustrative, or preservation.
 - d. Existing and planned transportation alternatives in general area of proposed development. Examples of alternatives would include public transportation, e.g. fixed-route bus services, express bus services, and bicycle and pedestrian facilities.
 - e. Other issues pertaining to regional transportation and transit planning that fulfill requirements of the jurisdiction’s ordinances and comprehensive plans (if any).”

Motion passed unanimously.

After discussion, **Elaine Clegg moved and Dave Bieter seconded amending the COMPASS Development Review Protocol as previously adopted by replacing the word “compliance” with “consistency” in the second sentence of the first paragraph in No 7. Motion passed unanimously.**

B. Approve Project Prioritization Process Outline

Toni Tisdale presented the Project Prioritization Process Outline with the following changes:

- Under Scoring Criteria, Go/No Go: Amend No. 2, first bullet to read, “Capital” maintenance....” Amend No. 3, first bullet to read “...Boundaries as shown in the existing long-range transportation plan.”
- Under Urban Program Funding Analysis: Amend the first paragraph to read, “...public transportation prioritization process for formula funds....”

Toni stated that the Regional Technical Advisory Committee (RTAC) has recommended approval of the outline with the noted changes. RTAC recommended using the outline for one year and reevaluating it again in the spring.

Vicki Thurber submitted a statement from the Middleton City Engineer regarding concerns that under the new criteria for project prioritization transportation needs of the small cities might be swept aside. He recommended that any motion to approve new ranking criteria should state that all projects within PD should remain eligible for funding.

Toni replied any project currently in the Transportation Improvement Program will remain in the program. The proposed process will be for any new projects in 2015.

After discussion, **Elaine Clegg moved and Martin Thorne seconded approval of the Project Prioritization Process Outline with changes as noted by staff, with a change in the definition of Congestion Mitigation to read, "Projects should manage congestion by capacity or operational improvements, or by reducing demand through trip reduction or shifts to alternative modes."** Also that projects that are in PD remain in PD taking Board action before they can be removed. Motion passed unanimously.

C. Release Transportation Improvement Program for Public Involvement

Toni Tisdale requested approval to release the draft FY2010-2014 Transportation Improvement Program for public involvement.

After discussion, **Tom Dale moved and Carol McKee seconded approval to release the draft FY2010-2014 Transportation Improvement Program for public involvement. Motion passed unanimously.**

D. Adopt Resolution 11-2009 Approving Revision 3 of the FY2009 Unified Planning Work Program and Budget

Matt Stoll presented Resolution 11-2009 approving Revision 3 of the FY2009 Unified Planning Work Program and Budget. The revision adds \$75,000 in funds received from the Idaho Transportation Department's end of year plan, and a new Task 837, Transit Ridership Survey. The Finance Committee recommended adoption of Revision 3 of the FY2009 Unified Planning Work Program and Budget as presented.

After discussion, **Phil Bandy moved and Rebecca Arnold seconded adoption of Resolution 11-2009 approving Revision 3 of the FY2009 Unified Planning Work Program and Budget as presented. Motion passed unanimously.**

INFORMATION/DISCUSSION ITEMS

A. Review Priority Corridor Recommendations from the Treasure Valley High Capacity Transit Study

Charles Trainor presented alignment and modal options for the priority corridor between Ada and Canyon Counties. The purpose and needs statement was developed and established a general corridor between Fairview and Overland. The need is expected major east-west travel demand, especially on I-84. This study is the first phase and will select candidate alignment options and modes for a second phase that will be much more in-depth.

The draft report will be considered by the Regional Advisory Committee in October 2009 and presented to the Board in November 2009 for information, with action sought in December 2009.

Elaine Clegg requested a cost benefits breakdown. Charles replied he will post the breakdown on the website.

B. Review Information on Public Meeting on *Communities in Motion* Update

Charles Trainor reviewed an outline of information based on financial issues that will be presented to the public regarding the *Communities in Motion* update.

Public comments will be presented to RTAC and the Board. A list of projects recommended for inclusion in the "funded" list will be presented for Board concurrence in December 2009. The list will be the basis for air quality conformity evaluations starting in early 2011.

Elaine Clegg requested that staff look at making the public process more interactive rather than just answering prepared questions. Matt responded that staff will review the options.

C. Report on Western Canyon Communities Circulation Plan

Don Matson of COMPASS and Amy Twileger of Sage Community Resources presented a report on the Western Canyon Communities Circulation Plan, which was a joint effort between COMPASS and Sage in response to a request from the cities of Greenleaf and Wilder, with support from Canyon County, to create an economic development strategy for their communities. The study was expanded to include educational and economic impacts to communities of Parma, Notus, Homedale, and Marsing.

ADJOURNMENT

Carol McKee moved and Tom Dale seconded adjournment at 3:10 pm. Motion passed unanimously.

Dated this 16th day of November 2009.

Approved:

**By: _____
Garret Nancolas, Chair
Community Planning Association**

Attest:

**By: _____
Matthew J. Stoll, Executive Director
Community Planning Association**