



*Working together to plan for the future*

ITEM IV-A

**REGIONAL TRANSPORTATION ADVISORY COMMITTEE  
SEPTEMBER 23, 2015  
COMPASS, 2<sup>ND</sup> FLOOR LARGE CONFERENCE ROOM  
MERIDIAN IDAHO**

**\*\* MINUTES \*\***

**ATTENDEES:**

Clair Bowman, City of Nampa  
Tom Ferch, Ada County Highway District, **Vice Chair**  
Karen Gallagher, City of Boise  
Chris Hopper, Canyon Highway District No. 4  
Wendy Howell, City of Kuna  
Rhonda Jalbert, Valley Regional Transit, **Chair**  
Kathleen Lacey, City of Boise  
Nathan Leigh, Mayor, City of Parma  
Jeff Lowe for Jenah Thornborrow, City of Garden City  
Justin Lucas, Ada County Highway District  
Nicole Nimmons, Boise State University  
Bill Parsons, City of Meridian  
Zach Piepmeyer, City of Boise  
Christian Samples, Canyon County Development Services  
Amy Schroeder, Idaho Transportation Department  
Deanna Smith, Public Participation Committee

**MEMBERS ABSENT:**

Nichoel Baird Spencer, City of Eagle  
Megan Basham, Ada County Development Services  
Daren Fluke, City of Boise  
Rob Howarth, Central District Health, Ex. officio  
Megan Leatherman, Ada County Development Services  
Robb MacDonald, City of Caldwell  
Nathan Mitchell, Mayor, City of Star  
Patricia Nilsson, Canyon County Development Services  
Deb Root, Canyon County Development Services  
Darin Taylor, City of Middleton  
Michael Toole, Department of Environmental Quality

**OTHERS PRESENT:** Kelly Blume, Kittelson & Associates  
Nancy Brecks, COMPASS  
Margaret Havey, Valley Regional Transit  
Kristy Inselman, Ada County Development Services  
Liisa Itkonen, COMPASS  
Megan Larsen, COMPASS  
Amy Luft, COMPASS  
Don Matson, COMPASS  
Carl Miller, COMPASS  
Sabrina Minshall, COMPASS  
John Ringert, Kittelson & Associates  
Walt Satterfield, COMPASS  
Lan Smith, Local Highway Technical Assistance Council  
Toni Tisdale, COMPASS  
MaryAnn Waldinger, COMPASS

**CALL TO ORDER:**

Chair Jalbert called the meeting to order at 8:30 am.

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

Sabrina Minshall distributed revised RTAC Bylaws approved by the COMPASS Board on September 21, 2015, and requested that committee members read them. The committee name has changed to the Regional "Transportation" Advisory Committee, and 24 hours advance written notice is now required for alternates attending the meetings.

Sabrina noted that the November RTAC meeting has been cancelled.

Sabrina announced that COMPASS staff member Tom Laws' has a new job title, Associate Planner and is the COMPASS Bicycle/Pedestrian Coordinator.

Karen Gallagher introduced Zach Piepmeyer, Boise's new Transportation Planner and RTAC member.

Amy Luft announced the next COMPASS education series presentation on September 24 and 25, 2015, on Oregon's vehicle mile of travel tax program, OReGO. Also, the 2015 COMPASS Leadership in Motion Awards nominations are open until September 30, 2015, and COMPASS needs a "crowd" for a maintenance project ribbon cutting video on October 2 at 11:00 am at State Street and Veterans Parkway.

Chair Jalbert announced VRT is hosting a statewide Technology Summit for public transportation providers on September 24, 2015.

**CONSENT AGENDA**

**A. Approve August 26, 2015, RTAC Meeting Minutes**

**Nathan Leigh moved and Wendy Howell seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

## INFORMATION/DISCUSSION ITEMS

### A. Status Report - VRT System Analysis Canyon County Routes

Margaret Havey provided a status report on the VRT system analysis of Canyon Country routes.

### B. Status Report- CIM 2040 2.0 Demographics

Carl Miller reviewed the second *Communities in Motion 2040* (CIM 2040) reconciled demographic forecast, which will be the basis for the CIM 2040 2.0 demographic dataset. It will be used to provide inputs to the travel demand model, the financial forecast, traffic impact studies, and other studies and data that will support CIM 2040 2.0.

### C. Status Report - Review Public Transportation Component to CIM 2040 2.0

Kelly Blume, Kittelson and Associates, reviewed the public transportation network analysis that Kittelson conducted on behalf of COMPASS. The network analysis is a key step in developing the public transportation component of CIM 2.0.

After discussion, **committee members requested a summarized recap of the key points from Kelly's presentation.**

## ACTION ITEMS

### A. Recommend COMPASS Board Approval of Public Transportation System Development Process

Walt Satterfield presented the Public Transportation Workgroup's recommendations for developing components and sequencing (timeline) for developing/implementing the public transportation system.

After discussion, **Justin Lucas moved and Kathleen Lacey seconded the Public Transportation Workgroup's Recommendation #1 for COMPASS Board approval: endorse the process for developing the future public transportation system. This process defines the steps necessary for a robust Treasure Valley public transportation system needed for the year 2040, including the service phasing and mode choices of the future system, prioritization and key corridors, preservation strategies, funding requirements, and targeted investments. Motion passed unanimously.**

After discussion, **Justin Lucas moved and Kathleen Lacey seconded the Public Transportation Workgroup's Recommendation #2 for COMPASS Board approval: re-program the TMA funds, programmed in FY2018 for a study to identify and analyze options to improve mobility in a future high capacity corridor, to preliminary development (projects with development activity but no programmed year of construction). Motion passed unanimously.**

### B. Recommend COMPASS Board Approval of the COMPASS FY2016 Funding Plan

Sabrina Minshall presented the COMPASS FY2016 funding plan, which is broken into two sections: COMPASS tasks to support the COMPASS mission and member agency projects.

Justin Lucas requested that at this time, ACHD be removed as a "Recommended Source of Match" for the I-84 Detour Plan project.

After discussion regarding federal rule making for pavement evaluations, Carl Miller was directed to email entities who would be interested in discussing the federal rule and report back to RTAC at a later date.

After discussion, **it was agreed to possibly add a future funding analysis on the greenbelt.**

Karen Gallagher requested that the words "so it can become a pathway" be deleted in the description of the GIS Upgrade for Pathways and Sidewalk Centerline Network project.

Deanna Smith noted that on the Boise River Greenbelt Analysis, that the greenbelt not be viewed as a transportation corridor, Boise City is adamant that it is a park first, and would need to be a very different design than the existing greenbelt if the desire is for it to be both.

After discussion, **Kathleen Lacey moved and Nicole Nimmons seconded recommending the COMPASS FY2016 funding plan for COMPASS Board approval as presented with noted changes. Motion passed unanimously.**

**C. Recommend COMPASS Board Approval of FY2015-2019 and FY2016-2020 Regional Transportation Improvement Program (TIP) Amendments**

Toni Tisdale presented the FY2015-2019 and FY2016-2020 TIP amendments for COMPASS Board approval. A public comment period was open from September 8 - September 22, 2015.

After discussion, **Jeff Lowe moved and Nathan Leigh seconded to recommend the FY2015-2019 and FY2016-2020 TIP amendments as presented. Motion passed unanimously.**

**D. Recommend COMPASS Board Approval of Balancing Actions for Transportation Management Area (TMA) Programs**

Toni Tisdale requested a recommendation for COMPASS Board approval of the following balancing actions for the TMA programs:

**1. Amend the FY2015-2019 and FY2016-2020 Regional Transportation Improvement Programs to release funds from three projects.**

After discussion, **Nathan Leigh moved and Nicole Nimmons seconded to recommend amending the FY2015-2019 and FY2016-2020 Regional Transportation Improvement Programs to release funds from three projects for COMPASS Board approval as presented. Motion passed unanimously.**

**2. Amend the FY2015-2019 and FY2016-2020 TIPs allowing first quarter obligations of the changes in FY2016.**

After discussion, **Tom Ferch moved and Christian Samples seconded to recommend amending the FY2015-2019 and FY2016-2020 Regional Transportation Improvement Programs allowing first quarter obligations of the changes in FY2016 for COMPASS Board approval as presented. Motion passed unanimously.**

**STATUS REPORTS (INFORMATION ONLY)**

- A. RTAC Agenda Worksheet**
- B. Obligation Report**

## **OTHER**

**Next Meeting: October 28, 2015, at COMPASS at 8:30 am.**

## **ADJOURNMENT**

**Tom Ferch moved and Christian Samples seconded adjournment at 10:39 am. Motion passed unanimously.**

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