



COMPASS
COMMUNITY PLANNING ASSOCIATION
of Southwest Idaho

SPECIAL FINANCE COMMITTEE MEETING
OCTOBER 24, 2006 4:00 P.M.
COMPASS CONFERENCE ROOM

****MINUTES****

- ATTENDEES:** A.J. Balukoff, Trustee, Independent School District of Boise City,
Chair
Elaine Clegg, Councilwoman, City of Boise
David Ferdinand, Commissioner, Canyon County, **Vice-Chair**
Judy Peavey-Derr, Commissioner, Ada County
- MEMBERS ABSENT:** Frank McKeever, Mayor, City of Middleton
Garret Nancolas, Mayor, City of Caldwell
Margaret Watson, Mayor, City of Parma
- OTHERS PRESENT:** Nancy Brecks, Community Planning Association
Keith Holmes, Community Planning Association
Matt Stoll, Community Planning Association
Jeanne Urlezaga, Community Planning Association

CALL TO ORDER:

Chair Balukoff called the meeting to order at 4:14 p.m.

INFORMATION/DISCUSSION ITEMS

A. Pre-Audit Discussion with George Wadsworth of Wadsworth & Smith

George Wadsworth reviewed the proposed Engagement Letter and Scope of Work for the 2006 Audit.

After discussion, **David Ferdinand moved and Judy Peavey-Derr seconded approval of Chair A. J. Balukoff signing acceptance of the 2006 Engagement Letter dated October 24, 2006, between Wadsworth & Smith and COMPASS for the 2006 COMPASS Audit not to exceed \$12,000. Motion passed unanimously.**

After discussion, **Chair Balukoff asked for any objection to directing George Wadsworth to conduct a separate review, outside the scope of the 2006 Audit, of travel expenses for Board members and staff and review COMPASS credit card statements for Jeanne Urlezaga and Matt Stoll. George will submit a separate Engagement Letter outlining the Scope of Work and cost to Jeanne Urlezaga. Jeanne will determine where the money will be pulled from to cover the costs. Jeanne will e-mail the information to the Finance Committee for final approval. Hearing no objections, Chair Balukoff so ordered.**

After discussion, **Elaine Clegg moved and Judy Peavey-Derr seconded approval of Chair Balukoff signing acceptance of the Engagement Letter and Scope of Work for the review of travel expenses for Board members and staff and the review of credit card statements for Jeanne Urlezaga and Matt Stoll, after the Finance Committee provides approval via e-mail. Motion passed unanimously.**

OTHER

Matt Stoll provided an update on the 2007 COMPASS employee benefit package.

ADJOURNMENT

Elaine Clegg moved and David Ferdinand seconded adjournment at 4:50 p.m. Motion passed unanimously.

Dated this 17th day of November 2006.

APPROVED:

BY:


A.J. Balukoff, Chair
Finance Committee

ATTEST:

BY:

David Ferdinand, Vice-Chair
Finance Committee