



**COMPASS**  
 COMMUNITY PLANNING ASSOCIATION  
 of Southwest Idaho

**REGIONAL TECHNICAL ADVISORY COMMITTEE  
 OCTOBER 26, 2011  
 COMMUNITY PLANNING ASSOCIATION**

**\*\* MINUTES \*\***

- ATTENDEES:**
- Sabrina Anderson, Ada County Highway District
  - Mary Barker, Valley Regional Transit
  - Jeff Barnes, City of Nampa
  - Clair Bowman, City of Nampa
  - Jon Cecil, Capital City Development Corporation
  - Michael Garz, Idaho Transportation Department-  
District 3
  - Ryan Head, Ada County Highway District
  - Caleb Hood, City of Meridian, **Vice Chair**
  - Chris Hopper, Canyon Highway District No. 4
  - Wendy Howell, City of Middleton, **Chair**
  - Casey Jones, Boise State University
  - Megan Leatherman, Ada County Development  
Services
  - Patricia Nilsson, City of Boise
  - Eric Shannon, Nampa Highway District No. 1
  - Deanna Smith, Public Participation Committee
  - Nichoel Baird Spencer, City of Eagle
- MEMBERS ABSENT:**
- Jennifer Almeida, Canyon County Development  
Services
  - Steve Hasson, City of Kuna
  - Rob Howarth, Central District Health Department  
(*Ex-Officio*)
  - Kathleen Lacey, City of Boise
  - David Luft, Department of Environmental Quality
  - Robb MacDonald, City of Caldwell
  - Nathan Mitchell, Mayor, City of Star
  - Craig Telford, Mayor, City of Parma
  - Jenah Thornborrow, City of Garden City
- OTHERS PRESENT:**
- Nathan Dale, COMPASS
  - Liisa Itkonen, COMPASS
  - Amy Luft, COMPASS
  - Don Matson, COMPASS
  - Lori Porreca, Federal Highway Administration
  - Toni Tisdale, COMPASS
  - Debbie Winchar, COMPASS

**CALL TO ORDER**

Chair Howell called the meeting to order at 9:02 a.m.

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## **AGENDA ADDITIONS/CHANGES**

None.

## **OPEN DISCUSSION/ANNOUNCEMENTS**

Tricia Nilsson said Boise City's Comprehensive Plan is going to the City Council Hearing on November 15, 2011.

Toni Tisdale said she received mirroring information from the Idaho Transportation Department and minor changes will be made to the Regional Transportation Improvement Program. A couple of the changes will require an amendment which will be emailed to RTAC and then given to the COMPASS Board in November 2011.

## **CONSENT AGENDA**

### **A. Approve September 28, 2011 Meeting Minutes**

**Jon Cecil moved and Casey Jones seconded to approve the Consent Agenda as presented. Motion passed unanimously.**

## **ACTION ITEMS**

### **A. Recommend Planning Area Boundary**

Toni Tisdale presented background information on the Planning Area Boundary. COMPASS staff recommends an expansion of the metropolitan planning area to include all of Ada and Canyon Counties.

**Tricia Nilsson moved and Nichoel Baird Spencer seconded to recommend the Planning Area Boundary extension.**

After discussion, **Nichoel Baird Spencer withdrew her second and Jon Cecil seconded the motion.**

After further discussion, **Clair Bowman made a substitute motion and Sabrina Anderson seconded to table this item for one month, request staff to be prepared to answer the kind of questions that have been asked around the table, and that staff makes an outreach to districts and cities that are not currently COMPASS member agencies.**

Tricia Nilsson clarified for the record, the white paper needs to be amended to address the questions regarding impacts to rural areas on how federal and non-federal funding would be used, impacts on the prioritization process either federally or locally, the negative consequences of not making the change, and outreach to non-COMPASS member agencies that would be affected, including LHTAC (Local Highway Technical Assistance Council).

There being no further discussion, **the motion passed unanimously.**

## **B. Request for Volunteers to Score Projects for the FY2013-2016 Funding Cycle**

Toni Tisdale said COMPASS staff requests volunteers to score projects for the FY2013-2016 funding cycle.

### **Volunteers:**

Wendy Howell, City of Middleton  
Clair Bowman, City of Nampa  
Karen Gallagher, City of Boise  
Chris Hopper, Canyon Highway District No. 4  
Ryan Head, Ada County Highway District  
Mary Barker, Valley Regional Transit  
Casey Jones, Boise State University

Toni said the packet items will be sent prior to the STIP Scoring Subcommittee meeting on December 9, 2011.

## **INFORMATION/DISCUSSION ITEMS**

### **A. Planning and Environmental Linkages (PEL)**

Lori Porreca from the Federal Highway Administration presented a workshop on Planning and Environmental Linkages.

### **B. Status Report – *Communities in Motion 2040* (CIM 2040)**

Nichoel Baird Spencer, Planning Team Co-Chair, presented an update on the Planning Team's October 12, 2011 meeting.

Liisa Itkonen presented a status report on the CIM 2040 process.

### **Discussion:**

- It seems a waste of this Committee's time to receive monthly Planning Team updates. It is matter of redundancy since RTAC members are also on the Planning Team.
- Should RTAC receive monthly updates from the Planning Team or is there another way to pass on this information to RTAC members who are not participating on the Planning Team? Regarding the scenario selection process, there should be a more robust schedule breakout based on the deliverables and the roles of the Public Participation Committee, Planning Team, and Leadership Team.

Liisa replied there is a breakout of those items on the Planning Team Agenda Worksheet.

- A solution to the redundancy of monthly updates; include the Planning Team updates with the Status Reports.
- Regarding the scenario workshops, the responsibility of respective agency staff is to make sure the SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis given to participants will ensure they are fully informed in order to come up with good scenario choices.

- There are so many questions regarding timelines and roles; there needs to be a clear understanding of the procedures.

**C. Discuss Prioritization Process for Transit Projects**

Toni Tisdale presented a discussion on local prioritization of transit projects and how that may be used in the state process.

**OTHER**

**A. Next RTAC Meeting:** Wednesday, November 16, 2011, 9:00 a.m., at COMPASS.

**ADJOURNMENT**

**Clair Bowman moved and Chris Hopper seconded adjournment at 10:35 a.m. Motion passed unanimously.**

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