



**REGIONAL TECHNICAL ADVISORY COMMITTEE  
OCTOBER 27, 2010  
COMMUNITY PLANNING ASSOCIATION**

**\*\*MINUTES\*\***

- ATTENDEES:** Sabrina Anderson, Ada County Highway District  
Mary Barker, Valley Regional Transit  
Jon Cecil, Capital City Development Corporation  
Michael Garz, Idaho Transportation Department-D3  
Ryan Head, Ada County Highway District  
Caleb Hood, City of Meridian, **Vice Chair**  
Wendy Howell, City of Middleton, **Chair**  
Megan Johnson, Ada County Development Services  
Casey Jones, Boise State University  
Kathleen Lacey, City of Boise  
David Luft, Department of Environmental Quality  
Robb MacDonald, City of Caldwell  
Don Matson, COMPASS (*Ex-Officio*)  
Eric Shannon, Nampa Highway District #1
- MEMBERS ABSENT:** Clair Bowman, City of Nampa  
Jennifer Carson, Canyon County Development Services  
Chris Collins, Mayor, City of Notus  
Steve Hasson, City of Kuna  
Rob Howarth, Central District Health Department (*Ex-Officio*)  
Gary Inselman, Ada County Highway District  
Nathan Mitchell, Mayor, City of Star  
Deanna Smith, Public Participation Committee  
Craig Telford, Mayor, City of Parma  
Jenah Thornborrow, City of Garden City
- OTHERS PRESENT:** Nathan Dale, COMPASS  
Nick Foster, Kittelson & Associates  
Amy Luft, COMPASS  
Carl Miller, COMPASS  
Lori Porreca, Federal Highway Administration  
Toni Tisdale, COMPASS  
Charles Trainor, COMPASS  
Debbie Winchar, COMPASS  
Tyler Zundel, Idaho Transportation Department

**CALL TO ORDER**

Vice Chair Howell called the meeting to order at 9:03 a.m.

**AGENDA ADDITIONS/CHANGES**

None.

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## **OPEN DISCUSSION/ANNOUNCEMENTS**

Jon Cecil said Idaho Smart Growth will host an Open House on November 4, 2010, 5:00 p.m. - 9:00 p.m., at the Empire Building on 10<sup>th</sup> and Idaho in Boise: "Local Motion: Everybody Moves" and the Idaho Transportation Department will host an Open House Public Meeting on November 15, 2010, 4:00 p.m. – 8:00 p.m., at the BSU Student Union, Farnsworth Room, on the new strategic long-range plan.

Toni Tisdale said the Idaho Transportation Department (ITD) has state money that will go into the FY2013 STIP for small projects within District 3: \$500,000 total (\$200,000 already spoken for by ACHD). Toni commented that Michael Garz will offer more detail later in the meeting.

Mary Barker said Valley Regional Transit, in conjunction with Capital City Development Corporation, is replacing the shelters and the main transit stations in downtown Boise.

Don Matson said at RTAC's September 2010 meeting, motions were made on a couple of items. It was brought to staff's attention, that according to the RTAC Bylaws, the number of votes per member agency parallels to the votes on the COMPASS Board (i.e., the City of Meridian has two votes, City of Nampa has two votes, etc.). In the future, if there is a split vote, a roll call vote will be taken.

Don introduced Lori Porreca of the Federal Highway Administration.

Introductions were made of all attendees.

## **CONSENT AGENDA**

- A. Approve August 25, 2010 Minutes**
- B. Approve September 16, 2010 Special Meeting Minutes**

**Jon Cecil moved and Sabrina Anderson seconded to approve the Consent Agenda as presented. Motion passed unanimously.**

## **ACTION ITEMS**

- A. Election of Officers**

**Sabrina Anderson nominated Wendy Howell to serve as RTAC's Chair. There being no other nominations, the nominations were closed. By unanimous consent, Wendy Howell was elected to serve as RTAC's Chair for the remainder of 2010 and 2011.**

**Kathleen Lacey nominated Sabrina Anderson to serve as RTAC's Vice Chair, Sabrina Anderson nominated Caleb Hood to serve as RTAC's Vice Chair, and Caleb Hood nominated Kathleen Lacey to serve as RTAC's Vice Chair. There being no other nominations, the nominations were closed.**

**Chair Howell called roll. The following RTAC member agencies voted for Sabrina Anderson: Ada County, Association of Canyon County Highway Districts, City of Caldwell, and City of Meridian with a total of 10 votes.**

The following RTAC member agencies voted for Caleb Hood: Ada County Highway District, Capital City Development Corp., City of Boise, City of Middleton, Department of Environmental Quality, and Valley Regional Transit with a total of 10 votes. Boise State University cast its vote for Kathleen Lacey.

Chair Howell announced there was a tie in the election of Vice Chair. Boise State University changed its vote to Caleb Hood and broke the tie. With all votes counted, Caleb Hood was elected to serve as RTAC's Vice Chair for the remainder of 2010 and 2011.

## Information/Discussion Items

### A. Review Transportation Financial Data Report

Nathan Dale presented the Revenue and Expenditure Report.

Mary Barker commented that the transit section is out of date and inaccurate. Nathan responded the National Transit Database reports did not have 2009 data.

Charles Trainor said that COMPASS was written up last year for not having a financially constrained plan. COMPASS staff is working with ITD and asking them to work with staff and other metropolitan planning organizations (MPOs) to give some kind of ballpark estimate as to what we could expect - not a budget or commitment - for roadway expansion. The state doesn't put any dollars into transit, it is all federal money. This report will help us get on a more uniform playing field with the other MPOs regarding inflation, how to know the state roadway system is being addressed in terms of maintenance and safety, etc. We are modeling our approach on Utah's: here's what is being spent for operations, maintenance, and safety and with the remaining dollars, here's the planning target for expansion in your metropolitan area.

Nathan said he would like to make some improvements over the course of the year and requested feedback on how to report on maintaining the road system and how to show the public what we need to expand the system.

#### Discussion:

- If we don't do the preventative maintenance, what happens when we need a full rebuild? If we don't invest now, where will we be in ten years? Make sure we are capturing all the capital maintenance.
- Who is the audience? Show actual pictures of potholing, levels of services, etc. Need to provide visuals.
- The public may not understand the terminology. We need to define those terms (revenue miles, trips per capita, etc.).

### B. Discuss Idaho Transportation Department (ITD) Draft Long-Range Plan Idaho on the Move

Tyler Zundel, Project Manager presented ITD's *IDAHO ON THE MOVE: A Long-Range Plan to Improve Safety Mobility and Economic Vitality*.

## **Discussion:**

- It would be helpful to know what ITD determines as a complete transportation system.
- Livability is important and there should be the encouragement of sidewalks and state projects.
- No reference is made to Urban issues.

### **C. Update on RTAC Subcommittee regarding Protocol and Funding for US 20/26 and SH 44**

Toni Tisdale reviewed recommendations for funding right-of-way on US 20/26 and SH 44 made by RTAC Subcommittee.

Toni said the Subcommittee will meet again on November 8, 2010 to discuss the Draft TIP Protocol and staff will request a recommendation to approve the Protocol. The subcommittee's recommendation will be presented to RTAC at the November 2010 meeting.

### **D. Discuss Committee Workshops**

Don Matson said special workshops are scheduled for the COMPASS Board. Don requested feedback regarding workshop topics that RTAC members would be interested in attending.

The following workshop topics were suggested:

Forecasting/Trends – how are they done?

2010 Census data

Growth scenarios

Complete streets

High Occupancy Vehicle (HOV) lanes

Park and ride

Successful Transit Oriented Developments (TODs)

Brownfields (including relationship to grants)

High capacity intersection treatments

Innovative access management treatments

Follow-up on modeling with/wo funding on state system

Land use/transportation

BSU-statewide land use planning study

Roundabouts, esp peds, transit

Grant-writing strategies, follow-up on recent applications

Federal standards, views on sustainability

Members requested these workshops be open for other members of their staff to attend.

## **Status Reports**

Sabrina Anderson asked when the modeling strategies will be presented to RTAC. Charles said he would check and forward that information.

**OTHER**

**A. Next Meeting:** Wednesday, November 17, 2010, 9:00 a.m., at COMPASS.

**ADJOURNMENT**

**Caleb Hood moved and Mary Barker seconded adjournment at 10:38 a.m. Motion passed unanimously.**

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