



REGIONAL TECHNICAL ADVISORY COMMITTEE
OCTOBER 28, 2009
COMMUNITY PLANNING ASSOCIATION

**** MINUTES ****

- ATTENDEES:** Sabrina Andersen, Ada County Highway District
 Mary Barker, Valley Regional Transit
 Joe Barton, Nampa Highway District #1 (*for Jim Buffington*)
 Clair Bowman, City of Nampa
 Jon Cecil, Capital City Development Corporation
 Phil Choate, Idaho Transportation Department-District 3
 Tim Curns, City of Meridian (*for Caleb Hood*)
 Doug Foye, Boise State University (*for Jared Everett*)
 Gary Inselman, Ada County Highway District
 Megan Johnson, Ada County Development Services
 Kathleen Lacey, City of Boise
 Jeff Lowe, City of Eagle, **Vice Chair**
 David Luft, Department of Environmental Quality
 Don Matson, COMPASS (*Ex-Officio*)
 Brent Orton, City of Caldwell, **Chair**
 Deanna Smith, Public Participation Committee
 Sarah Stobaugh, Boise Independent School District
- MEMBERS ABSENT:** Jennifer Carson, Canyon County Development Services
 Steve Hasson, City of Kuna
 Anne Horn, Mayor, City of Notus
 Rob Howarth, Central District Health Department (*Ex-Officio*)
 Wendy Howell, City of Middleton
 Mary Shaw Taylor, City of Star
 Jenah Thornborrow, City of Garden City
 Jim Voorhees, Canyon Highway District #4
 Margie Watson, Mayor, City of Parma
- OTHERS PRESENT:** Nathan Dale, COMPASS
 Ryan Head, COMPASS
 Eric Lindstrom, Kittelson & Associates
 Amy Luft, COMPASS
 Sherri Pillow, Ada County Information Technology
 Sai Kumar Sarepalli, Holladay Engineering Company
 Charles Trainor, COMPASS
 Cheyne Weston, Boise Parks and Recreation
 Debbie Winchar, COMPASS

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CALL TO ORDER

Chair Orton called the meeting to order at 9:00 a.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Don Matson announced that COMPASS has made a staffing change and he will now provide staff support to RTAC in place Toni Tisdale.

Don commented that because of a scheduling conflict, Ryan Head will present Action Items IV-A, and IV-B instead of Toni Tisdale.

Don stated that last month he gave a presentation on Audience Response Systems. COMPASS has purchased a small system and is now working on a policy regarding the use of this system.

Introductions were made of all attendees.

CONSENT AGENDA

A. Approve September 23, 2009 Meeting Minutes

Jeff Lowe stated that on page 2, his name was excluded from the list of volunteers for the FY2011 Appropriations subcommittee.

Jon Cecil moved and Mary Barker seconded approval of the September 23, 2009 meeting minutes as amended. There being no further discussion, the motion was unanimously approved.

Action Items

A. Recommend Approval of the Final FY2010-2014 Regional Transportation Improvement Program (TIP)

Ryan Head presented the FY2010-2014 TIP update. Ryan commented that a few changes occurred through the public comment period and those changes are posted on the COMPASS website: <http://www.compassidaho.org/prodserv/transimprovement.htm>.

After discussion, **Phil Choate moved and Clair Bowman seconded to recommend approval of the Final FY2010-2014 Regional Transportation Improvement Program. There being no further discussion, the motion was unanimously approved.**

B. Recommend Projects for the FY2011 Appropriations Application

Ryan Head stated at the request of the COMPASS Executive Committee an RTAC subcommittee met on October 16, 2009 to provide a recommendation to RTAC regarding projects for FY2011 Appropriations. Ryan reviewed the transportation projects selected by the subcommittee.

Discussion:

- Regarding the Treasure Valley High Capacity alternative analysis for Valley Regional Transit (VRT), have all the local jurisdictions submitted a resolution stating that they will provide a match?

Mary Barker replied that she will check on how it has done it in the past. The funding is in place, it is just a matter of what level of letters is needed to verify this funding.

- Can a motion be made without knowing the answer to this question?

Charles Trainor replied that RTAC could stipulate their desire that the match dollars be identified as part of the motion.

After further discussion, **Clair Bowman moved and Jeff Lowe seconded to recommend the listing of FY2011 Appropriations Applications as presented by the subcommittee with the addition that the match is guaranteed before forwarding a project to the congressional delegation. There being no further discussion, the motion was unanimously approved.**

C. Recommend Approval of the Updated Functional Classification System Map

Charles Trainor reviewed proposed changes to the draft map as amended at a workshop with Ada County and Canyon County agencies on October 8, 2009. Charles noted that the table indicates "Major Collectors" and that will be changed to "Collectors." A recommendation from RTAC could be deferred until November 2009. Staff would like to take this item to the COMPASS Board in December 2009 for concurrence.

Discussion:

- There are approximately 60 discrepancies between the Functional Classification Map that Canyon County agencies have been working on and the COMPASS data.
- There needs to be further discussion before a recommendation can be made.
- Questions were raised regarding the memo and the way the material is presented. A better format is needed that will be easier for the COMPASS Board to understand and that more correlates with *Communities in Motion* (CIM). The revised information sent to the Board should parallel the format which is already included in CIM. In Ada County's review of the material, there was contradiction in the designation of the arterials and minor arterials.

Charles stated the next RTAC meeting is scheduled for November 18, 2009, with a meeting packet mail date of November 12, 2009. A subgroup meeting will be needed prior to mailout to resolve these issues.

After further discussion, **it was the consensus of the committee members present to schedule a subgroup meeting for Thursday, November 5, 2009, 8:00 a.m. to 10:30 a.m., at COMPASS.**

Volunteers:

Brent Orton
Kathleen Lacey
Phil Choate
Megan Johnson
Clair Bowman
Amar Pillai and/or Ryan Cutler
Joe Barton

Charles summarized the subgroup's topics: review the map and table in the RTAC packet and discuss any remaining issues and recommend changes, with a focus on the arterial network. A pdf version of the comments and actions taken at the October 8 work group will be sent under separate email.

Clair Bowman moved and Joe Barton seconded to continue discussion of this item until the next scheduled meeting. There being no further discussion, the motion was unanimously approved.

D. Approve Priority Corridor Recommendations from the Treasure Valley High Capacity Transit Study (TVHCTS)

Charles Trainor stated that a working group established by RTAC has met several times since April 2009 to refine the findings of the TVHCTS. Charles reviewed 4-6 of the initial 14 alignment/mode options and weighted scoring for the options.

Mary Barker commented that the subgroup had requested seeing this document before it went to RTAC and she did not have a chance to review it in order to compare it to her notes.

Jon Cecil stated in terms of presenting the recommendations to RTAC, and then to the COMPASS Board, he is in support of the inclusion of the cutoff commuter rail option as well as the Franklin light rail option.

Clair Bowman commented that this is discussion related and should come to RTAC as a recommendation from the subgroup. It should go back to the subgroup even given the tight timeframe.

Charles replied that staff had hoped to take it to the COMPASS Board in November 2009, but it could be deferred until December, however, the money for the consultant is gone and no staff time has been budgeted for this project.

Sabrina Anderson stated she is comfortable with moving forward, but wanted to leave enough time for the committee members and those they represent to see the final report and be comfortable with the language.

Charles replied the language can be amended. The question is, are these the right six candidates to go forward?

After further discussion, **Sabrina Anderson moved and Clair Bowman seconded to send this item back to subcommittee to read the final report, review the recommended alignments and submit to RTAC, in writing (if not in time for RTAC mailout, at least in an email prior to the meeting), the subcommittee's recommended alignments with their thoughts on whether to include the**

additional alignments being discussed at the meeting. There being no further discussion, the motion was unanimously approved.

Charles stated the subgroup would have to meeting prior to the November 12th meeting packet mailout date.

It was the consensus of the committee members present to schedule the subgroup meeting for Thursday, November 12, 2009, 8:00 a.m. to 9:00 a.m., at COMPASS.

After further discussion, **motion carries.**

INFORMATION/DISCUSSION ITEMS

A. Consider Recommended Transportation System for *Communities in Motion* (CIM)

Charles Trainor presented the proposed transportation system for CIM. Charles recommended that a subgroup convene on Tuesday, November 3, 2009, 1:30 p.m., at COMPASS to review the table included in the RTAC packet (Item V-A) concerning status of the "funded" corridors in the 2006 CIM and what the status of each corridor should be in the next plan. A table similar to the corridor list in the CIM document will be prepared and sent by Friday, October 30, 2009.

After discussion, **Clair Bowman moved and Phil Choate seconded to assign the review of this item to a subgroup as proposed and obtain volunteers.**

Discussion:

- The chart is confusing and difficult to follow. It would make more sense to use the 2006 format.
- Prior to the subgroup meeting, the Ada County Highway District (ACHD) will go through the Five-Year Work Plan in the approved Capital Improvement Plan and do a quality check.
- The subgroup is encouraged to determine the bottom line for the fiscal constraint and obtain a recommended list from COMPASS.

Clair Bowman stated the intent of the motion was to go ahead with the subgroup, schedule the meeting for Tuesday, November 3, 2009, and call for volunteers.

There being no further discussion, **motion carries.**

Volunteers

Phil Choate
Gary Inselman
Clair Bowman
Mary Barker
Sabrina Anderson
Kathleen Lacey

Kathleen Lacey commented that the inquiry regarding the organization of this packet information as done in CIM would be helpful; go back to the CIM format and add the traditional columns.

B. Discuss TMA Balancing Meeting Times

Jon Cecil stated the TMA Balancing committee meets on a regular basis, usually consisting of 4 or 5 members. Jon asked if it was necessary for greater participation to include the function of the TMA Balancing committee with RTAC, or were members comfortable with leaving the process as is.

After discussion, **it was the consensus of members present, to leave the function of the TMA Balancing committee as is.**

OTHER

Ryan Head commented that he is in the process of updating the Studies Coordination data and reminded the committee to review of studies coordination webpage:

<http://www.compassidaho.org/planning/studies-ongoing.htm>.

Sabrina Anderson stated within the next couple of days, ACHD's first memo to the ACHD Commissioners for the next round of the Five-Year Work Plan will be posted to the ACHD website.

A. Next Meeting: Wednesday, November 18, 2009, 9:00 a.m., at COMPASS.

ADJOURNMENT

Phil Choate moved and Deanna Smith seconded adjournment at 11:00 a.m. Motion carries.