

**FINANCE COMMITTEE MEETING  
NOVEMBER 15, 2012  
COMPASS 2<sup>ND</sup> FLOOR LARGE CONFERENCE ROOM  
MERIDIAN, IDAHO**

**\*\*MINUTES\*\***



- ATTENDEES:** Rebecca Arnold, Commissioner, Ada County Highway District, **Chair**  
John McEvoy, Commissioner, Canyon Highway District #4  
Garret Nancolas, Mayor, City of Caldwell  
Steve Rule, Commissioner, Canyon County, **Vice Chair**  
Rick Yzaguirre, Commissioner, Ada County (via telephone)
- MEMBERS ABSENT:** Elaine Clegg, Councilwoman, City of Boise  
Tom Dale, Mayor, City of Nampa
- OTHERS PRESENT:** Nancy Brecks, Community Planning Association  
Keith Holmes, Community Planning Association  
Matt Stoll, Community Planning Association  
Jeanne Urlezaga, Community Planning Association

**CALL TO ORDER:**

**Chair Rebecca Arnold called the meeting to order at 12:10 pm.**

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

None.

**CONSENT AGENDA**

- A. Approve August 9, 2012, Finance Committee Meeting Minutes**

**Steve Rule moved and Garret Nancolas seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

**ACTION ITEMS**

- A. Approve Variance Report: October 1, 2011 to September 30, 2012**

Keith Holmes presented the FY2012 4th quarter Variance Report.

After discussion, **Garret Nancolas moved and Steve Rule seconded approval of the 4th quarter Variance Report as presented. Motion passed unanimously.**

**B. Recommend Approval of Revision 1 of the FY2013 Unified Planning Work Program**

Jeanne Urlezaga presented Revision 1 of the FY2013 Unified Planning Work Program and reviewed options for the un-spent fund balance from the FY2012 budget.

After discussion, **Garret Nancolas moved and John McEvoy seconded authorizing staff to replace the Ford Taurus and move the remainder of the un-spent balance into the fund balance, subject to Board confirmation. Motion passed unanimously.**

**C. Approve Timeline for Development of the FY2014 Unified Planning Work Program**

Keith Holmes presented the timeline for development of the FY2014 Unified Planning Work Program.

After discussion, **Rick Yzaguirre moved and Garret Nancolas seconded approval of the timeline for the development of the FY2014 Unified Planning Work Program as presented. Motion passed unanimously.**

**INFORMATION/DISCUSSION ITEM**

**A. Status Report – FY2013 General and Special Membership Dues Received to Date**

Jeanne Urlezaga provided a status report on 1<sup>st</sup> quarter FY2013 membership dues.

**OTHER**

Jeanne Urlezaga stated that the 2012 audit is complete and the report will be ready in December.

**ADJOURNMENT**

**Chair Arnold adjourned the meeting at 1:05 pm.**

**Dated this 13th day of December 2012.**

**Approved:**

**By: \_\_\_\_\_  
Rebecca Arnold, Chair**

**Attest:**

**By: \_\_\_\_\_  
Steve Rule, Vice Chair**