

**REGIONAL TECHNICAL ADVISORY COMMITTEE
NOVEMBER 16, 2011
COMMUNITY PLANNING ASSOCIATION**

****MINUTES****

**ATTENDEES:**

Sabrina Anderson, Ada County Highway District
Mary Barker, Valley Regional Transit
Jeff Barnes, City of Nampa
Clair Bowman, City of Nampa
Jon Cecil, Capital City Development Corporation
Michael Garz, Idaho Transportation Department-
District 3
Chris Hopper, Canyon Highway District No. 4
Rob Howarth, Central District Health Department
(Ex-Officio)
Wendy Howell, City of Middleton, **Chair**
Casey Jones, Boise State University
Megan Leatherman, Ada County Development
Services
Jeff Lowe, Ada County Highway District *(for Ryan
Head)*
Brian McClure, City of Meridian, *(for Caleb Hood,
Vice Chair)*
Patricia Nilsson, City of Boise
Eric Shannon, Nampa Highway District No. 1
Deanna Smith, Public Participation Committee
Nichol Baird Spencer, City of Eagle
Michael Toole, Department of Environmental
Quality

MEMBERS ABSENT:

Jennifer Almeida, Canyon County Development
Services
Steve Hasson, City of Kuna
Kathleen Lacey, City of Boise
Robb MacDonald, City of Caldwell
Nathan Mitchell, Mayor, City of Star
Craig Telford, Mayor, City of Parma
Jenah Thornborrow, City of Garden City

OTHERS PRESENT:

Stephen Freiburger, Golden Gate Highway District
Keith Holmes, COMPASS
Liisa Itkonen, COMPASS
Amy Luft, COMPASS
Don Matson, COMPASS
Commissioner Bryce Millar, Nampa Highway
District #1
Carl Miller, COMPASS
Walt Satterfield, COMPASS
Matt Stoll, COMPASS
Toni Tisdale, COMPASS
Charles Trainor, COMPASS
Jeanne Urlezaga, COMPASS
Debbie Winchar, COMPASS

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CALL TO ORDER

Chair Howell called the meeting to order at 9:00 a.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Toni Tisdale reminded the Committee to submit project ideas for discretionary programs in time for the scheduled scoring meeting so all projects can be prioritized at the same time. Please submit your discretionary project concepts by noon December 6, 2011 at the very latest. Toni also said Urban Balancing will meet tomorrow. If projects have funding needs for the urban program, please forward them to Toni.

Don Matson said COMPASS plans to move into the new building on December 8 and 9th but there will be no furniture in the conference room. Therefore, the December RTAC meeting will be held in a different location. Once that has been decided, notice will be sent to RTAC regarding the December meeting place.

Tricia Nilsson announced Boise City Council passed the City's new Comprehensive Plan.

CONSENT AGENDA

A. Approve October 26, 2011 Meeting Minutes

Jon Cecil moved and Nichoel Baird Spencer seconded to approve the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Recommend Approval of Amendment #1 to the FY2012-2016 Regional Transportation Improvement Program

Toni Tisdale presented the mirroring changes requested by the Idaho Transportation Department.

After discussion, **Clair Bowman moved Nichoel Baird Spencer seconded to recommend approval of Amendment #1 to the FY2012-2016 Regional Transportation Improvement Program as presented. Motion passed unanimously.**

B. Recommend Expansion of the Planning Area Boundary

Charles Trainor presented a recommendation to expand the planning area boundary to include all of Ada and Canyon Counties.

After discussion, **Eric Shannon moved and Nichoel Baird Spencer seconded to wait on recommending approval of the Expansion of the Planning Area Boundary until an answer to the Association of Highway Districts' questions is provided in writing by COMPASS staff.**

After further discussion, **Sabrina Anderson made a substitute motion and Jon Cecil seconded to recommend approval the Expansion of the Planning Area Boundary to all of Ada and Canyon Counties.**

It was discussed that the highway districts in Canyon County already met to prioritize their STP-Rural requests, but the small cities in Canyon County are also eligible.

Clair Bowman made an amendment to the motion to add the stipulation that the priority process for STP Rural Funding would be a committee established of the four highway districts; Ada County Highway District, Valley Regional Transit, and any other eligible applicant who has put in a project with their priorities to be honored by the COMPASS Board.

Substitute motion failed with 3 ayes.

After discussion, **Eric Shannon and Nichoel Baird Spencer withdrew the original motion.**

Eric Shannon moved and Chris Hopper seconded:

- **to make no recommendation to the COMPASS Board today on expansion of the planning area and table this action to the December RTAC meeting;**
- **request COMPASS Board to delay its action to its December meeting;**
- **request Matt Stoll to get authorization to respond to the Nampa Highway District's questions quickly and disseminate to all current and potential COMPASS member agencies; and**
- **establish an STP-R funding prioritization committee made up of the four rural highway districts in Canyon County, the Ada County Highway District, Valley Regional Transit, and any other eligible applicant in the two-county area who wishes to participate.**

Motion passed with 10 ayes, 4 nays, and 3 abstentions.

INFORMATION/DISCUSSION ITEMS

A. Discuss the 2012 *Communities in Motion* Performance Monitoring Report

Carl Miller discussed potential revisions to future editions of the Performance Monitoring Report.

At this time, the Committee used the Audience Response System to provide feedback on possible changes to the Performance Monitoring Report.

Tricia Nilsson said more discussion is needed on what we are trying to measure before giving direction.

Chair Howell said this item will be tabled until RTAC's January 2012 meeting. Carl concurred and said he will bring this discussion back in January and will continue on creating the 2012 *Communities in Motion* Performance Monitoring Report

B. Initial Discussions for the Planning of the FY2013 Unified Planning Work Program

Matt Stoll provided a PowerPoint overview of the FY2013 Unified Planning Work Program. Matt said for the RTAC meeting in December, the Committee is asked to think about identifying key projects as well as participate in a discussion on the work program elements.

OTHER

A. Next RTAC Meeting: Wednesday, December 21, 2011, 9:00 a.m., location to be determined.

ADJOURNMENT

Nichoel Baird Spencer moved and Clair Bowman seconded adjournment at 10:50 a.m. Motion passed unanimously.

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