



**Community Planning Association of Southwest Idaho
COMPASS Finance Committee
COMPASS Conference Room
December 2, 2004**

***** MINUTES*****

ATTENDEES: A.J. Balukoff, Boise School District, **Vice-Chair**
Susan Eastlake, Commissioner, Ada County Highway District, **Chair**
(via conference call)
David Ferdinand, Commission, for Matt Beebe, Commission, Canyon
County
Bob Flowers, Mayor, City of Parma
Judy Peavey-Derr, Commissioner, Ada County

ABSENT MEMBERS: Tom Dale, Mayor, City of Nampa
Ralph Little, Commissioner, Canyon Highway District
Garret Nancolas, Mayor, City of Caldwell

OTHERS ATTENDING: Steve Purvis, City of Boise
Matt Stoll, Community Planning Association
Cindy Thiel, Community Planning Association
Jeanne Urlezaga, Community Planning Association
Debbie Winchar, Community Planning Association

CALL TO ORDER:

Chair Susan Eastlake (via conference call) called the meeting to order at 2:10 p.m. Chair Susan Eastlake asked Vice-Chair A.J. Balukoff to proceed with the meeting.

CONSENT AGENDA

A. Approve November 4, 2004, Finance Committee Meeting Minutes

Vice-Chair Balukoff asked for any objections to approving the November 4, 2004, Finance Committee meeting minutes as presented. Hearing no objections, Vice Chair Balukoff so ordered.

ACTION ITEMS

A. Review Variance Report: October 1, 2004 to October 31, 2004

Jeanne Urlezaga reviewed the October 1, 2004 to October 31, 2004, Variance Report.

After discussion, **Vice-Chair Balukoff asked for any objection to amending the Total Project Budget line by separating out the total workdays for 2004, 2005, 2006, and show the cumulative total. Hearing none, Vice-Chair Balukoff so ordered.**

B. Review FY2004 Income Statement and Year-End Balance Sheet

Jeanne Urlezaga reviewed the FY2004 Income Statement and Year-End Balance Sheet.

After discussion, **Vice-Chair Balukoff asked for any objection to directing staff to develop a formula based on expenses used to determine what the fund balance should be for the coming year. Staff is directed to bring the formula to the Finance Committee for review at its January 21, 2005. Hearing none, Vice-Chair Balukoff so ordered.**

After discussion, **Vice-Chair Balukoff asked for any objection to directing Matt Stoll to add an item to the December 20, 2004, COMPASS Board meeting agenda requesting Board action providing for the designation of an unreserved fund balance for future orthophotography projects. Hearing none, Vice-Chair Balukoff so ordered.**

C. Recommend Board Approval of Revision 2 of the FY 2005 Unified Planning Work Program and Budget

Matt Stoll reviewed Revision 2 of the FY 2005 Unified Planning Work Program and Budget.

After discussion, **Bob Flowers moved and David Ferdinand seconded to recommend COMPASS Board approval of Revision 2 of the FY2005 Unified Planning Work Program and Budget as presented. Motion passed unanimously.**

ADJOURNMENT

Meeting adjourned at 4:00 p.m.

Dated this 21st Day of January 2005.

APPROVED:

**By: _____
A. J. Balukoff, Vice-Chair
COMPASS Finance Committee**

ATTEST:

**By: _____
Judy M. Peavey-Derr
COMPASS Board Chair**