



Working together to plan for the future

ITEM V-C

**FINANCE COMMITTEE MEETING
DECEMBER 10, 2015
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****

- ATTENDEES:** Dave Case, Commissioner, Ada County, **Chair**
Craig Hanson, Commissioner, Canyon County, **Vice Chair**
John McEvoy, Commissioner, Canyon Highway District #4
Garret Nancolas, Mayor, City of Caldwell
Charlie Rountree, Councilman, City of Meridian
- MEMBERS ABSENT:** Rebecca Arnold, Commissioner, Ada County Highway District
Rick Yzaguirre, Commissioner, Ada County
- OTHERS PRESENT:** Nancy Brecks, Community Planning Association
Jake Emery, Harris & Co.
Keith Holmes, Community Planning Association
Megan Larsen, Community Planning Association
Matt Stoll, Community Planning Association
Josh Tyree, Harris & Co.

CALL TO ORDER:

Chair Dave Case called the meeting to order at 12:00 pm.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

None.

CONSENT AGENDA

A. Approve November 19, 2015, Finance Committee Meeting Minutes

Garret Nancolas moved and Craig Hanson seconded approval of the Consent Agenda as presented. Motion passed unanimously.

ACTION ITEMS

A. Approve Draft Fiscal Year 2015 Audit

Josh Tyree, Harris & Co., presented the draft 2015 audit. Josh stated it was an unqualified opinion with no reportable conditions or material weaknesses identified.

After discussion, **Charlie Rountree moved and John McEvoy seconded approval of the draft FY2015 audit as presented. Motion passed unanimously.**

B. Recommend Approval of Updated Financial Policy and Procedures

Megan Larsen presented updated Financial Policy and Procedures manual.

After discussion, **Garret Nancolas moved and Charlie Rountree seconded recommending the updated finance policy and procedures manual as presented for COMPASS Board approval. Motion passed unanimously.**

C. Establish 2016 Finance Committee Meeting Dates

Megan Larsen presented the proposed 2016 Finance Committee meeting dates.

After discussion, **Charlie Rountree moved and Garret Nancolas seconded approval of the 2016 Finance Committee meeting dates as presented. Motion passed unanimously.**

ADJOURNMENT

Garret Nancolas moved and Bob Henry seconded adjournment at 12:27 pm. Motion passed unanimously.

Dated this 17th day of March 2016.

Approved:

**By: _____
Bob Henry, Chair**

Attest:

**By: _____
Craig Hanson, Vice Chair**