



**REGIONAL TECHNICAL ADVISORY COMMITTEE
DECEMBER 12, 2012
COMMUNITY PLANNING ASSOCIATION**

****MINUTES****

- ATTENDEES:**
- Mary Barker, Valley Regional Transit
 - Jeff Barnes, City of Nampa
 - Richard Beck, Ada County Development Services
 - Clair Bowman, City of Nampa, **Vice Chair**
 - Ryan Head, Ada County Highway District
 - Caleb Hood, City of Meridian, **Chair**
 - Chris Hopper, Canyon Highway District No. 4
 - Rob Howarth, Central District Health Department
(Ex-Officio)
 - Wendy Howell, City of Kuna
 - Kathleen Lacey, City of Boise
 - Justin Lucas, Ada County Highway District
 - Robb MacDonald, City of Caldwell
 - Deanna Smith, Public Participation Committee
 - Nichoel Baird Spencer, City of Eagle
 - Michael Toole, Department of Environmental Quality
- MEMBERS ABSENT:**
- Jennifer Almeida, Canyon County Development Services
 - Michael Garz, Idaho Transportation Department, District 3
 - Casey Jones, Boise State University
 - Nathan Mitchell, Mayor, City of Star
 - Eric Shannon, Nampa Highway District No. 1
 - Darin Taylor, City of Middleton
 - Craig Telford, Mayor, City of Parma
 - Jenah Thornborrow, City of Garden City
- OTHERS PRESENT:**
- Sabrina Anderson, Ada County Development Services
 - Lee Coe, COMPASS
 - Keith Holmes, COMPASS
 - Liisa Itkonen, COMPASS
 - Amy Luft, COMPASS
 - Don Matson, COMPASS
 - Scott Moreno, COMPASS
 - Toni Tisdale, COMPASS
 - Jeanne Urlezaga, COMPASS
 - Cheyne Weston, Boise Park & Recreation
 - Debbie Winchar, COMPASS

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CALL TO ORDER

Chair Hood called the meeting to order at 10:00 a.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Chair Hood said Pete Friedman is retiring at the end of December 2012.
Don Matson said Jeanne Urlezaga is retiring at the end of January 2013.

SPECIAL ITEM

A. Review status of FY2014 UPWP Development and Process for Submitting Member Agency Needs/Projects

Don Matson presented the draft survey questions for discussion and comment. Committee members discussed the survey results by topic area, in the order they appeared in the online survey. For new project ideas, the Committee gave input on which ones to keep or remove for further consideration in the FY2014 UPWP. Questions about the scope of existing programs and other opinions were referred to staff for consideration in the appropriate program(s) development. The Committee's screening discussion is attached. (Attachment 1)

CONSENT AGENDA

A. Approve November 28, 2012 Meeting Minutes

Clair Bowman moved and Ryan Head seconded to approve the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEM

A. Review List of New Project Priorities for the FY2014-2018 Regional Transportation Improvement Program

Toni Tisdale reviewed a list of new project priorities for the Surface Transportation Program and Transportation Alternatives Program for the FY2014-2018 Regional Transportation Improvement Program (TIP), as recommended by the RTAC scoring subcommittee. Recommendations for transit funding are forthcoming. RTAC will be asked to recommend priority projects for the FY2014-2018 TIP to the COMPASS Board in January 2013.

OTHER

A. Next RTAC Meeting: Wednesday, January 23, 2013, 10:00 a.m., at COMPASS.

ADJOURNMENT

Nichoel Baird Spencer moved and Chris Hopper seconded to adjourn the meeting at 11:25 a.m. Motion passed unanimously.

FY2014 UPWP Development

RTAC Screening Discussion - December 12, 2012

Group	Idea/Potential Task	Consideration
Communities in Motion 2040	Incentive Program/Grant Implementation Program: Develop a process for providing incentives for implementing elements of the long range transportation plan. (#4)	Keep
General Assistance	Facilitate making regional connections among local jurisdictions (e.g. plans for pathways, housing etc.); COMPASS makes regional connections between local plans. (#6.a)	Keep
General Assistance	COMPASS Liaison. Establish a point person who member agencies can contact to get direction and answer questions to help smaller agencies work with COMPASS. ¹ (#6b)	Remove
General Assistance	Member Agency Assistance: Provide staff assistance to member agencies which could include facilitation, statistical analysis, public involvement, GIS/mapping, and other planning related skills. (#6.c)	Keep
General Assistance	Multi-Modal Planning: COMPASS is mandated to include all modes of surface transportation in its activities, particularly CIM. Multimodal planning is also included in the current UPWP as a separate program to assist public transportation providers and to conduct other cooperative projects. (#6.d)	Keep
General Assistance-Fiscal Planning	Provide better understanding of revenues and expenditures, both overall and for each transportation project. (#7.a)	Keep
General Assistance-Fiscal Planning	Research, coordinate and manage additional funding sources to augment, leverage, prioritize, and coordinate funding opportunities and projects. (#7.b)	Keep (add #7.c)
General Assistance-Fiscal Planning	Research, coordinate and manage additional funding sources to augment, leverage, prioritize, and coordinate funding opportunities FOR BOISE RIVER CROSSING/BRIDGE projects. (#7.c)	Remove (combine with #7.b)
Computer Modeling	Modeling Services. Preserve and enhance modeling support for member agencies and better define the modeling request process. Also reevaluate the transportation analysis zones (TAZs) for future use. ² (#9.a)	Keep (add #12.e)
Computer Modeling	New technologies and applications for data gathering. Identify and/or develop new technologies, such as mobile phone applications (which volunteers would use in reporting daily travel information on various transportation modes). ³ (#9.b)	Keep
Computer Modeling	Project Benefits Evaluation: For major projects, evaluate project benefits using tools such as TREDIS, to evaluate projects based on indicators that coincide with the CIM elements. (#9.c)	Keep

¹ There is a desire for a staff guide that would more easily help member agencies know who to approach with certain questions.

² It was noted that TAZs are typically changed only when new census information is available – every 10 years.

³ Coordinate with ACHD, others.

Group	Idea/Potential Task	Consideration
Outreach and Education	Education Series: Continue to develop educational workshops, but identify innovative ways to improve access and attendance to the workshops. Meet with decision makers to determine the best way to improve opportunities to participate, attend, and view the education series workshops. (#11.a)	Keep
Outreach and Education	Redesign website. The general design of the COMPASS website is about 10 years old, and although features have been added it is not intuitive. Also, a glossary is needed on the website, particularly explaining our common acronyms. ⁴ (#11.b)	Keep
Outreach and Education	Assist member agencies in improving public engagement. Agencies are largely using old techniques to gather public input – they need updates on best practices and some need assistance and/or training in using new techniques and technologies to engage the public, i.e. free or open/source social media and online commenting tools with maps. (#11.c)	Remove
Outreach and Education	Relate Public Engagement and Regional Data. Engagement tools should incorporate data products supported by a Regional Data Center (proposed in the GIS discussion). (#11.d)	Keep (move to GIS group, #14)
Education and Training	Education and training (general comment). Provide training to member agencies that will benefit the region as a whole. (#12.a)	Keep
Education and Training	Training for using CommunityViz as a member service. (#12.b)	Remove
Education and Training	Other specific, hands-on training on census, etc. (#12.c)	Keep
Education and Training	APA Webinars. (#12.d)	Keep
Education and Training	Travel demand modeling – how to use locally. (#12.e)	Keep ⁵
GIS and Mapping	LEAD THE EXPLORATION OF CREATING A NEW REGIONAL GIS DATA CENTER. There is a need for a central repository and clearinghouse for GIS data in the region; technology now makes it easier and more affordable. This idea suggests COMPASS would lead a formal process with regional stakeholders to lay the groundwork for a Regional GIS Data Center, including recommendations on who/where the center would be hosted. (#14.a)	Keep (need RGAC input before proceeding)
GIS and Mapping	CREATE AND MANAGE A NEW REGIONAL GIS DATA CENTER. COMPASS would provide a location from which member agencies can manage, share and distribute authoritative regional datasets. This idea is different from the idea above in that this idea suggests COMPASS would actually commence and implement the program in FY2014. (#14.b)	Keep (need RGAC input before proceeding)

⁴ The current UPWP includes work on the website; staff will discuss continuing the effort into FY2014.

⁵ Keep as part of the modeling work/task in the UPWP.

Group	Idea/Potential Task	Consideration
GIS and Mapping	Update the COMPASS website to incorporate user friendly GIS mapping applications/interface to support member agencies in their planning projects (can be part of a GIS data center). (#14.c)	Keep (need RGAC input before proceeding)
GIS and Mapping	Support and promote collaborative efforts to establish the standards and procedures for the compilation and maintenance of regional GIS datasets (can be part of a GIS data center). (#14.d)	Keep (need RGAC input before proceeding)
Growth Forecasts and Data Mgmt.	Develop Regional Data Plan/Clearinghouse (non GIS data). Assemble and provide more technical information on the website for member agencies, including such things as census data formatted for local applications, federally funded studies on best practices, traffic counts for all modes, and related plans and studies from other agencies. (#16.a)	Keep (combine with GIS resources, see also #16.c)
Growth Forecasts and Data Mgmt.	Census Liaison/Clearinghouse. COMPASS takes a more active role in disseminating census information to member agencies, formatting data into meaningful information for local applications. (#16.b)	Keep
Growth Forecasts and Data Mgmt.	Traffic Counts (all modes) data clearing house. COMPASS facilitates developing a standard process for traffic counts for all modes and houses the data. (#16.c)	Remove (combine with #16.a)
Growth Forecasts and Data Mgmt.	Regional Growth Forecasting/Research and track external (non-transportation) trends. Research and track external non-transportation/land use planning trends and forecasts that affect transportation and comprehensive planning. Provide a regional forecast for demographic & economic trends; use state-of-the-art forecasting and modeling tools. Establish resource for member agencies to monitor – such as fuel process, demographic shifts, and construction and material costs. (#16.d)	Remove
Growth Forecasts and Data Mgmt.	Develop housing data and forecast to evaluate housing needs with consideration to income levels, housing type, and relationship to transportation infrastructure (see also 16.e and 16.f below). (#16.e)	Remove
Growth Forecasts and Data Mgmt.	Provide housing, demographic, employment, and transportation data as a member service for housing planning (can be part of 16.e above). (#16.f)	Keep
Growth Forecasts and Data Mgmt.	Forecast housing needs based on the CIM 2040 forecast for income levels, housing type, and relationship to transportation infrastructure (can be part of 16.e above). (#16.g)	Remove
Growth Forecasts and Data Mgmt.	Pavement Indexing in Region. Coordinate the use of pavement condition index data so it can be compared region-wide. (#17.a)	Remove
Growth Forecasts and Data Mgmt.	Assist in promoting economic development. Collaborate with the Boise Valley Economic Partnership (BVEP) and chambers of commerce to collect and share economic development data and indicators; study regional strengths and weaknesses from an economic development perspective and range of steps to make it more economically viable – including transp. investments. (#17.b)	Remove

Group	Idea/Potential Task	Consideration
Growth Forecasts and Data Mgmt.	Vacant lot inventory. Refine and maintain vacant lot inventory and include vacant commercial properties. (#17.c)	Keep
Growth Forecasts and Data Mgmt.	Resume monitoring of building permits to include commercial remodels and renovations, including square footage, change of use, etc.; follow-up/incorporate changes in land use into databases, reports, etc. (#17.d)	Keep
Growth Forecasts and Data Mgmt.	Extend COMPASS' planning horizon to 50 years. Develop and implement the a 50year horizon in demographic projections and transportation/ sustainability planning – to reflect the useful life of many infrastructure improvements and to provide projections to member agencies that are more comparable to those used by other resource providers (e.g. water purveyors). (#17.e)	Remove
Corridor Planning	Fund and complete phase 2 of I-84 High-capacity project to determine alternative mode and corridor; include specific timelines and funding sources for implementation. (#18.a)	Keep
Corridor Planning	Implement State Street TTOP (Transit and Traffic Operational Plan). Current (FY2014) needs include a bus pullout plan, support for a “yield-to-bus” policy, and preparations for a corridor land use plan. (These would be actions under the State Street coordination task in the UPWP). See the State Street coordination web page for more information. (#18.b)	Keep
Corridor Planning	Multi-jurisdiction corridor coordination assistance. Facilitate planning and coordination of stakeholders in other multi-jurisdiction corridors, such as Nampa/Caldwell Blvd (similar to the COMPASS role in State Street coordination and the I-84/High Capacity corridor studies). (#18.c)	Remove
Potential New Projects	Regional policy evaluation. Play a role in identifying policies and best practices to better improve consistency on key policy issues across the region. (#19.a)	Remove
Potential New Projects	State code updates and clarifications. Build support and network for updating or clarifying State Code regulating Areas of City Impact and similar issues, perhaps annexation procedures. (#19.b)	Remove
Potential New Projects	Two-county electric/alternative fuel vehicle infrastructure plan. Compile a regional plan to address infrastructure needs of alternative fuel vehicles. (#19.c)	Remove
Potential New Projects	Integrate health in planning. Explore opportunities to develop health impact assessments (or other relevant tools) to better include health considerations in all planning activities. (#19.d)	Remove
Trails and Open Space	Compile/develop regional open space plan that includes inventory and priorities. Focus on regional trail and open space issues by connecting existing local plans for trail connectivity, open space preservation and connectivity, etc. (#20.a)	Remove

Group	Idea/Potential Task	Consideration
Trails and Open Space	Assist in greenbelt and trails planning. Support FACTS (Foundation for Ada-Canyon Trails System) to develop a Treasure Valley master pathways plan to integrate existing pathways plans and activities across boundaries in order to identify needs and gaps for pathway infrastructure and use, including bicycle and pedestrian activities and research economic benefits of trails/the greenbelt. (#20.b)	Remove
Trails and Open Space	Study to implement transit-oriented parks. Explore need and possible solutions to create parks around existing and future transit stations focused on areas that have little open space or higher rates of crime/blight/disenfranchisement. (#20.c)	Remove

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