



REGIONAL TECHNICAL ADVISORY COMMITTEE DECEMBER 15, 2010 COMMUNITY PLANNING ASSOCIATION

* * MINUTES * *

- ATTENDEES:** Sabrina Anderson, Ada County Highway District
Mary Barker, Valley Regional Transit
Clair Bowman, City of Nampa
Jon Cecil, Capital City Development Corporation
Ryan Head, Ada County Highway District
Chris Hopper, Canyon Highway District No. 4
Rob Howarth, Central District Health Department (*Ex-Officio*)
Wendy Howell, City of Middleton, **Chair**
Megan Johnson, Ada County Development Services
Kathleen Lacey, City of Boise
Robb MacDonald, City of Caldwell
Don Matson, COMPASS (*Ex-Officio*)
Eric Shannon, Nampa Highway District No. 1
Mark Wasdahl, Idaho Transportation Department-District 3
- MEMBERS ABSENT:** Jennifer Carson, Canyon County Development Services
Chris Collins, Mayor, City of Notus
Steve Hasson, City of Kuna
Caleb Hood, City of Meridian, **Vice Chair**
Gary Inselman, Ada County Highway District
Casey Jones, Boise State University
David Luft, Department of Environmental Quality
Nathan Mitchell, Mayor, City of Star
Deanna Smith, Public Participation Committee
Nichoel Baird Spencer, City of Eagle
Craig Telford, Mayor, City of Parma
Jenah Thornborrow, City of Garden City
- OTHERS PRESENT:** Nathan Dale, COMPASS
Chris Danley, Iteris
Keith Holmes, COMPASS
Liisa Itkonen, COMPASS
Eric Lindstrom, Kittelson & Associates
Carl Miller, COMPASS
Lori Porreca, Federal Highway Administration
Walt Satterfield, COMPASS
Toni Tisdale, COMPASS
Charles Trainor, COMPASS
Jeanne Urlezaga, COMPASS
Cheyne Weston, Boise Parks & Recreation
Debbie Winchar, COMPASS

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CALL TO ORDER

Chair Howell called the meeting to order at 9:05 a.m.

Introductions were made of all attendees.

AGENDA ADDITIONS/CHANGES

Don Matson requested an information item be added to the end of the agenda: Meeting Dates for Calendar Year 2011.

OPEN DISCUSSION/ANNOUNCEMENTS

Toni Tisdale announced that an Appropriations meeting will be held immediately following the RTAC meeting to determine a recommendation for FY2012 Appropriations requests for a highway project.

Charles Trainor said the final edition of *Communities in Motion 2035* (CIM) is available on the COMPASS website: <http://www.compassidaho.org/prodserv/cim2035.htm>. Summary booklets and CDs of the plan are also available. Contact Amy Luft at aluft@compassidaho.org or 855-2558 x 231 if you would like copies of the booklet/CD. Staff will start the agency outreach process to seek local adoption of the plan with a target completion date of March 31, 2011. Charles said the next update to *Communities in Motion* is due in 2014. Staff will begin work on that update almost immediately and encourage Committee members' participation in that process.

CONSENT AGENDA

A. Approve November 17, 2010 Meeting Minutes

Jon Cecil moved and Clair Bowman seconded to approve the November 17, 2010 meeting Minutes as presented. Motion passed unanimously.

ACTION ITEMS

A. Review New Projects and Ranking for the FY2012-2016 Regional Transportation Improvement Program (TIP)

Toni Tisdale reviewed the scoring matrix for the project recommendations for FY2012-2016 TIP update.

Discussion:

- CIM plan should include the regional transit system plan.
- Include language regarding the regional transit system plan in Treasure Valley High Capacity Alternatives in the I-84 Corridor and State Street Alternatives Analysis projects.
- It is premature to add the alternative analysis for funding before doing the regional system plan. While we see these as funding efforts, they need to be in the out years.

Mary Barker replied Valley Regional Transit is working on two components: how to integrate transit better in CIM and taking the next steps in the long-range plan by combining maps resulting from various studies, resolving conflicts and improving coordination, and then go out to the urban communities to obtain feedback. COMPASS will provide outreach to the rural communities.

- A suggestion was made to delay action on this item until January 2011 and that the scoring committee reconsider the approximately \$75,000 removed from CIM and put it back in to assure that the transit system study is completed.

Ryan Head replied the application for the CIM plan referred to, is for FY2016 funding. The intent is that the corridor priorities would be completed as a part of the FY2014 update.

Toni said there is guidance from the COMPASS Board that we have up to 10 percent for studies and special projects, at least half for maintenance, and the remaining half for capital.

- Need to be cautious: when putting studies heavy into preliminary development (PD), studies heavy will come out of PD. Need to be cautious that prioritization isn't dictating policy but policy is dictating prioritization and the outcome needs to match our intent.
- ACHD was not a part of developing the scope, and is not in support of, the State Street Access Management Plan. ITD also had some reservations about including it in the TIP. With federal aid funds, it would be better to start seeing special projects and more capital and maintenance projects, and then use the small amount for mandatory federal studies or things that are tightly linked to other projects already dealing with federal aid. We need to follow the draft TMA Guidebook rules.
- There is no Resolution guaranteeing local match for the COMPASS projects. If an application was not complete when submitted, it should have been scored as incomplete.

Toni reviewed Surface Transportation Program (STP) and Federal Transit Administration (FTA) projects.

After further discussion, **Clair Bowman moved and Sabrina Anderson seconded to table a recommendation to approve the new projects and ranking for the FY2012-2016 Regional Transportation Improvement Program until the January 2011 RTAC meeting; solicit the COMPASS Board observation regarding the distribution of funds; and, reconvene the scoring committee to review the Board's comments. Motion passed unanimously.**

Information/Discussion Items

A. Update on Mobility Management Projects

Walt Satterfield presented an overview of COMPASS Mobility Management projects.

Don Matson presented an overview of the Mobility Concept: Human Services Transportation Organizations (HSTO).

B. Review FY2011 Unified Planning Work Program (UPWP) and Budget - Revision 1

Keith Holmes presented recommended changes to FY2011 – Revision 1. At its November 18, 2010 meeting the COMPASS Finance Committee reviewed and recommended Board adoption of Revision 1. Revision 1 of the FY2011 UPWP and Budget has been submitted to the COMPASS Board of Directors for consideration at its December 20, 2010 meeting.

C. Variance Report; October 1, 2009 – September 30, 2010

Keith Holmes said the Variance Report was approved by the COMPASS Finance Committee at its November 18, 2010 meeting. Questions or comments regarding the Variance Report should be directed to him or Jeanne Urlezaga.

D. Meeting Dates for Calendar Year 2011

Don Matson presented RTAC's meeting dates for Calendar Year 2011.

Clair Bowman noted that the meeting dates were listed as 2010. Don said a corrected version would be emailed to the Committee.

OTHER

A. Next Meeting: Wednesday, January 26, 2011, 9:00 a.m., at COMPASS.

ADJOURNMENT

Clair Bowman moved and Ryan Head seconded adjournment at 10:32 a.m. Motion passed unanimously.

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