

ITEM IV-A

**REGIONAL TECHNICAL ADVISORY COMMITTEE
DECEMBER 17, 2014
COMPASS, 1ST FLOOR BOARD ROOM
MERIDIAN IDAHO**

**** MINUTES ****

ATTENDEES:

Jeff Barnes for Clair Bowman, City of Nampa
Richard Beck, Ada County Development Services
Tom Ferch, Ada County Highway District
Len Grady, City of Nampa
Ryan Head, Ada County Highway District
Caleb Hood, City of Meridian
Chris Hopper, Canyon Highway District No. 4
Wendy Howell, City of Kuna
Rhonda Jalbert, Valley Regional Transit
Meg Leatherman, Ada County Development Services
Nathan Leigh, Mayor, City of Parma
Justin Lucas, City of Meridian, **Chair**,
Robb MacDonald, City of Caldwell
Amy Schroeder, Idaho Transportation Department
Eric Shannon, Nampa Highway District No. 1
Deanna Smith, Public Participation Committee

MEMBERS ABSENT:

Jennifer Almeida, Canyon County Development Services
Nichoel Baird Spencer, City of Eagle
Daren Fluke, City of Boise
Rob Howarth, Central District Health Department (*Ex-officio*)
Luke McHenry, City of Wilder
Nathan Mitchell, Mayor, City of Star
Patricia Nilsson, Canyon County Development Services, **Vice Chair**
Nicole Nimmons, Boise State University
Deb Root, Canyon County Development Services
Darin Taylor, City of Middleton
Jenah Thornborrow, City of Garden City
Michael Toole, Department of Environmental Quality

OTHERS PRESENT: Sabrina Anderson, COMPASS
Nancy Brecks, COMPASS
Tina Fuller, COMPASS
Jay Gibbons, City of Meridian
Margaret Havey, Valley Regional Transit
Liisa Itkonen, COMPASS
Megan Larsen, COMPASS
Tom Laws, COMPASS
Amy Luft, COMPASS
Don Matson, COMPASS
Carl Miller, COMPASS
Walt Satterfield, COMPASS
Brett Sergenian, COMPASS
Toni Tisdale, COMPASS
Jessica Wilson, COMPASS

CALL TO ORDER

Chair Justin Lucas called the meeting to order at 8:32 am.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Several announcements were made by staff and committee members.

CONSENT AGENDA

A. Approve August 27, 2014, RTAC Meeting Minutes

Deanna Smith moved and Wendy Howell seconded approval of the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEMS

A. Special Presentation - City of Meridian

Jay Gibbons presented the Union Pacific Railroad Rail with Trail Arterial Crossing Design Study.

B. Review Regional Bicycle/Pedestrian Plan Scope and Schedule

Carl Miller presented an outline of the Regional Bicycle/Pedestrian Plan. Development of the plan will meet FHWA/FTA certification review recommendations and corrective actions, assist with data driven prioritization for federal aid, and with project selection based on connectivity and regional benefit for member agencies. An Active Transportation Workgroup has been convened to assist with the Regional Bicycle/Pedestrian Plan and deployment of the bicycle/pedestrian counters.

After discussion, **staff was directed to coordinate with member agencies' bike advisory committees to share information on what has already been done. At some point, include a representative from the development community and an ITD District 3 representative on the Active Transportation Workgroup. Additional information will be presented to RTAC at a spring 2015 meeting.**

C. Review Bicycle/Pedestrian Counter Technology Deployment Program

Tom Laws presented the Bicycle/Pedestrian Counter Technology deployment program. Deployment of this technology and the development of a comprehensive program will assist COMPASS in meeting FHWA/FTA certification requirements, improving *Communities in Motion 2040*, and provide better documentation for data driven investment decisions.

COMPASS staff will be contacting member agencies for locations and detailed requirements for the placement of the counters, completion of any formal agreements that need to be in place, and confirmation of representation on the Active Transportation Workgroup.

D. Review Project Development Program Scope and Schedule

Don Matson presented the scope and schedule for the project development program. The program will target five project concept reports that are "application ready" to submit for grants - local, state, federal, or private. The goal is to realize additional funding in the region, implement requested projects by member agencies, and leverage local dollars.

COMPASS staff will be contacting member agencies for help in developing a list of projects that are currently unfunded; or funded corridors in CIM 2040 that have unfunded projects; and projects that are started, but need help with concept reports.

E. Review New Project Obligation Program Requirements

Toni Tisdale provided an overview of the new project obligation program, including the project tracking report, obligation requirements, and proposals for policy changes to program deadlines and requirements for MPO funding.

The goals of the program are to ensure funding obligation for all projects in the COMPASS planning area, increase communication about project issues, and assist in resolution of project problems.

F. Review Priorities in New Projects for FY2016-2020 Regional Transportation Improvement Program (TIP)

Toni Tisdale reviewed preliminary prioritization of transit applications from Valley Regional Transit's Regional Coordination Council for the FY2016-2020 TIP update. This is the first step for adding new projects in the FY2015-2020 TIP update process.

COMPASS staff will request RTAC's recommendation for COMPASS Board approval of the priorities on January 28, 2015, and COMPASS Board action on February 23, 2015.

OTHER

A. Next Meeting: Wednesday, January 28, 2015.

ADJOURNMENT

Chris Hopper moved and Tom Ferch seconded adjournment at 10:20 am. Motion passed unanimously.

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