



**REGIONAL TECHNICAL ADVISORY COMMITTEE  
DECEMBER 18, 2013  
COMPASS, 1<sup>ST</sup> FLOOR BOARD ROOM  
MERIDIAN IDAHO**

**\*\*MINUTES\*\***

**ATTENDEES:**

Sabrina Anderson, Ada County Highway District  
 Nichoel Baird Spencer, City of Eagle  
 Richard Beck, Ada County Development  
 Services  
 Clair Bowman, City of Nampa, **Chair**  
 Tom Ferch, Ada County Highway District  
 Chris Hopper, Canyon Highway District No. 4  
 Wendy Howell, City of Kuna  
 Justin Lucas, City of Meridian, **Vice Chair**  
 Robb MacDonald, City of Caldwell  
 Patricia Nilsson, Canyon County Development  
 Services  
 Eric Shannon, Nampa Highway District No. 1

**MEMBERS ABSENT:**

Jennifer Almeida, Canyon County Development  
 Services  
 Jeff Barnes, City of Nampa  
 Daren Fluke, City of Boise  
 Karen Gallagher, City of Boise  
 Michael Garz, Idaho Transportation Department,  
 District 3  
 Ryan Head, Ada County Highway District  
 Rob Howarth, Central District Health  
 Department (*Ex-officio*)  
 Kathleen Lacey, City of Boise  
 Meg Leatherman, Ada County Development  
 Services  
 Brian McClure, City of Meridian  
 Nathan Mitchell, Mayor, City of Star  
 Nicole Nimmons, Boise State University  
 Deb Root, Canyon County Development  
 Services  
 Deanna Smith, Public Participation Committee  
 Jordan Swain, Valley Regional Transit  
 Darin Taylor, City of Middleton  
 Craig Telford, Mayor, City of Parma  
 Jenah Thornborrow, City of Garden City  
 Michael Toole, Department of Environmental  
 Quality

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**OTHERS PRESENT:** Nancy Brecks, COMPASS  
Liisa Itkonen, COMPASS  
Amy Luft, COMPASS  
Don Matson, COMPASS  
Toni Tisdale, COMPASS (via telephone)  
Charles Trainor, COMPASS

## **CALL TO ORDER**

Chair Clair Bowman called the meeting to order at 9:02 am.

## **AGENDA ADDITIONS/CHANGES**

None.

## **OPEN DISCUSSION/ANNOUNCEMENTS**

None.

## **CONSENT AGENDA**

### **A. Approve November 20, 2013, RTAC Meeting Minutes**

**Sabrina Anderson moved and Richard Beck seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

## **SPECIAL ITEM**

### **A. Review Potential Project Priorities for the FY2015 Unified Planning Work Program (UPWP) and Process for Submitting Member Agency Project Requests**

Don Matson reviewed four priority concepts identified for further development at the November 2013 RTAC UPWP workshop:

- 1) Develop and implement a broader campaign to raise awareness and spur action on the need for improved transportation funding.
- 2) Collect and maintain existing and missing (yet to be developed) data for monitoring performance measures. This includes such measures as bike and pedestrian trips, proximity of parks and health care facilities to housing areas and bus routes, and complete streets implementation.
- 3) Facilitate a process for agencies to share best practices as they integrate plans, including training in access management and development strategies.
- 4) Work with local agencies to develop, update, and integrate plans, synchronize project implementation, and enhance overall coordination between agencies.

Member agencies will be invited to request COMPASS assistance on local projects in January 2014.

## **ACTION ITEMS**

### **A. Recommend Board Approval of Changes to the Federal Aid Functional Classification Map for 2025**

Charles Trainor presented proposed changes to the 2025 Federal Aid Functional Classification Map that will replace the current 2015 map.

After discussion, **Nichoel Baird Spencer moved and Chris Hopper seconded to recommend COMPASS Board approval of changes to the Federal Aid Functional Classification Map as presented, including Canyon Highway District #4 requested changes. Motion passed unanimously.**

### **B. Scoring STP-TMA and STP-Urban Applications**

Toni Tisdale led a paired comparison scoring process using the Audience Response System (ARS) to score three applications received for the STP-TMA and STP-Urban programs:

- Treasure Valley Operations, Management and ITS Plan Update; the ITS architecture is expected to be updated every five years. This concept is listed in the FY2013 ITS plan as an anticipated project for FY2018.
- Congestion Management Study; this study would expand upon the Treasure Valley Transportation Operations, Management, and ITS plan. This plan will help determine the best congestion mitigation strategies, and maintenance investments for the transportation system.
- Freight and Goods Movement Study Update; this project will update information from the 2008 freight study

After discussion and input from the ARS, **Patricia Nilsson moved and Wendy Howell seconded to recommend COMPASS Board approval of the applications in the following priority order:**

- 1. Freight and Goods Movement Study Update \$400,000 – Federal Request \$370,640**
- 2. Treasure Valley Transportation Operations, Management, and ITS plan \$250,000 - Federal Request \$231,650**
- 3. Congestion Management Study \$75,000 – Federal Request \$69,495**

**Motion passed unanimously.**

### **C. Recommend COMPASS Board Approval to Amend the FY2014-2018 Regional Transportation Improvement Program**

Toni Tisdale presented an amendment to the FY2014-2018 Regional Transportation Improvement Program to remove grouping of projects in the program and correct transit projects.

After discussion, **Sabrina Anderson moved and Chris Hopper seconded to recommend Board approval of the amendment to the FY2014-2018 Regional Transportation Improvement Program as presented. Motion passed unanimously.**

## **INFORMATION/DISCUSSION ITEM**

### **A. Review List of New Project Priorities for the FY2015-2019 Regional Transportation Improvement Program**

Toni Tisdale presented the new project priorities list for the FY2015-2019 Regional Transportation Improvement Program:

- Transportation Alternatives Program, Boise Urbanized Area
- Federal Transit Administrative 5307, 5310, 5339 for the Boise Urbanized Area
- Federal Transit Administration 5307, 5310, and 5339 for the Nampa Urbanized Area
- Federal Transit Administration 5310 and 5311 for rural areas

### **OTHER**

Amy Luft announced COMPASS will be switching to the new COMPASS website design in January 2014.

**Next RTAC Meeting: January 22, 2014**, start time to be determined based on agenda items.

**ADJOURNMENT: Meeting adjourned at 10:00 am.**