

**BOARD OF DIRECTORS' MEETING**  
**APRIL 21, 2008**  
**CALDWELL POLICE DEPARTMENT**  
**110 S. 5<sup>TH</sup> AVENUE, CALDWELL, IDAHO**



**\*\*MINUTES\*\***

**ATTENDEES:**

Rebecca Arnold, Commissioner, Ada County Highway District,  
 Ex officio  
 A.J. Balukoff, Trustee, Independent School District of Boise City  
 Keith Bird, Councilman, City of Meridian  
 Vern Bisterfeldt, Councilman, City of Boise  
 Dave Bivens, Commissioner, Ada County Highway District  
 Elaine Clegg, Councilwoman, City of Boise  
 Tom Dale, Mayor, City of Nampa  
 John Evans, Mayor, City of Garden City  
 Kelli Fairless, Valley Regional Transit  
 David Ferdinand, Commissioner, Canyon County,  
**Secretary/Treasurer**  
 John Franden, Commissioner, Ada County Highway District,  
**Chair**  
 Scott Gurnsey for Dave Jones, Idaho Transportation Department  
 Leonard Herr for Pete Wagner, Idaho Department of  
 Environmental Quality  
 Kathleen Lacey for Dave Bieter, Mayor, City of Boise  
 James Maguire, Boise State University  
 Carol McKee, Commissioner, Ada County Highway District  
 Bryce Millar, Commissioner, Nampa Highway District #1  
 Garret Nancolas, Mayor, City of Caldwell, **Chair-Elect**  
 Charlie Rountree, Councilman, for Tammy de Weerd, Mayor,  
 City of Meridian  
 Steven Rule, Commissioner, Canyon County  
 Jerome Scroggins, Commissioner, Canyon Highway District #4  
 Matt Stoll, Executive Director, Community Planning  
 Association, Ex officio  
 Fred Tilman, Commissioner, Ada County  
 Vicki Thurber, Mayor, City of Middleton  
 Cindy Trail for Russell Duke, Central District Health, Ex officio  
 Mike Vuittonet, Trustee, Joint School District #2  
 Paul Woods, Commissioner, Ada County  
 Rick Yzaguirre, Commissioner, Ada County

**MEMBERS ABSENT:**

Phil Bandy, Mayor, City of Eagle  
 Matt Beebe, Commissioner, Canyon County  
 Jim Blacker, Councilman, City of Caldwell  
 Scott Dowdy, Mayor, City of Kuna  
 Clete Edmunson, Governor's Office, Ex officio  
 Anne Horn, Mayor, City of Notus  
 Phil Kushlan, Capital City Development Corporation  
 Nathan Mitchell, Mayor, City of Star  
 Patrick Rice, Greater Boise Auditorium District, Ex officio  
 Martin Thorne, Councilman, City of Nampa  
 Margaret Watson, Mayor, City of Parma

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**OTHERS:** Nancy Brecks, Community Planning Association  
Ken Burgess, Veritas Advisors  
Sally Goodell, Ada County Highway District  
Keith Holmes, Community Planning Association  
Liisa Itkonen, Community Planning Association  
Katey Levihn, Keller Associates  
Don Matson, Community Planning Association  
Carl Miller, Community Planning Association  
Terri Schorzman, Community Planning Association  
Toni Tisdale, Community Planning Association  
Charles Trainor, Community Planning Association

**CALL TO ORDER:**

**Chair Franden called the meeting to order at 1:40 p.m.**

**AGENDA ADDITIONS/CHANGES**

**None.**

**OPEN DISCUSSION/ANNOUNCEMENTS**

Matt Stoll announced the next presentation in the COMPASS 2008 Education Series is on Wednesday, April 23, 2008. Donovan Rypkema, principal of Place Economics, a Washington, D.C. based real estate and economic development consulting firm will present ***Property Rights and Public Values.***

Matt also stated that COMPASS staff Don Matson and Carl Miller would be contacting member agencies regarding adoption of the Functional Classification Map.

**CONSENT AGENDA**

- A. Approve March 10, 2008, Joint COMPASS/VRT Meeting Minutes**
- B. Approve March 17, 2008, Board Meeting Minutes**
- C. Receive Approved February 19, 2008, Executive Committee Meeting Minutes**

**Garret Nancolas moved and Tom Dale seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

**ACTION ITEMS**

- A. Adopt Resolution 08-2008 Amending the FY2008-2012 Transportation Improvement Programs for Northern Ada County and the Nampa Urbanized Area**

Toni Tisdale presented Resolution 08-2008 amending the Transportation Improvement Programs.

After discussion, ***Elaine Clegg moved and Charlie Rountree seconded approval of Resolution 08-2008 amending the FY2008-2012 Transportation Improvement Programs for Northern Ada County and the Nampa Urbanized Area as presented. Motion passed unanimously.***

- B. Approve Proposed FY2009 General and Special Membership Dues**

Matt Stoll presented the proposed FY2009 General and Special Membership dues.

After discussion, *David Ferdinand moved and Carol McKee seconded approval of the proposed FY2009 General and Special Membership dues as presented. Motion passed*

**C. *Accept Recommendations of the High Volume Intersection Study***

Don Matson presented the recommendations from the High Volume Intersection Study.

After discussion, *Elaine Clegg moved and Steve Rule seconded to direct Matt Stoll to adjust the FY2008 budget to reflect time to allow staff to gather more input from member agencies and reorganize the data. Staff will bring the revised Study back to the Board for approval in June 2008. Motion passed unanimously.*

**INFORMATION/DISCUSSION ITEMS**

**A. *Status Report – Air Quality***

Leonard Herr, Department of Environmental Quality staff, presented information regarding U.S. EPA's recent lowering of the ozone standard and the Treasure Valley's likely classification.

**B. *Review Downtown Multi-Modal Center and Circulator Concepts***

Charles Trainor presented concepts for a multimodal center and circulator under the Treasure Valley High Capacity Transit Study. He stated currently there two candidate sites being considered. A recommended site will be made in May 2008 at the DPAC meeting and forwarded to VRT Management Committee for their approval and then to FTA in July 2008.

Charles stated the next public meeting will be May 19, 2008. Approval of a letter from COMPASS concurring with the recommended site will be sought in June 2008.

**C. *Review Communities in Motion Implementation Guidebook***

Carl Miller reviewed the *Communities in Motion* Implementation Guidebook, which does not suggest new policies. Instead it provides implementation strategies for the policies authorized through the *Communities in Motion* plan. A workshop for the public will be held on Wednesday, May 7, 2008. A more in-depth workshop regarding tools and techniques for developers, planners and elected officials will be held May 8, 2008. Feedback from the workshops will be integrated into the document. The Board will be asked to accept the guidebook in fall 2008.

**D. *Review Traffic Impact Study Recommendations***

Charles Trainor presented Traffic Impact Study Recommendations. The Regional Technical Advisory Committee established a working group that focused on developing a "best practices" paper. Among the more critical issues identified were:

- Ensuring the relevant agencies are involved in scoping and reviewing the studies
- Creating an on-line depository of completed studies
- Establishing a cumulative development database upon which studies can be based
- Establishing the right-study area, i.e. Area of Influence, which will provide the main agency (the one accepting the development application) guidance on involving other agencies in the scoping and review and on defining how big an area needs to be studied.

He stated improved traffic impact studies will help identify needed improvements and avoid unexpected transportation issues.

*E. Review Revised Project Prioritization Process*

*Due to lack of time, Chair Franden moved this Agenda Item to the June 2008 meeting.*

*F. Status Report – Legislative Issues*

Ken Burgess provided a status report on federal and state legislative issues.

*ADJOURNMENT*

*Dave Bivens moved and Carol McKee seconded adjournment at 3:45 p.m.*

*Dated this 16th day of June 2008.*

*APPROVED:*

*BY: \_\_\_\_\_  
John Franden, Chair  
Community Planning Association*

*ATTEST:*

*BY: \_\_\_\_\_  
Matthew J. Stoll, Executive Director  
Community Planning Association*

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