



# Working together to plan for the future

ITEM V-C

**FINANCE COMMITTEE MEETING  
MARCH 22, 2018  
COMPASS, 2<sup>ND</sup> FLOOR LARGE CONFERENCE ROOM  
MERIDIAN, IDAHO**

**\*\*MINUTES\*\***

**ATTENDEES:** Rebecca Arnold, Commissioner, Ada County Highway District  
John Evans, Mayor, City of Garden City, **Vice Chair**  
Jay Gibbons, Commissioner, Canyon Highway District #4  
Debbie Kling, Mayor, City of Nampa  
Larry Maneely for Jim Tibbs, Commissioner, Ada County  
Garret Nancolas, Mayor, City of Caldwell, **Chair**  
Pam White, Commissioner, Canyon County

**OTHERS PRESENT:** Nancy Brecks, Community Planning Association  
Megan Larsen, Community Planning Association  
Amy Luft, Community Planning Association  
Matt Stoll, Community Planning Association

**CALL TO ORDER:**

**Chair Garret Nancolas called the meeting to order at 12:03 p.m.**

**AGENDA ADDITIONS/CHANGES**

None.

**OPEN DISCUSSION/ANNOUNCEMENTS**

General announcements were made.

**CONSENT AGENDA**

**A. Approve December 14, 2017, Finance Committee Meeting Minutes**

**John Evans moved and Jay Gibbons seconded approval of the Consent Agenda as presented. Motion passed unanimously.**

**INFORMATION/DISCUSSION ITEMS**

**A. Review Report of Disbursements Made in the Reporting Period**

Megan Larsen noted the Report of Disbursements made in the reporting period December 6, 2017 to March 5, 2018, is provided in the packet for information.

**B. Review Change in 401K Participation Following Match Implementation**

Megan Larsen reported that after the 401K match was implemented 100% of the COMPASS employees are participating in the plan.

**C. Discuss Five Year Revenue and Expense Projections**

Megan Larsen reviewed the five year revenue and expense projections, which provide the starting point for the preparation of the FY2019 Unified Planning Work Program and Budget.

**ACTION ITEMS**

**A. Elect Finance Committee Vice-Chair**

**Debbie Kling nominated John Evans as Vice-Chair; seconded by Pam White. There were no other nominations. Motion passed unanimously.**

**B. Approve Variance Report: October 1, 2017 – December 31, 2017**

Megan Larsen reviewed the Variance Report for October 1, 2017 - December 31, 2017.

After discussion, **Jay Gibbons moved and Rebecca Arnold seconded approval of the Variance Report for October 1, 2017 – December 31, 2017, as presented. Motion passed unanimously.**

**C. Recommend COMPASS Board Approval of the FY2019 General and Special Membership Dues**

Megan Larsen presented the FY2019 General and Special membership dues.

After discussion, **Larry Maneely moved and Pam White seconded to recommend COMPASS Board approval of the FY2019 General and Special membership dues as presented. Motion passed unanimously.**

**ADJOURNMENT**

**Debbie Kling moved and Jay Gibbons seconded adjournment at 12:33 p.m. Motion passed unanimously.**

**Approved this 19th day of July 2018.**

**By: \_\_\_\_\_  
Garret L. Nancolas, Chair**

**Attest:**

**By: \_\_\_\_\_  
John Evans, Vice Chair**