



Working together to plan for the future

ITEM V-C

**FINANCE COMMITTEE MEETING
AUGUST 23, 2018
COMPASS, 2ND FLOOR LARGE CONFERENCE ROOM
MERIDIAN, IDAHO**

****MINUTES****

- ATTENDEES:** John Evans, Mayor, City of Garden City, **Vice Chair**
Jay Gibbons, Commissioner, Canyon Highway District #4
Debbie Kling, Mayor, City of Nampa
Garret Nancolas, Mayor, City of Caldwell, **Chair**
- MEMBERS ABSENT:** Rebecca Arnold, Commissioner, Ada County Highway District
Jim Tibbs, Commissioner, Ada County
Pam White, Commissioner, Canyon County
- OTHERS PRESENT:** Nancy Brecks, Community Planning Association
Kevin Congo, Harris CPAs
Keith Holmes, Community Planning Association
Megan Larsen, Community Planning Association
Matt Stoll, Community Planning Association
Josh Tyree, Harris CPAs

CALL TO ORDER:

Chair Garret Nancolas called the meeting to order at 12:06 p.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

General announcements were made.

CONSENT AGENDA

A. Approve July 19, 2018, Finance Committee Meeting Minutes

Jay Gibbons moved and John Evans seconded approval of the Consent Agenda as presented. Motion passed unanimously.

INFORMATION/DISCUSSION ITEM

A. Review Report of Disbursements Made in the Reporting Period

Megan Larsen noted the Report of Disbursements made in the reporting period March 6, 2018 to August 3, 2018, is provided in the packet for information.

ACTION ITEMS

A. Approve FY2018 Audit Process

Josh Tyree, Harris CPAs, outlined the process and procedures to be used for the FY2018 audit.

After discussion, **Debbie Kling moved and John Evans seconded approval of the process for the FY2018 audit as presented. Motion passed unanimously.**

After discussion, **Debbie Kling moved and John Evans seconded approval for Garret Nancolas to sign the letter of engagement with Harris CPAs for the FY2018 audit. Motion passed unanimously.**

B. Approve Variance Report: October 1, 2017 – June 30, 2018

Megan Larsen reviewed the Variance Report for October 1, 2017 – June 30, 2018.

After discussion, **Jay Gibbons moved and John Evans seconded approval of the Variance Report for October 1, 2017 – June 30, 2018, as presented. Motion passed unanimously.**

ADJOURNMENT

Debbie Kling moved and Jay Gibbons seconded adjournment at 12:35 p.m. Motion passed unanimously.

Approved this 27th day of November 2018.

**By: _____
Garret L. Nancolas, Chair**

Attest:

**By: _____
John Evans, Vice Chair**