



**REGIONAL TECHNICAL ADVISORY COMMITTEE
MARCH 28, 2012
COMMUNITY PLANNING ASSOCIATION**

****MINUTES****

- ATTENDEES:**
- Sabrina Anderson, Ada County Highway District
 - Mary Barker, Valley Regional Transit
 - Clair Bowman, City of Nampa, **Vice Chair**
 - Michael Garz, Idaho Transportation Department,
District 3
 - Ryan Head, Ada County Highway District
 - Caleb Hood, City of Meridian, **Chair**
 - Rob Howarth, Central District Health Department
(*Ex-Officio*)
 - Casey Jones, Boise State University
 - Kathleen Lacey, City of Boise
 - Megan Leatherman, Ada County Development
Services
 - Robb MacDonald, City of Caldwell
 - Patricia Nilsson, City of Boise
 - Eric Shannon, Nampa Highway District No. 1
 - Deanna Smith, Public Participation Committee
 - Nichoel Baird Spencer, City of Eagle
- MEMBERS ABSENT:**
- Jennifer Almeida, Canyon County Development
Services
 - Jeff Barnes, City of Nampa
 - Jon Cecil, Capital City Development Corporation
 - Chris Hopper, Canyon Highway District No. 4
 - Nathan Mitchell, Mayor, City of Star
 - Greg Nelson, City of Kuna
 - Darin Taylor, City of Middleton
 - Craig Telford, Mayor, City of Parma
 - Jenah Thornborrow, City of Garden City
 - Michael Toole, Department of Environmental
Quality
- OTHERS PRESENT:**
- Richard Beck, Ada County Development
Services
 - Keith Holmes, COMPASS
 - Liisa Itkonen, COMPASS
 - Jeff Lowe, Ada County Highway District
 - Amy Luft, COMPASS
 - Don Matson, COMPASS
 - Scott Moreno, COMPASS
 - Toni Tisdale, COMPASS
 - Debbie Winchar, COMPASS

700 N. East 2nd Street,

Suite 200

Meridian, ID 83642

P. 208.855.2558

F. 208.855.2559

www.compassidaho.org

CALL TO ORDER

Chair Hood called the meeting to order at 10:20 a.m.

AGENDA ADDITIONS/CHANGES

None.

OPEN DISCUSSION/ANNOUNCEMENTS

Mary Barker said beginning last week; Valley Regional Transit (VRT) has different service in the western Canyon County area. Approximately eight months ago VRT had started a Route 55 line to take people from the Caldwell area to Social Service agencies north of the highway in Caldwell. Because the ridership was not strong, the routes have been revised to add a flex route in Nampa to take people to the Veteran's Administration, Health and Welfare, Department of Labor, and District Health offices as well as the YMCA. Caldwell residents also have the same flex route. A more traditional fixed route service is coming from Parma through Middleton and one alternating trip to Social Service agencies from Parma through Greenleaf. These routes run one day a week. All the information is on the VRT website.

Clair Bowman said several years ago the Federal Highway Administration started a process called Roadway Safety Audits. Recently the Idaho Transportation Department has been willing to pass through some funds to the Local Highway Technical Assistance Council to use that process and help solve some high priority, well defined safety issues. City of Nampa was a "guinea pig" for one of the first Roadway Safety Audits outside Ada County Highway District. City of Nampa tackled Garrity Boulevard and Flamingo intersection as a congested intersection and 12th Avenue South and a cross street at the high school which is a pedestrian issue. The final report came back yesterday. Clair said he would forward a copy to anyone who is interested.

CONSENT AGENDA

A. Approve February 22, 2012 Meeting Minutes

Tricia Nilsson requested her name be removed from the Members Absent list since Kathleen Lacey was in attendance for the City of Boise.

Nichoel Baird Spencer moved and Casey Jones seconded to approve the Consent Agenda as amended. Motion passed unanimously.

SPECIAL ITEM

A. Review Concepts for FY2013 Unified Planning Work Program (UPWP)

Don Matson reviewed proposed projects for FY2013 UPWP.

Discussion:

- Regarding prioritization, what is the appropriate COMPASS role in this process (i.e., #10, Meridian Interchange Pre-Design Support)? What role is a COMPASS role versus an Idaho Transportation Department (ITD) or Ada County Highway District (ACHD) role, etc.? Some are proposed to be COMPASS when they should be the role of a local agency. There needs to be Committee discussion regarding this fundamental question.

Don replied the question could be added in a motion to the prioritization process for proposed projects in the FY2013 UPWP.

- It would help to know the sponsoring and partnering agencies.

Don reviewed the list of sponsoring agencies.

- Where it notes that COMPASS is in a support role, it would be helpful to know which agency is in the lead role (i.e., #9, Location Efficiency for Affordable Housing).
- On a policy level, public involvement staff should be in a supporting role to the primary transportation role staff.
- Major – minor level of support, what does that mean? There is a need for more definition.
- Discussion should ask the question: is it UPWP worthy? Is it going to meet the threshold? Regarding #10, Meridian is looking for guidance as to how we form a public outreach process that will meet the federal requirements versus having the state repeat it.
- There needs to be defined descriptions.
- It would be helpful to sit down with the individual agencies and discuss what they were considering when submitting their project ideas; get deeper into the application.

ACTION ITEMS

A. Receive Recommendation from Subcommittee and Approve Prioritization Process for Proposed Projects in the FY2013 UPWP

Don Matson presented, and requested approval of, the Prioritization Process for proposed projects in the FY2013 UPWP.

After discussion, **Sabrina Anderson moved and Eric Shannon seconded to recommend Alternative 1 for screening with the addition of two measures:**

- **Is this an appropriate role for COMPASS as defined by the Strategic Plan?**
- **Is this a one-time role/request for COMPASS or is it an ongoing role for COMPASS?**

Motion passed with one nay.

B. Approve Transportation Improvement Program (TIP) Public Involvement Plans and Planning Calendars

Toni Tisdale requested approval of the Public Involvement Plans for the FY2013-2017 and FY2014-2018 TIP updates.

Sabrina Anderson said ACHD's calendar is changing with the Five-Year Work Plan outreach. The outreach part will not be done this year but the Five-Year Work Plan and Budget are being combined on the same cycle. Next year it will be happening on the budget calendar; outreach will happen in early spring.

After discussion, **Ryan Head moved and Nichoel Baird Spencer seconded to approve Transportation Improvement Program Public Involvement Plans and Planning Calendars with consideration given to COMPASS to modify the dates within the Plan as needed. Motion passed unanimously.**

C. Approve Project Category Status in the Transportation Improvement Program (TIP)

Toni Tisdale presented and requested approval of project category status in the FY2013-2016 TIP.

After discussion, **Sabrina Anderson moved and Clair Bowman seconded to approve Project Category Status in the Transportation Improvement Program and change US-20/26, Broadway Bridge, Boise to "Cooperative." Motion passed unanimously.**

OTHER

A. Next RTAC Meeting: Wednesday, April 25, 2012, 9:00 a.m., at COMPASS.

ADJOURNMENT

Eric Shannon moved and Casey Jones seconded adjournment at 11:30 a.m. Motion passed unanimously.

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